

Regular Meeting  
May 20, 2025 5:30 PM  
Central Office

**Attendance Taken at : 5:30 PM**

**Present Board Members:**

Ms. Amber Franceschi

Ms. Amy Hart

Mr. Billy Montgomery

Mr. Randy Phillips

Mr. Cliff Prewitt

**1. Call to Order/Roll Call**

Amber Franceschi, District 1 Amy Hart, District 2 Billy Montgomery, District 3 Cliff Prewitt, District 4  
Randy Phillips, District 5

**2. Pledge of Allegiance**

**3. Approval of Agenda**

**Order #203005 - Motion Passed:** Approval of agenda passed with a motion by Ms. Amber Franceschi and a second by Mr. Cliff Prewitt.

Ms. Amber Franceschi Yes

Ms. Amy Hart Yes

Mr. Billy Montgomery Yes

Mr. Randy Phillips Yes

Mr. Cliff Prewitt Yes

The agenda is being presented for approval. Any changes are to be made at this time.

**4. Recognitions**

1. Superior Titan Award- A student from each school (Mercer Elementary, Mercer Co. Intermediate School, King Middle, and Mercer County Senior High School) will be recognized each month at the board of education meetings for their efforts in the classroom, leadership skills and attitude. The student award recipient must meet the following guidelines: Perfect attendance during the month student(s) are being observed. Completed all homework assignments and tests. Passing grade. No discipline issues. Demonstrates good leadership skills. Exhibits a winning attitude and spirit toward learning and peers. Mercer County Elementary School- Jenish Patel, 2nd grade Mercer County Intermediate School Hayden Walls, 5th grade King Middle School Lillian Shackelford, 7th grade Mercer County Senior High School Ben Jette, 12th grade 2. Other Student Recognitions: Fine Arts Showcase: Preston Barber Levi Booth Bren Bowman Braydon Branam Emma Bussell Taylor Curtsinger Will Dean Felix Edmiston Isabel Franks Kara Gabhart Kileigh Gibson Tabitha Grant Aiden Griffith Claire Hall Jennifer Hawkins Marquenna Hereford JC Hernandez-Perez Landon Howard Chloe Jette Jordan Jones Zoey Linville Emilio Lizarraga Gabriel Martin Aiden Mathews Carter Minor Kylie Mobley Meredith Montgomery Daphne Mullins Brylee Murphy Presley Nally Layla Nowlin Dylan Patton Elaina Prible Sora Price Casey Robinson Cash Sacre Brayden Sears Nallely Segura Stephen Serrano Clover Sherrow Deklan Taylor Tristen Waters Carter Wilson Kentucky 4-H Wildlife Challenge- 1st place and will compete at National 4-H Wildlife Challenge in Crossville, TN in July. Rennan Doan Emily Bohman Conner Rakes Tori Devine Welding Team- 1st place in regional competition and will compete at KY State Fair in August Hayden McGuire Cort Flach Tanner Ison Landon Steele Envirothon Team- 1st place in regional competition and will advance to state competition in Hardinsburg. Eli Hancock Tori Devine Emily Bohman Rennan Doan Conner Rakes Kaden Jones and Braylon Ellis finished in the top 5 of their region and have qualified to fish in the High School Fishing World Finals

and National Championship in Oklahoma in June. Governor's Scholars Taylor Curtsinger Norah Martin Grayson Guerra Alyssa Pittman Emily Ayala Gatton Academy Eli Hancock Aubrey Morris- "Kentucky Agriculture Makes me Proud" Poster winner for the state of Kentucky, 12th Grade Hannah Phillips- Senior Student Board Member 3. Staff Recognitions: Mike Floro: 2024-2025 GEAR UP Kentucky Champion of the year for his tireless commitment to student success and support of the GEAR UP mission.

5. Public Participation

Pursuant to Board Policy 01.421, persons wishing to address the Board must first be recognized by the Chairperson and stand behind the podium. An individual or group granted the privilege of being heard must give his/her name, address, and reason for speaking. The Chairperson may rule on the relevance of the topic to the Board's Agenda, and will set the time limit to three (3) minutes, but not to exceed fifteen (15) minutes. The Board will only act on/respond to items on the published agenda. If you wish to have an item placed on the agenda, you must first meet with the Superintendent. At this time the board will receive comments from the public.

6. Reports

This section of the agenda is reserved for reports only, no action will be taken.

A. Finance Officer's Report

The Finance Officer will report to the board at this time.

B. Attendance/Enrollment Report

The DPP will report to the board at this time.

C. Personnel Report

D. Student Board Member Report

E. New Elementary Report

F. Superintendent's Report

The Superintendent will report to the board at this time.

