

Regular Meeting
July 17, 2025 6:00 PM
Board Room
Marshall County Board of Education
86 High School Rd.
Benton, KY 42025

Attendance Taken at : 6:00 PM

Present Board Members:

Mr. Will Coursey
Ms. Darla Doss
Ms. Mary Beth Riggs
Mr. Randy Travis
Ms. Amy Waggoner

I. Regular Agenda Items

1. Call to Order
2. Motion to Adopt the Agenda

Order #1 - Motion Passed: Adoption of the Agenda as presented passed with a motion by Mr. Will Coursey and a second by Mr. Randy Travis.

5 Yeas - 0 Nays

3. Presentations
 - A. The Pledge of Allegiance
4. Student/Staff Recognition
5. Public Comments

No public comments

6. Personnel
7. Staff and Informational Reports
 - A. Superintendent Report

?Met new hires- Standards 3,4,5
?Met with MSU's Admin Cohort- Standards 1,2,4
?Food judge- Standards 1,3,7
?Spoke at Kiwanis- Standards 1,3,6,7
?Spoke on Coffee Call- Standards 1,3,6,7
?Weekly meeting with Directors- Standards 1,2,6,7
?Directors/Principal kickoff with retreat- Standards 1,2,3,4,5,6,7

B. Instructional Report

- a. Instructional updates
- C. Attendance/Safety Report
- D. Transportation/Facilities Report

II. Consent Items

Order #2 - Motion Passed: Approval of the Consent Items as presented passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

1. Prior Meeting Minutes

06/16/2025 Special Meeting

06/19/2025 Regular Meeting

2. Payment of Claims

3. Approve Trips and Fundraisers

Fundraisers:

BES - Spirit Cards 08/18-08/29/2025

BES - School Store 09/16/25-end of school year

BES - Teachers working McDonalds for rebate night - 09/22/25

CCES - School Store 08/26-09/12/2025

CES - Marshall County T-Shirts 08/18-08/29/25

MCHS - Girls Basketball State Tournament (Lexington) 03/11-03/14/26

MCHS - Girls Basketball Tournament (Bowling Green) - 12/27-12/29/25

MCHS - Girls Golf Tournament (Bowling Green) - 07/20-07/21/25

MCHS - Girls Golf Tournaments (Louisville/Lexington) - 07/23-07/25/25

MCHS - Girls Golf Tournaments (Lexington/Frankfort) - 08/07-08/09/25

MCHS - Girls Golf Tournament (Elizabethtown) - 09/05-09/06/25

MCHS - Girls Golf All State Tournament (Lexington) - 09/11-09/14/25

MCHS - Girls Golf KHSAA State Championship (Bowling Green) - 10/05-10/07/25

MCHS - State Track (Lexington) - 06/01-06/02/26

MCHS - Boys Golf State Tournament (Bowling Green) - 10/2025

MCHS - Volleyball State Tournament (Lexington) - 11/2025

MCHS - State Softball Tournament (Lexington) - 06/05-06/10/26

MCHS - Football State Championship (Kroger Field) - 12/06/25

MCHS - Boys Backboard Club (Lexington Catholic HS) - 12/27-12/30/25

MCHS - Boys Basketball Sweet 16 (Lexington) - 03/18-03/21/26

MCHS - Boys Soccer Games (Louisville Ballard & Louisville Trinity) - 09/12-09/14/25

MCHS - Boys Soccer State Tournament - 10/29-11/02/25

MCHS - Swim (Bowling Green) - Feb

MCHS - Tennis State Tournament (Lexington) - 05/2026

MCHS - Dance (Lexington) - 12/2025

MCHS - Cheer State Championship (Lexington) - 12/2025

MCHS - State XC Meet (Lexington) - 10/30-11/01/25

MCHS - Bass Fishing State Tournament - 05/2026

MCHS - Girls Soccer Final 4 - 10/29/25

JES - School Store 09/16/25- end of school year

SES - Scholastic Book Fair 09/16-09/25/2025

SES - Magic Valley Catering 01/10-01/31/2026

SES - BTSB Support our Library - Birthday Book Clubs 08/01/25-06/01/2026

4. Approve the submission of the Walmart Spark Good grant application on behalf of Marshall County High School.

5. Approve 2025-2026 Dual Credit Memorandum of Agreement between West Kentucky Community and Technical College and Marshall County Schools for MC Academy

