

Regular Meeting
January 23, 2025 6:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at : 5:56 PM

Present Board Members:

Theresa Allen
Mindy Hargrove
Jo Alyce Harper
Ms. Clara Beth Hyde
Ms. Charlene Sheehan

I. Call to Order

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Rex Booth
Lacey Schrock
Bridgette Sykes
Laura James
Holly Greene
Lisa Marsh

A. Vision and Mission Statements

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

B. Public Participation in Open Meetings - 01.421

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient

conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

II. Approval of Agenda

Order #2025-217 - Motion Passed: Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

A. Review of Consent Agenda

Items to be removed from Consent Agenda

III. Good News

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

IV. Delegations & Recognitions

A. DECA

V. Reports

A. Superintendent's Report

Standard 5

B. Staff Reports

1. Director of Curriculum and Instruction

CDIP and CSIP TCHS CSIP TCMS CSIP TCIS CSIP TCPS CSIP CDIP

2. Director of Student Services and Personnel

Attendance/Behavior

VI. Consent Agenda

Order #2025-217 - Motion Passed: Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. Charlene Sheehan and a second by Ms. Clara Beth Hyde.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

The Consent Agenda is presented for your approval.

A. Approval of Minutes

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the _____, regular meeting are presented for your review and approval.

B. Acknowledge the Following Superintendent's Personnel Actions

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

Employment:

Erin West Substitute Teacher Effective 1/10/2025

Christian Jacobs TCIS Archery Coach Effective 12/16/2024

Lindsay Carter Substitute Teacher Effective 1/16/2025

Eric Keeler Custodian 240 day night position Effective 1/21/2025

Resignation:

Tim Brewster Food Service Worker Effective 1/3/2025

Natasha Major Special Ed. Instructional Assistant Effective 1/20/2025

Retirement:

Kimberly Smith Bus Driver Effective 2/1/2025

C. Leave of Absence

Pursuant to Kentucky Revised Statutes, leaves of absence must be recommended by the superintendent and approved by the Board of Education. The following personnel actions are in compliance with federal and state laws and Board policy regarding equal employment opportunities.

D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

E. School Related Student Trips

All out-of-state and overnight travel must be approved by the Trigg County Board of Education. Additionally, if the organization desires to use a common carrier, then the use of the common carrier must be approved by the Board. Requests should be submitted through the building principal to the superintendent Board Policy 09.36 School Related Student Trips

1. TCHS Phenomenal Female Athletes

Approve TCHS PFA to attend a public speaking engagement in Nashville, TN on February 5, 2025, departing at 8:00am and returning at 2:30pm. Students 30 Faculty sponsors 3

2. TCHS DECA

Approve TCHS DECA to meet with legislative leaders in Frankfort, KY, departing on February 10, 2025 at 7:30am, and returning on February 11, 2025 at 3pm. Students 3 Other chaperones 1

3. TCHS DECA RCDC

Approve DECA RCDC regional and local officers to attend Murray State University in Murray, KY, departing on January 28, 2025 and returning on January 29, 2025. Students 5 Faculty sponsors 1

4. Food Service Job Description Change

Food Service Assistant will change to Food Service Manager I SFS Stock Clerk will change to Food Service Manager II

F. Approval of Annual Contract Renewals or Renewal MOA's for Services

G. Approval of New Contracts or MOA's

VII. Other Business

A. Review the Draft Budget

Order #2025-217 - Motion Passed: Acknowledge the review of the draft budget for FY26. passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

The draft budget is a roll over from the FY25 budget. A few items need to be considered when looking forward to FY26 budgetary year, but due to the budget session many items are unknown.

B. Request to draw down KETS offer

Order #2025-217 - Motion Passed: I recommend you remove the FY2023 KETS offers of \$21,972 and \$16,478.37 out of escrow and match the funds to be utilized in accordance to KDE Guidelines. passed with a motion by Ms. Charlene Sheehan and a second by Mindy Hargrove.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

KETS funds will be utilized to upgrade the current Cat-5 network, which is 20+ years old, with Cat-6E network cabling

C. Authorize Superintendent to issue RFP for Network Cabling Project

Order #2025-217 - Motion Passed: Motion to Authorize Superintendent to issue RFP for network cabling project. passed with a motion by Ms. Clara Beth Hyde and a second by Theresa Allen.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

Attached is the RFP for the network cabling project project for Trigg County High School. Estimate of total cost before RFP is \$65,000.

D. FY26 Student Insurance

Order #2025-217 - Motion Passed: We request you approve the renewal of Hartford with a \$1,500 PT

limit for a cost of \$63,319.60 for FY26. passed with a motion by Theresa Allen and a second by Mindy Hargrove.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

Roberts insurance has provided us Axis, Zurich, and Hartford Insurance quotes for FY26 student insurance.. The best option is the renewal with Hartford which is flat with a price of \$63,319.60. The other quotes were both above \$70,000 so we feel Hartford is being very competitive with their pricing.

E. Set Date for Graduation

Order #2025-217 - Motion Passed: Motion to set Thursday, May 22, 2025 at 7pm as the Graduation date. passed with a motion by Theresa Allen and a second by Mindy Hargrove.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

We recommend the graduation date be set for Thursday, May 22, 2025 at 7pm.

VIII. Adjournment - Time

Order #2025-217 - Motion Passed: That the meeting be adjourned - 7:23pm passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Ms. Charlene Sheehan	Yes

The next meeting of the Trigg County Board of Education will be

Chairperson

Superintendent