

Regular Meeting  
July 10, 2025 6:00 PM  
Trigg County Board of Education  
Central Office Conference Room

**Attendance Taken at : 5:56 PM**

**Present Board Members:**

Theresa Allen  
Jo Alyce Harper  
Ms. Clara Beth Hyde  
Ms. Charlene Sheehan

**Absent Board Members:**

Mindy Hargrove

**I. Call to Order**

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Lacey Schrock  
Laura James  
Bridgette Sykes

**A. Pledge of Allegiance**

**B. Vision and Mission Statements**

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

**C. Public Participation in Open Meetings - 01.421**

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The

Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

## II. Approval of Agenda

**Order #2025-217 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

### 4 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Absent
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

#### A. Review of Consent Agenda

Items to be removed from Consent Agenda

## III. Good News

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

## IV. Consent Agenda

**Order #2025-217 - Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

### 4 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Absent
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

The Consent Agenda is presented for your approval.

#### A. Approval of Minutes

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the \_\_\_\_\_, regular meeting are presented for your review and approval.

#### B. Acknowledge the Following Superintendent's Personnel Actions

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

Employment:LaDonna Schwartz TCHS Math Teacher Effective 8/1/2025 Isabella Kuhl TCMS ELA Teacher Effective 8/1/2025 Helen Cole Food Service Worker Effective 8/1/2025 Linda Cooper Food Service Worker Effective 8/1/2025 Kayla Richardson TCIS Teacher Effective 8/1/2025 Shelby Stevens District Occupational Therapist Effective 8/1/2025

Resignation:Danielle Hanrahan Substitute Teacher Effective 6/23/2025

Retirement: Molly Oliver Director of Trigg Tots, Early Outreach Coordinator Effective 8/1/2025

Transfer: Julie Wadlington Transferred from TCHS Special Education Instructional Assistant To Youth Service Center Program Assistant Effective 7/1/2025

**C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

**D. Approval of Annual Contract Renewals or Renewal MOA's for Services**

**1. Hopkinsville Community College Dual Credit MOA**

Approve Hopkinsville Community College Dual Credit MOA

**E. Authorize RFP for Fuel Bids for the transportation department**

Authorize RFP for Fuel Bids for the transportation department

**F. Transportation Surplus**

We would like to surplus our Bus 26 and scrap it. The engine is destroyed and no longer in use.

**G. Employee Handbook**

This is the updated employee handbook. The only thing that has changed are name updates and policies have been updated that we passed in the last meeting.

**H. TCHS Band Trip**

Approve TCHS Band to attend a Drum Corps Competition at the Nissan Stadium in Nashville, TN on July 25, 2025. Departing at 10am and returning at 1:00am Students 48 Faculty Sponsors 2 Other chaperones 2

**I. Cafeteria Flooring**

Cafeteria Flooring Bids were received on July 7, 2025. Two bids were received. I recommend the low bidder, Home Floor and Kitchens, for a price of \$74,600.00 to replace cafeteria floors per bid specifications. This project should be completed over winter break.

**V. Other Business**

**A. Gym & Middle School Canopy Pay App #1**

**Order #2025-217 - Motion Passed:** Approve Gym & Middle School Canopy Pay App #1 in the amount of:

C&C Contracting LLC - \$253,620.00 passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Absent
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

Approve Gym Middle School Canopy Pay App #1 in the amount of: CC Contracting LLC - \$253,620.00

**B. TCHS Gym Change Directive**

**Order #2025-217 - Motion Passed:** Approve Change Directive for repair of a previously unknown electrical condition found as part of the Gymnasium Renovation Project. passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Absent
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

Change Directive for repair of a previously unknown electrical condition found as part of the Gymnasium Renovation Project.

**VI. Motion to Go Into Executive Session per KRS 156.557 (6)(c) and KRS 61.810 (1) (k)**

**Order #2025-217 - Motion Passed:** Motion to Go Into Executive Session per KRS 156.557 (6)(c) and KRS 61.810 (1) (k)- 6:18pm passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

**4 Yeas - 0 Nays**

Theresa Allen	Yes
Mindy Hargrove	Absent
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

The Board must enter into Executive Session per KRS 61.810 (1) (k) and KRS 156.557 (6)(c) for the purpose of any preliminary discussions relating to the evaluation of the superintendent by the board or between the board and the superintendent prior to the summative evaluation shall be conducted in closed session.

## VII. Motion to Adjourn Executive Session

**Order #2025-217 - Motion Passed:** Motion to Adjourn Executive Session - 6:27pm passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### 4 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Absent
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

## VIII. Approve Superintendent Evaluation

**Order #2025-217 - Motion Passed:** Motion to Approve Superintendent Evaluation passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### 4 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Absent
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

## IX. Adjournment - Time

**Order #2025-217 - Motion Passed:** That the meeting be adjourned - 6:29pm passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### 4 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Absent
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

The next meeting of the Trigg County Board of Education will be

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Chairperson

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Superintendent