6. Approve Emergency Procedures for Marshall County Board of Education Office

7. Approve Emergency Procedures for Marshall County Transportation Garage

8. Approve Emergency Procedures for Marshall County Technology Building

9. Approve Email Support Agreement with RJ Flannery, Inc

10. Approve a contract with Preston Cope Foundation Inc to reallocate unclaimed scholarship funds.

III. Action Items

1. Recommendation to Approve Treasurer's Report

Order #3 - Motion Passed: Approval of the Treasurer's Report as presented passed with a motion by Mr. Randy Travis and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

2. Recommendation to approve a Memorandum of Understanding with WKEC to reimburse teachers who successfully complete a rank change by August 2025 through participation in the Language Essentials for Teachers of Reading and Spelling (LETRS) Program provided by WKEC.

Order #4 - Motion Passed: Approval of a Memorandum of Understanding with WKEC to reimburse teachers who successfully complete a rank change by August 2025 through participation in the Language Essentials for Teachers of Reading and Spelling (LETRS) Program provided by WKEC. passed with a motion by Ms. Mary Beth Riggs and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

3. Recommendation to approve agreement between Marshall County Board of Education and Stefanie Spears, Kenita Sutherland, Kacey Tubbs, Brittany Kings, and Mackenzie Harper regarding WKEC rank change program.

Order #5 - Motion Passed: Approval of agreement between Marshall County Board of Education and Stefanie Spears, Kenita Sutherland, Kacey Tubbs, Brittany Kings, and Mackenzie Harper regarding WKEC rank change program. passed with a motion by Mr. Will Coursey and a second by Mr. Randy Travis.

5 Yeas - 0 Nays

4. Recommendation to Approve Invoice # 23 to CMS Architects in the Amount of \$4,868.00 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067.

Order #6 - Motion Passed: Approval of Invoice # 23 to CMS Architects in the Amount of \$4,868.00 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067. passed with a motion by Mr. Randy Travis and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

5. Recommendation to Approve Pay Application # 18 to Pinnacle, Inc. in the Amount of \$254,372.76 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067.

Order #7 - Motion Passed: Approval of Pay Application # 18 to Pinnacle, Inc. in the Amount of \$254,372.76 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067. passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

6. Recommendation to Approve Pay Application DPO # 18 in the Amount of \$140,106.49 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067.

Order #8 - Motion Passed: Approval of Pay Application DPO # 18 in the Amount of \$140,106.49 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067. passed with a motion by Mr. Will Coursey and a second by Mr. Randy Travis.

5 Yeas - 0 Nays

7. Recommendation to Approve Invoice # 7 to CMS Architects in the Amount of \$2,129.00 for the Jonathan Elementary Roof/Door Project, BG # 24-260.

Order #9 - Motion Passed: Approval of Invoice # 7 to CMS Architects in the Amount of \$2,129.00 for the Jonathan Elementary Roof/Door Project, BG # 24-260. passed with a motion by Ms. Mary Beth Riggs and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

8. Recommendation to approve the BG-5's for BG 18-155 Marshall County Schools GESC, BG 21-097 Benton Elementary Roof Project, BG 21-098 Central Elementary Roof Project, BG 21-099 Tech Center Renovation, BG 21-100 MC Board Office Roof, BG 21-104 MCHS FMD Renovation, BG 21-243 SMES WWTP Upgrade, and BG 21-267 Calvert City Elementary Roof Project

Order #10 - Motion Passed: Approval of the BG-5's for BG 18-155 Marshall County Schools GESC, BG 21-097 Benton Elementary Roof Project, BG 21-098 Central Elementary Roof Project, BG 21-099 Tech Center Renovation, BG 21-100 MC Board Office Roof, BG 21-104 MCHS FMD Renovation, BG 21-243 SMES WWTP Upgrade, and BG 21-267 Calvert City Elementary Roof Project passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

9. Recommendation to approve the revised BG-1 Marshall County High School Renovation BG 17-260

Order #11 - Motion Passed: Approval of the revised BG-1 Marshall County High School Renovation BG 17-260 passed with a motion by Mr. Randy Travis and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

IV. Old and New Business

V. Adjourn

Order #12 - Motion Passed: Approval to adjourn the meeting at passed with a motion by Ms. Darla Doss and a second by Mr. Randy Travis.

5 Yeas - 0 Nays

Chairperson

Secretary