7. Consent Agenda

**Order #203006 - Motion Passed:** Approval of consent agenda passed with a motion by Mr. Billy Montgomery and a second by Mr. Cliff Prewitt.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Consent Agenda items are voted on with one motion and one vote. These are, typically, items that happen on a regular basis, are annual fees, or routine items in doing business. The board may discuss any item they wish. The board has the option to pull any item out for a separate vote.

A. Board Meeting Minutes

B. Invoices

C. NKU MOA

Please see the attached MOU for NKU.

D. Commonwealth Center for Fathers and Families Grant

Please see the attached MOU for the Commonwealth Center for Fathers and Families grant that was awarded to MCIS Family Resource Center in the amount of \$5,000. Board approval of the MOU is

required.

#### **E. 2025-2026 School Fees**

Please see attached proposed school fees for the 2025-26 school year.

#### **F. School Use Application**

#### **G. District Use Application**

#### **H. Out of State Travel- Middle/High School Choir**

The Choir program would like to have this approved now so they can start fundraising in August for the Spring music trip to Nashville. Attachments showcase the itinerary and insurance policy. All cost will come from fundraising.

#### **I. Leave Report**

#### **J. Emergency Substitute Approval**

Approval is needed to utilize emergency certified substitutes for the 2025-2026 school year.

#### **8. Action Items for Discussion**

The following items require board action, but do not require a roll call vote for approval.

##### **A. 2025-2026 District Plans-First Reading**

Please see attached for information on: District Safety Plan including Safety At-Risk Assessment District Code of Conduct District Emergency Plan District Trauma Informed Plan Crisis Recovery Plan

##### **B. Job Description**

**Order #203007 - Motion Passed:** Approval of new job descriptions passed with a motion by Ms. Amber Franceschi and a second by Ms. Amy Hart.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Due to recent employee separations, we ask the board to approve the following job descriptions. 7324 Daycare Coordinator (change in title from Daycare Director) remains 190 days 7273 Athletic Trainer (new job description with 210 contract days) to better reflect function and job responsibilities of the district needs.

#### **9. Action Items for Roll Call Vote**

The following items require board action and a roll call vote for approval.

##### **A. Change Order #9-11**

**Order #203008 - Motion Passed:** Approval passed with a motion by Mr. Cliff Prewitt and a second by Mr. Billy Montgomery.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Please view the attached change order.

## **B. Change Order #09-17**

**Order #203009 - Motion Passed:** Approval passed with a motion by Ms. Amy Hart and a second by Ms. Amber Franceschi.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Please view the attachment for Change order #09-17

## **C. Change Order #02-17**

**Order #203010 - Motion Passed:** Approval passed with a motion by Ms. Amber Franceschi and a second by Mr. Billy Montgomery.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Please see attachment for change order #02-17.

## **D. Mercer County Athletics-Phase 2**

**Order #203011 - Motion Passed:** Approval to award Site Survey to Thoroughbred for Survey Areas 1, 2, and 3 passed with a motion by Mr. Billy Montgomery and a second by Mr. Cliff Prewitt.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

## **E. Paving and Sealing Bids**

**Order #203012 - Motion Passed:** passed with a motion by Mr. Cliff Prewitt and a second by Mr. Billy Montgomery.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

## **F. Revised BG-1 for Asphalt & Paving**

**Order #203013 - Motion Passed:** Approval of the Revised BG-1 for Asphalt & Paving Project passed with a motion by Ms. Amber Franceschi and a second by Ms. Amy Hart.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

See attached Revised BG-1 for the Asphalt Paving Project from last summer.

## **G. BG-5 KMS Restrooms**

**Order #203014 - Motion Passed:** Approval of the Revised BG-1 for Asphalt & Paving Project passed with a motion by Ms. Amber Franceschi and a second by Ms. Amy Hart.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

**Order #203015 - Motion Passed:** Approval of BG-5 passed with a motion by Mr. Billy Montgomery and a second by Mr. Cliff Prewitt.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Please see attached BG-5 for the KMS Restroom Project. This is to fully close out this project.

#### **H. 2025-26 CKEC Membership Renewal**

**Order #203016 - Motion Passed:** Approval of the 2025-26 CKEC Membership Renewal passed with a motion by Ms. Amber Franceschi and a second by Ms. Amy Hart.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

The renewal for the 2025-26 CKEC Membership is \$6,662, which is an increase of \$9 from the current year. The Central Kentucky Educational Cooperative (CKEC) works with the superintendents and staff of its member districts to provide opportunities for collaboration, strategic planning and professional development. CKEC delivers a wide range of customized services to member districts, including opportunities to network with colleagues. CKEC also works with vendors of all kinds to leverage the buying power of member districts to ensure that they are paying the most competitive prices for products and services.

