

Regular Meeting  
August 25, 2022 6:00 PM  
Trigg County Board of Education  
Central Office Conference Room

**Attendance Taken at : 5:55 PM**

**Present Board Members:**

Theresa Allen  
Jo Alyce Harper  
Ms. Clara Beth Hyde  
Gayle Rufli  
Ms. Charlene Sheehan

**I. Call to Order**

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Jack Lackey, Board Attorney  
Bill Thorpe, Superintendent  
Karen Solise, Assistant Superintendent of Curriculum and Instruction  
Holly Greene, Chief Financial Officer  
Matt Ladd, Director of Operation  
Lindsey Kinslow, Primary School Principal  
Sarah Elliott, Assistant to the Superintendent

Others in attendance:

Aaron Acree, Sheriff  
Ed Marlowe, WKDZ  
Tonya Grace, KNE

**A. Vision and Mission Statements**

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

**B. Public Participation in Open Meetings - 01.421**

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

## II. Approval of Agenda

**Order #2022-1005 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

#### A. Review of Consent Agenda

Items to be removed from Consent Agenda

## III. Good News

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

## IV. Delegations & Recognitions

## V. Motion to Go Into Executive Session per KRS 61.810 - Time

**Order #2022-1006 - Motion Passed:** To enter into Executive Session per KRS 61.810(1)(f) for discussions relating to the evaluation of the superintendent pursuant to KRS 156.557 (6)(c) passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

### 5 Yeas - 0 Nays

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The Board must enter into Executive Session per KRS 61.810 Section (1)(f) for the purpose of discussion relating to the evaluation of the superintendent

## VI. Motion to Adjourn Executive Session - Time

**Order #2022-1007 - Motion Passed:** To adjourn Executive Session at 6:15pm passed with a motion by

Theresa Allen and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

**VII. Action (if any) Related to Executive Session**

**Order #2022-1008 - Motion Passed:** Approve evaluation of Superintendent Bill Thorpe for the 2021-22 school year passed with a motion by Ms. Charlene Sheehan and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

**VIII. Reports**

**A. Superintendent's Report**

**B. Staff Reports**

**1. Director of Student Services and Personnel**

Enrollment Home Visits

**C. Chief Financial Officer**

**D. Director of Operations**

**E. Primary School Report**

**IX. Consent Agenda**

**Order #2022-1009 - Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Ruffli	Yes
Ms. Charlene Sheehan	Yes

The Consent Agenda is presented for your approval.

**A. Approval of Minutes**

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the August 11, 2022, regular meeting are presented for your review and approval.

**B. Acknowledge the Following Superintendent's Personnel Actions**

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

**Employment:**

Nicholas Caruso Substitute Teacher Effective 8/10/2022

Caleb Joiner H.S. Assistant Boys' Soccer Coach Effective 8/1/2022

Barbara Okrasinski Cafeteria Permanent Substitute Effective 8/17/2022

Diane Hampton Preschool Bus Monitor Effective 8/12/2022

Melissa Hamilton Preschool Bus Driver/Monitor Effective 8/1/2022

Nathaniel Grinols Preschool Bus Driver/Monitor Effective 8/1/2022

Tracy Potter Substitute Food Service Worker Effective 8/19/2022

Nola Tramble Substitute Teacher Effective 8/22/2022

Angelica Garnett Gifted and Talented Teacher Effective 8/22/2022

Stacey Banks Preschool Instructional Assistant Effective 8/22/2022

Dyanna Lanz Substitute Bus Driver Effective 8/22/2022

**Resignation:**

Robert Britt Food Service Worker part time Effective 8/9/2022

Stephanie Gilbert High School Drama Sponsor Effective 8/11/2022

Kyle Bleidt Middle School Boys' Soccer Coach Effective 8/18/2022

**Transfer:**

Brandy Woodall Transfer from High School Teacher To Intermediate School Teacher Effective 8/1/2022

**C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

**D. School Related Student Trips**

All out-of-state and overnight travel must be approved by the Trigg County Board of Education. Additionally, if the organization desires to use a common carrier, then the use of the common carrier must be approved by the Board. Requests should be submitted through the building principal to the superintendent Board Policy 09.36 School Related Student Trips

**1. Volleyball**

Trigg County High School Volleyball team will travel to Edmonton, KY on September 23-24, 2022 for a tournament.

**E. Approval of Annual Contract Renewals or Renewal MOA's for Services**

**1. Remind 101, Inc**

Renew Remind101, Inc for a cost of \$8,311.97. Last years cost was \$7,556.34

**F. Approval of New Contracts or MOA's**

**1. DC Elevator**

In the past we have used another elevator company for maintenance. Due to scheduling issues Mr. John Fuller has requested a new vendor. DC Elevator for an annual cost of \$1,800.

**G. Certified Evaluation Appeals Panel - Administrator Member for the 2022-2023 school year.**

Board Policy requires a board appointed certified employee to the certified evaluation appeals panel. This appointment is made annually. It has been standard practice to appoint a principal since they have had in-depth training regarding the evaluation process. Therefore, I am recommending High School Principal, Tim Bush, as the member and Middle School Principal, Amy Breckel, as the alternate to serve on the certified evaluation appeals panel for the 2022-2023 school year.

**X. Other Business**

**A. Sheriff Discussion**

**B. Change Order #1- Middle School Roof**

**Order #2022-1010 - Motion Passed:** Approve Change Order #1 on Middle School Roof for a deduction in cost of \$15,969.36 passed with a motion by Theresa Allen and a second by Ms. Charlene Sheehan.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The June 27, 2022, proposal includes the cost to install new wood blocking. Woodall Companies Roofing Construction found that the existing wood blocking was in good condition and only had to modify or add blocking in certain areas. This change will result in a \$15,969.36 deduction in the contract price.

**C. Commissioning Quotes**

**Order #2022-1011 - Motion Passed:** Approve Synergy Test and Balance Bid for Testing, Adjusting and Balancing in the amount of \$18,208.00 and Performance Commissioning Agency for Commissioning in the amount of \$15,760.00 passed with a motion by Gayle Rufli and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

You received two proposals for TAB. The apparent low for Testing, Adjusting and Balancing is Synergy Test and Balance at \$18,208.00 Thermal Balance was second at \$19,920.00 which is \$1,712.00 higher. You received two proposals for Commissioning. The apparent low for Commissioning is Performance Commissioning Agency at \$15,760.00 Facility Commissioning Group was second at \$32,765.00 My recommendation is to open a PO for the two low bid contractors, unless you have desires to use Thermal Balance instead of Synergy.

**XI. Motion to go into Executive Session per KRS 61.810- Time**

**Order #2022-1012 - Motion Passed:** Motion to go into Executive Session per KRS 61.810(b) deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public or sold by a public agency passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

**XII. Motion to Adjourn Executive Session**

**Order #2022-1013 - Motion Passed:** Motion to adjourn Executive Session- 7:17pm passed with a motion by Theresa Allen and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

**XIII. Action (if any) related to executive session**

**XIV. Adjournment - Time**

**Order #2022-1014 - Motion Passed:** That the meeting be adjourned - 7:18pm passed with a motion by Theresa Allen and a second by Gayle Rufli.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Jo Alyce Harper	Yes
Ms. Clara Beth Hyde	Yes
Gayle Rufli	Yes
Ms. Charlene Sheehan	Yes

The next meeting of the Trigg County Board of Education will be

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Superintendent