

Regular Meeting
December 08, 2022 6:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at : 5:57 PM

Present Board Members:

Theresa Allen

Jo Alyce Harper

Ms. Charlene Sheehan

Absent Board Members:

Ms. Clara Beth Hyde

Gayle Ruffli

I. Call to Order

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Jack Lackey, Board Attorney

Bill Thorpe, Superintendent

Karen Solise, Assistant Superintendent of Curriculum and Instruction

James Mangels, Director of Student Services and Personnel

Holly Greene, Chief Financial Officer

Matt Ladd, Director of Operations

Paula, Food Service Director

Sarah Elliott, Assistant to the Superintendent

Others in Attendance:

Lindsey Naell, Duguid, Gentry, and Associates

Tonya Grace, KNE

Ed Marlowe, WKDZ

Andrew Owens, Sherman Carter Barnhart

Luke Terrell, Student

A. Vision and Mission Statements

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

B. Public Participation in Open Meetings - 01.421

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

II. Approval of Agenda

Order #2022-1053 - Motion Passed: Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

3 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Ruffli	Absent
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

A. Review of Consent Agenda

Items to be removed from Consent Agenda

III. Good News

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

IV. Delegations & Recognitions

V. Reports

A. Superintendent's Report

B. Staff Reports

1. Director of Curriculum and Instruction
2. Director of Student Services and Personnel
3. Chief Financial Officer

VI. Consent Agenda

Order #2022-1054 - Motion Passed: Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

3 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

The Consent Agenda is presented for your approval.

A. Approval of Minutes

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the November 10, 2022, regular meeting are presented for your review and approval.

B. Acknowledge the Following Superintendent's Personnel Actions

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

Employment:

Lloyd Sutton Bus Driver Effective 11/1/2022

Nikita Barbee Middle School Cross Country Coach Effective 8/1/2022

Cindy Lester

Substitute Teacher Effective 11/7/2022

Shannon Dempsey Food Service Worker Effective 11/21/2022

Linda Aichinger Substitute Teacher Effective 11/8/2022

Paula Smith Substitute Teacher Effective 11/10/2022

Nicholas Caruso High School LBD Teacher Effective 11/7/2022

Anna Boyles Substitute Teacher Effective 11/10/2022

Matthew Reeves H.S. Boys' Assistant Basketball Coach Effective 11/10/2022

Charles Terrell H.S. Boys' Freshmen Basketball Coach Effective 11/3/2022

Mary Irwin Trigg Tots Daycare Worker Effective 11/14/2022

Theresa Lancaster Substitute Bus Monitor Effective 11/8/2022

Paula Smith High School Math Teacher Effective 1/3/2023

Kristin Frazier Substitute Bus Driver Effective 11/28/2022

Adam Johnson High School Archery Coach Effective 11/28/2022

Jordan O'Donnell Substitute Teacher Effective 11/28/2022

Theresa Lancaster Substitute Preschool/Trigg Tots Effective 11/8/2022

Resignation:

Jack Worley Middle School Social Studies Teacher Effective 12/16/2022

Jake Terrell H.S. Assistant Baseball Coach Effective 10/25/2022

Kristen Long Classroom Cleaning Effective 11/14/2022

Mary Jo Irwin Trigg Tots Daycare Worker Effective 12/2/2022

Retirement:

Elizabeth Oettel Preschool Instructional Assistant Effective 12/31/2022

C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

D. Approval of Annual Contract Renewals or Renewal MOA's for Services

1. BrainPop

E. Surplus Bus Bid

Surplus bus bids were received on November 22, 2022 at 10:00am. Two bids were received. Highest bid was \$2,000 to Vinson Farms. Request to sale and transfer surplus bus to Vinson Farms.

F. Learning Loss Pay Rate

Revision of FY23 salary schedule for a standardized rate of pay for attendance visits. This rate is \$50 per hour for certified individuals.

G. Approve Emergency Certification

KRS 161.100 allows the Educational Professional Standards Board to issue Emergency Certification to an applicant when a district cannot secure a qualified applicant for a certified teaching position. A high school Allied Health Teacher vacancy was posted, there are no certified applicants. A Kentucky Educator Placement Service (KEPS) search was conducted and no qualified applicants could be located with this service. Additionally we have reached out to universities with teacher preparation programs and they could not provide any names of recent graduates who are certified. We have a candidate who holds a B.S. in Nursing and would be committed to earning their teaching certificate; I am recommending that you approve this applicant for Emergency Certification in Allied Health for the vacancy at the high school.

H. Equipment Grant

I am in the process of writing an equipment grant for \$25,000. The piece of equipment I am writing it for is our dishwasher. I wrote the grant for one last year but was not successful in the grant award. Our dishwasher is 23 years old and is difficult to get repair parts for because of its age. A newer dishwasher will be more energy efficient and cost effective. Last year, the quoted price was \$68,000, I feel certain this price has increased to probably somewhere close to \$75,000. Nonetheless, \$25,000 would cover at least 1/3 of the cost.

VII. Other Business

A. Audit Report

Order #2022-1055 - Motion Passed: Acknowledge audit report passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

3 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Ruffli	Absent
Ms. Charlene Sheehan	Yes

Anna Herr, from Duguid, Gentry Associates, PSC will present the audit findings for FY 2022. It is my understanding that we have no findings from the district audit. District staff working with finances continues to do a tremendous job adhering to sound accounting practices. There are a few findings with the school activity funds which will be covered by Ms. Herr.

B. Review and Discussion of Nutrition and Physical Activity Report Card for School Year 2021-2022

Order #2022-1056 - Motion Passed: Approval to acknowledge review and discussion of Nutrition and Physical Activity Report Card for School Year 2021-2022 (A copy of the report card has been posted on the Trigg County School System's website.) passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

3 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Ruffli	Absent
Ms. Charlene Sheehan	Yes

A District Wellness Committee with representation from each school worked to complete the report. The report has been published on our district website (a copy is attached). Please note the report is for the previous school year. The committee is currently working on a plan to improve Nutrition and Physical Activity throughout the district. After allowing for discussion and public comment, I recommend you acknowledge review and discussion of the Nutrition and Physical Activity Report Card for the school year 2021-2022.

C. Set Date for Public Forum

Order #2022-1057 - Motion Passed: Motion to set the date for a public forum to present plan to improve school nutrition and physical activity within the district as January 26, 2023 at 5:45 PM passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

3 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Ruffli	Absent
Ms. Charlene Sheehan	Yes

KRS 158.856 requires the local board of education to hold an advertised public forum to present a plan to improve school nutrition and physical activities in the school district by January 31 of each year. I recommend you set the public forum for January 26, 2023 at 5:45 p.m., prior to our regular scheduled board meeting.

D. Change Order #1- Vocational

Order #2022-1058 - Motion Passed: Approve Change Order #1 for the vocational renovation in the amount of \$103,574.75 passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

3 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

Stormwater revisions in the amount of \$103,574.75

E. Board Approval of Exterior Material

Order #2022-1059 - Motion Passed: Approve exterior material for CTE Building as presented passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

3 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

F. Trigg County Bus Garage Fuel Tanks and Pumps Change Order #1

Order #2022-1060 - Motion Passed: Approve Change Order #1 for the fuel pump project at the bus garage in the amount of \$4,500.00 passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

3 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

Geotechnical site investigation for fuel pump project at bus garage in the amount of \$4,500.00

G. Trigg County Bus Garage Fuel Tanks and Pumps Pay Application #1

Order #2022-1061 - Motion Passed: Approve Pay App #1 for the fuel pump project at the bus garage in the amount of \$370,389.80 passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

3 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

H. Trigg County Multi-Purpose Building Pay Application #09 and Direct Pay Application #09

Order #2022-1062 - Motion Passed: Approve Pay App #9 for the Co-Curricular Center in the amount of A&K Construction- \$242, 814.92 Rogers Group- \$4,231.98 Kirby Building Systems- \$87,931.00 Benton Electric Supply- \$2,455.00 passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

3 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

AK Construction- \$242, 814.92 Rogers Group- \$4,231.98 Kirby Building Systems- \$87,931.00 Benton Electric Supply- \$2,455.00

I. Trigg County Vocational School Pay Application #03 and Direct Pay Application #03

Order #2022-1063 - Motion Passed: Approve Pay App #3 for the vocational renovation in the amount of A&K Construction- \$513,342.90 L&W Supply- \$13,292.10 RL Craig- \$33,236.74 passed with a motion by Ms. Charlene Sheehan and a second by Theresa Allen.

3 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

AK Construction- \$513,342.90 LW Supply- \$13,292.10 RL Craig- \$33,236.74

J. Trigg County Primary and Intermediate School Pay Applications

Order #2022-1064 - Motion Passed: Approve Pay Apps #26 and #27 for the Elementary Renovation in the amounts of #26 A&K Construction- \$89,645.16 #27 A&K Construction-\$23,955.52 passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

3 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Absent
Ms. Charlene Sheehan	Yes

#26 AK Construction- \$89,645.16 #27 AK Construction-\$23,955.52

VIII. Motion to Go Into Executive Session per KRS 61.810 - Time

The Board must enter into Executive Session per KRS 61.810 Section _____ for the purpose of...

IX. Motion to Adjourn Executive Session - Time

X. Action (if any) Related to Executive Session

XI. Adjournment - Time

Order #2022-1065 - Motion Passed: That the meeting be adjourned - 6:51 passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

3 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Absent
Gayle Rufli	Absent

Ms. Charlene Sheehan

Yes

The next meeting of the Trigg County Board of Education will be

Chairperson

Superintendent