

RECORD OF BOARD PROCEEDINGS MINUTES

The Menifee County Board of Education held a Menifee County Board of Education Regular Meeting on July 17, 2025 at 5:00 PM, at the Menifee County Board of Education Board Room with the following members present:

Attendance Taken at 5:00 PM:

Present Board Members:

Mr. Matt Cooper
Ms. Brenda Evans
Ms. Julia Maness
Ms. Elaine Martin
Mr. Greg Spencer

Updated Attendance:

Mr. Matt Cooper was updated to present at: 5:20 PM

I. Call to Order

I.A. Roll Call

I.B. Pledge of Allegiance

I.C. Moment of Silence

I.D. Menifee County School District: Values, Beliefs and Goals

I.E. Approve to Amend Agenda to Add Item III.A.9 and Item III.A.34

Order #2025-694 - Motion Passed: Recommend Board to Approve to Amend Agenda to Add Item III.A.9 and Item III.A.34 passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

4 Yeas - 0 Nays.

Mr. Matt Cooper	Absent
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

I.F. Adopt Agenda

Order #2025-695 - Motion Passed: Recommend Board Adopt Agenda as Presented passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

4 Yeas - 0 Nays.

Mr. Matt Cooper Absent
Ms. Brenda Evans Yes
Ms. Julia Maness Yes
Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

II. Presentations

II.A. Student Recognitions/Staff Recognitions

II.A.1. FBLA

II.A.2. Menifee Schools Cooks

II.B. Reports

II.B.1. Treasurer Reports

II.B.1.a. MUNIS Balance Sheets

Order #2025-696 - Motion Passed: Recommend Board Approve the MUNIS Balance Sheet passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

4 Yeas - 0 Nays.

Mr. Matt Cooper Absent
Ms. Brenda Evans Yes
Ms. Julia Maness Yes
Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

II.B.1.b. Monthly Financial Report

Order #2025-697 - Motion Passed: Recommend Board Approve the Monthly Financial Report passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

4 Yeas - 0 Nays.

Mr. Matt Cooper Absent
Ms. Brenda Evans Yes
Ms. Julia Maness Yes
Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

II.B.1.c. Bank Reconciliation

Order #2025-698 - Motion Passed: Recommend Board Approve the Bank Reconciliation passed with a motion by Ms. Julia Maness and a second by Ms. Brenda Evans.

4 Yeas - 0 Nays.

Mr. Matt Cooper Absent

Ms. Brenda Evans Yes
Ms. Julia Maness Yes
Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

II.B.1.d. Cash Flow Statement

Order #2025-699 - Motion Passed: Recommend Board Approve Cash Flow Statement passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

4 Yeas - 0 Nays.

Mr. Matt Cooper Absent
Ms. Brenda Evans Yes
Ms. Julia Maness Yes
Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

II.B.2. Leadership Report

III. Student Learning and Support Items Recommended for Approval

III.A. CONSENT ITEMS

III.A.1. Board Minutes

Order #2025-700 - Motion Passed: Recommend Board Approve Consent Items Except for Item III.A.10 which included Policy 03.1233 to be further discussed. passed with a motion by Mr. Matt Cooper and a second by Ms. Julia Maness.

5 Yeas - 0 Nays.

Mr. Matt Cooper Yes
Ms. Brenda Evans Yes
Ms. Julia Maness Yes
Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

III.A.2. Subsequent Claims, Current Claims and Salaries (Bills for Payment)

III.A.3. Approve Bell Schedule for Menifee Central School and Menifee County High School

III.A.4. Approve 2025-2026 Communication Plan

III.A.5. Approve Updated Traceable Communication Platforms

III.A.6. Approve Amended 2025-2026 Employee Handbook

III.A.7. Review Procedure 03.11 AP. 242 Verification of Employment

III.A.8. Approve the 2nd Reading of 2025-2026 Student Code of Conduct Handbook

III.A.9. Approve First Reading of Policy 03.121

III.A.10. Approve 2nd reading of the 2025-2026 Policy Updates

III.A.11. Approve 2025-2026 Chairpersons for Special Education Admissions and Release Committee (ARC), Chairperson for 504 Meetings

III.A.12. Approve the 25-26 Cost per Mile Calculation

- III.A.13. Approve 2025-2026 Motor Vehicle and Watercraft Property Tax Rate
- III.A.14. Approve 2025-2026 Interagency Agreement between DJJ and Menifee County School District
- III.A.15. Approve the Memorandum of Agreement with Menifee County Job Corp.
- III.A.16. Approve 2025-2026 Kentucky Collaborative for State Agency Children (KECSAC) Memorandum of Agreement
- III.A.17. Approve Memorandum of Understanding with Gateway Community Services for Head Start Blended Classroom
- III.A.18. Approve 2025-2026 Agreement for Physical Therapy Services with JAMCO of KY, INC
- III.A.19. Approve High School Girls Basketball Booster Fundraisers
- III.A.20. Approve High School Boys Basketball Booster Fundraisers
- III.A.21. Adult Meal Pricing for the 2025-2026 School Year
Breakfast-\$3.25
Lunch-\$5.00
- III.A.22. Approve to Apply for the Fresh Fruit and Vegetable Program
- III.A.23. Approve BG-4 for Menifee High School Door Replacement
- III.A.24. Approve PRI Funded Project for Opening Day Presentation and Approve Payments up to 20 Students of \$200 for Participation
- III.A.25. Approve Emergency Certification for Health and Physical Education
- III.A.26. Approve Emergency Certification for Elementary Education
- III.A.27. Approve Emergency Certification for Middle School English
- III.A.28. Approve Emergency Certifications for Certified Substitutes
- III.A.29. Approve School-Related Student Trips for the KY State Fair (8/13-8/15), National FFA Convention (10/28-11/1), Rising Sun Conference (9/12-9/13)
- III.A.30. Approve Dataseam Participation Partner Equipment Addendum
- III.A.31. Approve Certified Evaluation Plan
- III.A.32. Approve FMLA for Employee ID # 426
- III.A.33. Approve the Steele-Reese Grant Coordinator Extra Service \$2500
- III.A.34. Approve Pay at Rank III for Emergency Certification for Critical Shortage Area that is Identified in Kentucky
- III.B. DISCUSSION AND APPROVAL ITEMS**
- III.B.1. Approve Updated Menifee County School District: Values, Beliefs and Goals**

Order #2025-701 - Motion Passed: passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

Order #2025-701 - Motion Passed: passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

III.B.2. Approve the Adoption of the 5-Standard KASA Superintendent Effectiveness Framework

Order #2025-702 - Motion Passed: Recommend the Board to Approve the Adoption of the 5-Standard KASA Superintendent Effectiveness Framework passed with a motion by Mr. Matt Cooper and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

III.B.3. Approve the Discussion of Policy 03.1233

Order #2025-703 - Motion Passed: Recommend Board to Approve the Discussion and the Approval of Policy 03.1233 passed with a motion by Mr. Matt Cooper and a second by Ms. Julia Maness.

4 Yeas - 0 Nays - 1 Abstained.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Abstain
Mr. Greg Spencer	Yes

Discussion:

Mr. Greg Spencer made a motion to table the discussion of the policy until the next board meeting; however, the motion failed due to the lack of a second.

IV. Personnel Notification

V. Informational Items

VI. Communication/Sharing (Public Comments)

VII. Adjournment

Order #2025-704 - Motion Passed: Recommend Board Approve Adjournment passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

Signed: 
Menifee County Board Chairman

Signed: 
Menifee County Board of Education Secretary