RECORD OF BOARD PROCEEDINGS
MINUTES

The Menifee County Board of Education held a Menifee County Board of Education Regular Meeting on February 27, 2025 at 5:00 PM, at the Menifee County Board of Education Board Room with the following members present:

Attendance Taken at 5:00 PM:

Present Board Members:

Mr. Matt Cooper

Ms. Brenda Evans

Ms. Julia Maness

Ms. Elaine Martin

Mr. Greg Spencer

I. Call to Order
I.A. Roll Call
I.B. Pledge of Allegiance
I.C. Moment of Silence
I.D. Menifee County School District: Values, Beliefs and Goals
I.E. Approve to Amend the Agenda to Add Consent Item III.A.24

Order #2025-640 - Motion Passed: Recommend Board to Approve to Amend the Agenda to Include Item III.A.24 passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

I.F. Adopt Agenda

Order #2025-641 - Motion Passed: Recommend Board Adopt Agenda as Presented passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

5 Yeas - 0 Nays.

Mr. Matt Cooper Yes
Ms. Brenda Evans Yes
Ms. Julia Maness Yes
Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

II. Presentations
II.A. Student Recognitions/Staff Recognitions
II.A.1. KMEA All-District Band
Evan Back, Maddison Flanders, and Sean Allen
Morehead State University All-Honors Band
Sean Allen
II.A.2. Shane Allen - 2024-2025 Recipient of the KSBA First Degree Scholarship of $2,500
II.A.3. Erikka Little and Ruben Collins are Recipients of the 2024-2025 CTE Student Grant in the amount of $250
II.A.4. KSBA Student Banner
Name: Grace Rogers
II.A.5. Evan Back Middle School JAG Presentation
II.A.6. FRYSC Appreciation Week February 10th-14th
II.B. Reports
II.B.1. Treasurer Reports
II.B.1.a. MUNIS Balance Sheets

Order #2025-642 - Motion Passed: Recommend Board Approve the MUNIS Balance Sheet passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper Yes
Ms. Brenda Evans Yes
Ms. Julia Maness Yes
Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

II.B.1.b. Monthly Financial Report

Order #2025-643 - Motion Passed: Recommend Board Approve the Monthly Financial Report passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper Yes
Ms. Brenda Evans Yes
Ms. Julia Maness Yes

Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

II.B.1.c. Bank Reconciliation

Order #2025-644 - Motion Passed: Recommend Board Approve the Bank Reconciliation passed with a motion by Ms. Julia Maness and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper Yes
Ms. Brenda Evans Yes
Ms. Julia Maness Yes
Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

II.B.1.d. Cash Flow Statement

Order #2025-645 - Motion Passed: Recommend Board Approve Cash Flow Statement passed with a motion by Mr. Matt Cooper and a second by Mr. Greg Spencer.

5 Yeas - 0 Nays.

Mr. Matt Cooper Yes
Ms. Brenda Evans Yes
Ms. Julia Maness Yes
Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

II.B.2. Directors Report
II.B.3. Principal Update/Instructional Support

III. Student Learning and Support Items Recommended for Approval
III.A. CONSENT ITEMS

Order #2025-646 - Motion Passed: Recommend Board Approve Consent Items passed with a motion by Ms. Julia Maness and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper Yes
Ms. Brenda Evans Yes
Ms. Julia Maness Yes
Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

III.A.1. Board Minutes
III.A.2. Subsequent Claims, Current Claims and Salaries (Bills for Payment)
III.A.3. Approve to Grant the Superintendent Permission to Adjust the Instructional Day if needed
III.A.4. Approve to Apply for Law Enforcement Protection Program (LEPP) Grant
III.A.5. Approve to Apply for the KY25 Numeracy Counts Grant
III.A.6. Approve to Create Executive Coach Position
III.A.7. Approve Executive Coach Job Description
III.A.8. Approve To Continue Services with Traditional Bank
III.A.9. Approve Permission To Publish Bids
III.A.9.a. Oil-Lubricants
III.A.9.b. Concession Drinks
III.A.9.c. Maintenance Parts
III.A.10. Approve Amended 2025-2026 Staffing Policy
III.A.11. Approve 2025-2026 SBDM Allocations
III.A.12. Approve Target Achievement Gaps Established by School Councils
III.A.13. Approve the 2025-2026 JAG KY Memorandum of Understanding for Menifee Central and Menifee High School
III.A.14. Approve Memorandum of Understanding for Botts Early Learning Center with Full Service Community Schools Programs
III.A.15. Approve Over Night School Related Trip to Morehead State University for FBLA Region 5 Conference/Competition 3/5-3/6/2025
III.A.16. Approve School-Related Trip for FFA Forestry Team to Green River Lake State Park 4/24-4/25-2025
III.A.17. Approve Out-of-State Field Trip Request for Girls High School Volleyball to Holland, MI 7/19-7/23-2025
III.A.18. Approve Out-of-State Field Trip Request for Girls High School Soccer to Ironton, OH August or September
III.A.19. Approve Out-of-State Field Trip Request for MCHS to Cincinnati Museum
III.A.20. Approve Agreement for Use of District Property for Shoot Hoops Not Drugs basketball camp on June 12, 2025
III.A.21. Approve Donation of $5,000 from Mountain Telephone for the 8th Grade Trip
III.A.22. Approve FMLA for Employee ID# 1142
III.A.23. Approve Early Petition for Kindergarten
III.A.24. Approve to Amend BG-1 for the Sports Complex
III.B. DISCUSSION AND APPROVAL ITEMS
III.B.1. Approve to Amend Board Order #2025-635 to accept Superintendent Spencer's resignation from the Superintendency effective July 1, 2025; to acknowledge his notice of retirement from employment effective December 31, 2025; and to acknowledge his continuing contract status right under KRS 161.721

Order #2025-647 - Motion Passed: Recommend Board to Approve to Amend Board Order #2025-635 to accept Superintendent Spencer's resignation from the Superintendency effective July 1, 2025; to acknowledge his notice of retirement from employment effective December 31, 2025; and to acknowledge his continuing contract status right under KRS 161.721 passed with a motion by Mr. Matt Cooper and a second by Ms. Elaine Martin.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

III.B.2. Approve the use of Porter, Banks, Baldwin & Shaw to assist with the Superintendent Search and Screening Process, including reviewing the applications and meeting with the Screening Committee as Requested

Order #2025-648 - Motion Passed: Recommend Board to Approve the use of Porter, Banks, Baldwin & Shaw to assist with the Superintendent Search and Screening Process, including reviewing the applications and meeting with the Screening Committee as Requested passed with a motion by Ms. Julia Maness and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

III.B.3. Superintendent Selection

Discussion:
Grant Chenoweth, Board Attorney, discussed the following: Per KRS 160.352. The various constituent groups have selected, elected, or appointed the required members to serve on the committee. The members present at the meeting were: Board Member: Greg Spencer, Principal Kelli Abney, Parent Representative Lauren Blake Smallwood, Teachers: Jennifer Brown and Wendy Crain-Lawson, Classified Employee Kelly Bowman. The board discussed the timeline for the superintendent selection process. It was determined that applications will be presented to the board at the April 17th Board Meeting. The Screening Committee will review the applications and submit their top three (but no more than five) candidates for consideration and the selection committee will conduct reference checks on the chosen candidates. Per KRS 160.352 (4), prior to appointing a superintendent of schools, the board of education shall consider the recommendations of the screening committee, but the board shall not be required to appoint a superintendent from the committee's recommendations.

IV. Personnel Notification
V. Informational Items
V.A. Monthly Community Report
VI. Communication/Sharing (All Present)

VII. Adjournment

Order #2025-649 - Motion Passed: Recommend Board Approve Adjournment passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

Signed: _____
Menifee County Board Chairman

Signed: _____
Menifee County Board of Education Secretary