

Regular Meeting  
August 14, 2025 6:00 PM  
Trigg County Board of Education  
Central Office Conference Room

**Attendance Taken at : 5:57 PM**

**Present Board Members:**

Theresa Allen  
Mindy Hargrove  
Jo Alyce Harper

**Absent Board Members:**

Ms. Clara Beth Hyde  
Ms. Charlene Sheehan

**I. Call to Order**

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Rex Booth  
Bridgette Sykes  
Holly Greene  
Michael Stinnett  
Lacey Shrock  
Laura James  
Melinda Poole

**A. Pledge of Allegiance**

**B. Vision and Mission Statements**

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

**C. Public Participation in Open Meetings - 01.421**

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

**II. Approval of Agenda**

**Order #2025-217 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Mindy Hargrove.

**3 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

**A. Review of Consent Agenda**

Items to be removed from Consent Agenda

**III. Good News**

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

**IV. Reports**

**A. Superintendent's Report**

Start of School Report

**B. Staff Reports**

**1. Director of Student Services and Personnel**

Update of numbers

## 2. Chief Financial Officer

### V. Consent Agenda

**Order #2025-217 - Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Mindy Hargrove and a second by Theresa Allen.

#### 3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

The Consent Agenda is presented for your approval.

#### A. Approval of Minutes

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the \_\_\_\_\_, regular meeting are presented for your review and approval.

#### B. Acknowledge the Following Superintendent's Personnel Actions

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

#### Employment:

Heather Felton Food Service Worker Effective 8/1/2025 Michael Stinnett Director of Operations Effective 7/21/2025 Ken Harrison Preschool Route Bus Driver Effective 8/1/2025 Brian Sowerby Freshman Girls Basketball Coach Effective 8/1/2025 Rusty Goble TCHS Football Coordinator Effective 8/1/2025 Nathaniel Grinols Bus Driver Effective 8/1/2025 Sandra Shilling Secretary to Director of Student Services And Personnel Effective 8/4/2025

#### Resignation:

Cheryl Twardus TCHS Teacher Effective 6/30/2025 Lexie Oliver Trigg Tots Daycare Worker Effective 7/14/2025 Heidi Allen Substitute Trigg Tots Effective 7/15/2025 Mandy Byrd Director of Special Education Effective 8/5/2025

#### Retirement:

Larry Jasper In School Suspension Instructor Effective 8/1/2025 Melanie Green Secretary to Director of Student Services and Personnel Effective 9/1/2025 N. Elaine Wimberly Primary School Teacher Effective 9/1/2025

#### Transfer:

Tulsa Lewis Transfer from Maintenance Groundskeeper to Middle School Day Custodian Effective 9/1/2025 Crystal McCraw Transfer from Trigg Tots Assistant Director to Trigg Tots Director Effective 8/1/2025

### **C. Leave of Absence**

Pursuant to Kentucky Revised Statutes, leaves of absence must be recommended by the superintendent and approved by the Board of Education. The following personnel actions are in compliance with federal and state laws and Board policy regarding equal employment opportunities.

Courtney Meredith    FMLA    Intern School Teacher    08/11/2025 thru 11/01/2025

### **D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

### **E. School Related Student Trips**

All out-of-state and overnight travel must be approved by the Trigg County Board of Education. Additionally, if the organization desires to use a common carrier, then the use of the common carrier must be approved by the Board. Requests should be submitted through the building principal to the superintendent Board Policy 09.36 School Related Student Trips

#### **F. Approval of Annual Contract Renewals or Renewal MOA's for Services**

- 1. Approve renewal of MOA between Pennyroyal Regional MH-MR Board, INC and Trigg County Board of Education for FY 26**

The agreement allows counselors from Pennyroyal to come to Trigg County to serve our students. The Family Resource and Youth Service Center work with Pennyroyal to schedule the sessions with students (and parents for the initial session). All services through Pennyroyal are satisfied through medical cards or private pay. This continues to be a valuable service to Trigg County Public Schools, and I recommend you approve the MOA

### **G. Acknowledge Annual Data Security Update**

### **H. Approval of Blackboard and Microsoft Outlook as approved communication systems to be in compliance with SB 181**

Hopkinsville Community College (HCC) utilizes both Blackboard and Microsoft Outlook as their institutions communication systems. Given that many of our students take dual credit courses through HCC and some of our teachers serve as teachers of those courses, HCC has asked that we approve these systems to ensure compliance.