#### **I. 2025-26 KEDC Membership Renewal**

**Order #203017 - Motion Passed:** Approval of the 2025-26 KEDC Membership Renewal passed with a motion by Mr. Billy Montgomery and a second by Ms. Amy Hart.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

The renewal for the 2025-26 KEDC Membership is \$5,830.29, which is an increase of \$169.81 from the current year membership fee. KEDC provides support and adds value to member districts through a united spirit of cooperation and innovation. With over 70 member districts statewide and over 50+ years of service, KEDC is Kentuckys oldest and largest educational cooperative. KEDC exists to provide educational support services for its members. Types of services provided: technology wiring, full collective bidding services, special education support, professional development opportunities for all school employees, adult education services, leadership development, and more.

#### **J. 2025-26 Bond of Depository/Pledge of Collateral**

**Order #203018 - Motion Passed:** Approval of the 2025-26 Bond of Depository/Pledge of Collateral passed with a motion by Mr. Billy Montgomery and a second by Mr. Randy Phillips.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

KRS 160.570 governs depositories for local boards of education. The statute requires each board of education to appoint a bank, trust company, or savings and loan association to serve as its depository. Section 2 of KRS 160.570, requires the depository, before entering its duties, provide collateral in accordance with KRS 41.240, approved by the local board of education in accordance with Kentucky Board of Education administrative regulations, and to be approved by the commissioner of KDE. The commissioner of KDE approves the pledge of collateral for each district annually.

#### **K. 2025-2026 Fidelity Bonds**

**Order #203019 - Motion Passed:** Approval passed with a motion by Mr. Cliff Prewitt and a second by Mr. Billy Montgomery.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Per KRS 160.560. and 702 KAR 3:080, it is the duty of each board of education to bond their board treasurer and any other school employees who are responsible for board of education funds. Accordingly, by July 1 of each year, the treasurer and other employees responsible for board of education funds, shall execute an official (fidelity) bond for the faithful performance of the duties of his/her office to be approved by the local board and the Commissioner of Education. The bond shall be guaranteed by a surety company authorized to do business in this state and shall be in an amount determined by the local board of education in accordance with the administrative regulations promulgated by the Kentucky Board of Education. The premium on the bond shall be paid by the board of education. A copy of the bond shall be filed with the board of education and with the commissioner of education, with the information contained within the bond, submitted electronically through KDE's web-based system. The renewal of the treasurer's bond is \$2,137.82. The addition of the Assistant Director of Finance being bonded will also be \$2,137.82. Total cost will be \$4,275.64.

#### **L. 2024-25 Audit Contract**

**Order #203020 - Motion Passed:** Approval of the 2025-2026 Audit Contract passed with a motion by Ms. Amber Franceschi and a second by Mr. Billy Montgomery.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Please see the attached contract for audit services for the 2023-24 fiscal year. Services were not bid out again this year, as they were last year, therefore the district will still utilize White Company as the audit firm for the 2023-24 fiscal year, in the amount of \$19,575, which is no increase from the prior year. Cost will come from general fund.

#### **M. Capital Funds Request**

**Order #203021 - Motion Passed:** Approval of the 2025-2026 Audit Contract passed with a motion by Ms.

Amber Franceschi and a second by Mr. Billy Montgomery.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

**Order #203022 - Motion Passed:** Approval of capital funds request passed with a motion by Mr. Cliff Prewitt and a second by Mr. Billy Montgomery.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Please see attached capital funds request  
N. 2025-26 Insurance Renewals

**Order #203023 - Motion Passed:** Approval of the 2025-26 insurance renewals passed with a motion by Mr. Billy Montgomery and a second by Ms. Amy Hart.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Please see attached  
O. KISTA Bus Leases

**Order #203024 - Motion Passed:** Approval to pay the remaining balance of the KISTA bus leases passed with a motion by Mr. Billy Montgomery and a second by Ms. Amber Franceschi.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Approval to pay the remaining balance of the KISTA bus leases  
P. SBDM Carryforward Requests

**Order #203025 - Motion Passed:** Approval of the SBDM carryforward request passed with a motion by Mr. Cliff Prewitt and a second by Ms. Amy Hart.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Please see attached  
Q. 2025-2026 Salary Schedule

**Order #203026 - Motion Passed:** Approval of the 2025-26 Salary Schedule passed with a motion by Ms.

Amber Franceschi and a second by Ms. Amy Hart.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Please see attached

#### **R. 2025-2026 Tentative Budget**

**Order #203027 - Motion Passed:** Approval of the 2025-26 Tentative Budget passed with a motion by Mr. Billy Montgomery and a second by Mr. Cliff Prewitt.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Please see attached.

#### **10. Adjournment**

**Order #203028 - Motion Passed:** Approval to adjourn the meeting passed with a motion by Ms. Amy Hart and a second by Mr. Billy Montgomery.

Ms. Amber Franceschi	Yes
Ms. Amy Hart	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes