

## **RECORD OF BOARD PROCEEDINGS MINUTES**

The Menifee County Board of Education held a Menifee County Board of Education Regular Meeting on September 15, 2022 at 5:30 PM, at the Menifee Central Media Center/Video Teleconference with the following members present:

### **Attendance Taken at 5:31 PM:**

#### Present Board Members:

Mr. Matt Cooper  
Ms. Brenda Evans  
Ms. Julia Maness  
Ms. April Smith  
Mr. Greg Spencer

### **I. Call to Order**

#### **I.A. Roll Call**

#### **I.B. Pledge of Allegiance**

#### **I.C. Moment of Silence**

#### **I.D. Menifee County School District: Values, Beliefs and Goals**

#### **I.E. Adopt Agenda**

**Order #2022-373 - Motion Passed:** Recommend Board Adopt Agenda as Presented passed with a motion by Mr. Greg Spencer and a second by Ms. April Smith.

### **5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

### **II. Presentations**

#### **II.A. Student Recognitions/Staff Recognitions**

#### **II.B. Reports**

##### **II.B.1. Treasurer Reports**

##### **II.B.1.a. MUNIS Balance Sheets**

**Order #2022-373 - Motion Passed:** Recommend Board Approve the MUNIS Balance Sheet passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

#### **II.B.1.b. Monthly Financial Report**

**Order #2022-373 - Motion Passed:** Recommend Board Approve the Monthly Financial Report passed with a motion by Ms. April Smith and a second by Ms. Julia Maness.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

#### **II.B.1.c. Bank Reconciliation**

**Order #2022-373 - Motion Passed:** Recommend Board Approve the Bank Reconciliation passed with a motion by Ms. April Smith and a second by Mr. Matt Cooper.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

#### **II.B.1.d. Cash Flow Statement**

**Order #2022-373 - Motion Passed:** Recommend Board Approve Cash Flow Statement passed with a motion by Mr. Matt Cooper and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes

Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

## **II.B.2. PDSA Report/Directors Report/CTE Coordinator Report/Alternative Report/Transportation Report/Facilities/Maintenance Report**

### **III. Student Learning and Support Items Recommended for Approval**

#### **III.A. CONSENT ITEMS**

**Order #2022-373 - Motion Passed:** Recommend Board Approve Consent Items passed with a motion by Mr. Greg Spencer and a second by Ms. April Smith.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

#### **III.A.1. Board Minutes**

#### **III.A.2. Subsequent Claims, Current Claims and Salaries (Bills for Payment)**

#### **III.A.3. Approve to Surplus Old SRO Cruiser**

#### **III.A.4. Approve to Apply For Better Days Through Better Ways Grant**

#### **III.A.5. Approve BG-1 for the Sports Complex**

#### **III.A.6. Approve BG-4 for Menifee Central Contract Closeout**

#### **III.A.7. Approve Menifee Central PTO Rada Cutlery Fundraiser**

#### **III.A.8. Approve to Amend 22-23 Pay Scale**

#### **III.A.9. Approve FMLA for Employee 972**

#### **III.A.10. Approve Unaudited Annual Financial Report for FY 22**

#### **III.A.11. Approve Sirens for Cities, Inc. Outdoor Warning System**

#### **III.A.12. Approve to Abolish 2 Cafeteria Manger Positions**

#### **III.A.13. Approve to Create 2 Assistant Cafeteria Manager Positions**

#### **III.A.14. Approve Job Description for Assistant Cafeteria Manager**

#### **III.A.15. Approve Sports Complex Construction Manager Agreement**

### **III.B. DISCUSSION AND APPROVAL ITEMS**

#### **III.B.1. Approve KSBA Warrants**

**Order #2022-373 - Motion Passed:** Recommend Board to Approve KSBA Warrants passed with a motion by Mr. Greg Spencer and a second by Ms. April Smith.

**4 Yeas - 0 Nays - 1 Abstained.**

Mr. Matt Cooper	Abstain
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Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

### **III.B.2. Approve Working Budget**

**Order #2022-373 - Motion Passed:** Recommend Board to Approve Working Budget passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

### **III.B.3. Approve Authorization for the Establishment of a Police Department for Menifee County School District Pursuant to KRS 158.471 and KRS 158.473**

**Order #2022-373 - Motion Passed:** Recommend Board to Approve Authorization for the Establishment of a Police Department for Menifee County School District Pursuant to KRS 158.471 and KRS 158.473 passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

### **III.B.4. Approve an Emergency Declaration of Policy 02.31 and Waive Second Reading to allow the District to move forward with the paperwork to establish the District Police Department**

**Order #2022-373 - Motion Passed:** recommend Board to Approve an Emergency Declaration of Policy 02.31 and Waive Second Reading to allow the District to move forward with the paperwork to establish the District Police Department passed with a motion by Ms. Julia Maness and a second by Ms. April Smith.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
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Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

### **III.B.5. Approve to Review Procedure 2.31 AP1**

**Order #2022-373 - Motion Passed:** Recommend Board to Approve to Review Procedure 2.31 AP1 passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

### **III.B.6. Approve Resolution giving Superintendent authority to sign all pertinent paperwork to finalize the creation of the Menifee County School District Police Force**

**Order #2022-373 - Motion Passed:** Recommend Board to Approve Resolution giving Superintendent authority to sign all pertinent paperwork to finalize the creation of the Menifee County School District Police Force passed with a motion by Mr. Matt Cooper and a second by Ms. April Smith.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

### **III.B.7. Approve to Create 1 Chief of Police, 2 Fulltime School Resource Officers and 1 Part Time School Resource Officer**

**Order #2022-373 - Motion Passed:** Recommend Board to Approve to Create 1 Chief of Police, 2 Fulltime School Resource Officers and 1 Part Time School Resource Officer passed with a motion by Mr. Greg Spencer and a second by Ms. April Smith.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes

Ms. April Smith	Yes
Mr. Greg Spencer	Yes

### **III.B.8. Approve Job Descriptions for Police Force**

**Order #2022-373 - Motion Passed:** Recommend Board to Approve Job Descriptions for Police Force passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

### **IV. Personnel Notification**

#### **V. Informational Items**

##### **V.A. Monthly Community Report**

##### **V.B. Principal Update/Instructional Support**

##### **V.C. SBDM Minutes**

##### **V.C.1. Menifee Central**

##### **V.C.2. Menifee High School**

##### **V.D. KSBA Regional Meeting**

### **VI. Communication/Sharing (All Present)**

### **VII. Adjournment**

**Order #2022-373 - Motion Passed:** Recommend Board Approve Adjournment passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Signed: \_\_\_\_\_

Menifee County Board Chairman

Signed: \_\_\_\_\_  
Menifee County Board of Education Secretary