#### **I. The Edge Media Group Social media contract**

### **J. Surplus**

- 1. 24 TVs from the High School and 34 TVs from the Middle School**
- 2. Surplus old whirlpool that is at the fieldhouse.**

## K. Fuel Bids

The bid opening date for fuel bids was set at the July 11, 2025 meeting for 10:00 am. Quotes for gasoline and diesel vendors are seldom for a duration beyond a 24-hour period. In the past, you have approved the responsive vendors for gasoline and diesel purchases on an as-needed basis for the school year. Each time fuel is needed, Mr. Scott Schrock will contact each of the approved vendors for a quote. We will purchase the fuel from the vendor with lowest quote at the time of the need. Responsive vendors are attached as well as their quotes as the time of the bid opening. I recommend your approval of Max Arnold and Sons, LLC, Midwest Terminal, and Keystops, LLC.

## L. Update Speech/Language Pathologist job description/salary

Add in the job description Bachelors degree is Rank III, Masters degree is Rank II, ASHA certification is Rank I

## M. Long Term Facility Usage Agreement

New Work Fellowship is planning to launch a satellite campus to better serve its Cadiz members. They have requested use of the Little Theater on Sundays beginning in December 2025 and have been provided copies of the Long-Term Facility Usage Procedure (05.31 AP.1) and the Facilities Usage Fees Procedure (05.31 AP.2).

## VI. Other Business

A. Accept the resignation of District 1 Board Member, Charlene Sheehan and District 3 Board Member, Ms. Clara Beth Hyde

**Order #2025-217 - Motion Passed:** Accept the resignation of Ms. Clara Beth Hyde and Mrs. Charlene Sheehan from the Trigg County Public School Board passed with a motion by Mindy Hargrove and a second by Theresa Allen.

### 3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

Ms. Hyde and Mrs. Sheehan have both submitted their letters of resignation to Superintendent Rex Booth to be voted on by the Board.

## B. Accept Tax Rate

**Order #2025-217 - Motion Passed:** Adopt the tax rate of 49.8 cents per \$100 of assessed property value for real property and 54.9 cents per \$100 of assessed property value for personal property, set the utility tax rate at 3%, set motor vehicle tax rate at 46 cents per \$100 of assessed property, and tax aircraft (recreational & non-commercial) and watercraft (non-commercial out-of-state or coast guard registered) passed with a motion by Theresa Allen and a second by Mindy Hargrove.

### 3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes

Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

We are recommending to adopt the 4% tax rate of 49.8 cents for exonerations per \$100 of assessed property value for real and 54.9 cents per \$100 of assessed property value for personal property, set the utility tax rate at 3%, set motor vehicle tax rate at 46 cents per \$100 of assessed property, and tax aircraft (recreational non-commercial) and watercraft (non-commercial out-of-state or coast guard registered). Due to recent interpretation of the regulations, tax rates set at 4% or below do not require a tax hearing.

### C. HS Gym & MS Canopy Change Order #1

**Order #2025-217 - Motion Passed:** Approve Change Order #1 to replace the existing switch panel MSG-2 with a new breaker panel. passed with a motion by Theresa Allen and a second by Mindy Hargrove.

#### 3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

Please see the attached change order for the electrical issue in the TCHS gym. The pricing is contained within the document and will need board approval. The board approved a change order directive at the last meeting so we could move forward with the electrical changes. This document provides the pricing of the change order.

### D. HS Gym & MS Canopy Change Order #2

**Order #2025-217 - Motion Passed:** During excavation for the foundations of the Middle School Canopy, The contractor discovered the 6" Fire Main. The Fire Main runs parallel with the canopy and feeds a hydrant on the west side of the front entrance to the Middle School. This proposal will be to relocate the Hydrant to the east side of the building, 50' from the building. passed with a motion by Mindy Hargrove and a second by Theresa Allen.

#### 3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

During excavation for the foundations of the Middle School Canopy, The contractor discovered the 6 Fire Main. The Fire Main runs parallel with the canopy and feeds a hydrant on the west side of the front entrance to the Middle School. This proposal will be to relocate the Hydrant to the east side of the building, 50 from the building.

## E. HS Gym & MS Canopy Pay Application #2

**Order #2025-217 - Motion Passed:** Approve HS Gym & MS Canopy Pay Application #2 in the amount of: C&C Contracting: \$127,710.00 passed with a motion by Theresa Allen and a second by Mindy Hargrove.

### 3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

Approve HS Gym MS Canopy Pay Application #2 in the amount of: CC Contracting: \$127,710.00

## VII. Adjournment - Time

**Order #2025-217 - Motion Passed:** That the meeting be adjourned - 6:41pm passed with a motion by Theresa Allen and a second by Mindy Hargrove.

### 3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Ms. Charlene Sheehan	Absent

The next meeting of the Trigg County Board of Education will be

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Chairperson

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Superintendent