

Regular Meeting  
April 17, 2025 6:00 PM  
Board Room  
Marshall County Board of Education  
86 High School Rd.  
Benton, KY 42025

**Attendance Taken at : 6:02 PM**

**Present Board Members:**

Mr. Will Coursey  
Ms. Darla Doss  
Ms. Mary Beth Riggs  
Mr. Randy Travis  
Ms. Amy Waggoner

**I. Regular Agenda Items**

1. Call to Order
2. Motion to Adopt the Agenda

**Order #185 - Motion Passed:** Adoption of the Agenda as presented passed with a motion by Mr. Randy Travis and a second by Mr. Will Coursey.

**5 Yeas - 0 Nays**

**3. Presentations**

- A. The Pledge of Allegiance
4. Student/Staff Recognition
- A. Special Recognition
5. Public Comments

There were no public comments

**6. Personnel**

Attached

**7. Staff and Informational Reports**

**A. Superintendent Report**

Superintendent Thorpe updated the board on several events:

Spoke at a regional HR event; Reviewed district wide survey; Worked with staff on a district-wide set of expectations; Worked with HR on allocations; Visited each school to discuss their survey results; Had virtual meeting with James Comer; Met with MCEA and reviewed their data.

Other information included:

Scheduling a BoE meeting with MCEA (Monday May 12th before the BoE's working session); Kevin Jackson was hired as the new Supervisor of Instruction. Replacing Mr. Chris Mason, who is retiring.; Received a \$70,000 Kentucky Numeracy Counts Grant That provides K-3 Professional Learning; and baseball will be playing in St. Louis May 7th.

**B. Instructional Report**

**a. ACT Report**

MCHS principal Shannon Solomon introduced teacher John Lloyd Clayton, who does much of the ACT prep with students. Clayton reported that this year, for the first time, we have data for the class of 2026 from two tests, a sophomore/November test and a junior/March test. We showed a composite increase of 2.3 points over the course of these tests of and increases in each subject area. Further, we showed excellent gains in higher level test scores, from 21-25 and 26-36. These gains are important because they qualify students for honors programs, fellowships, and scholarships. Increases in math scores were especially important, and opportunities for growth in reading are goals for next year. We continue to offer weekly ACT study sessions, in-class exercises and activities, and special sessions with ACT Testing Professionals offered a few times per year.

#### **b. Kentucky Comprehensive Literacy State Development Grant**

Supervisor of Instruction Jackie Reid shared with the board details of the literacy grant the district recently received. The 4 year, \$1.56 million dollar grant will go towards ELA. She says the grant will look at birth to 12th grade in the district, including public and private preschools. One of the main purposes of the grant is to provide science of reading training for administrators and teachers.

Reid did say that because of the uncertainty of federal funding, the grant money is being limited this first year, but she is hopeful the full funding will come through.

#### **C. Attendance/Safety Report**

Attendance: DPP Brent Lovett reported that attendance for the past month was at 94.6%, with 5 of the 6 elementary schools over 95%. Central and Sharpe were both around 96%.

Safety: The district Safety Committee will meet on May 6th.

#### **D. Transportation/Facilities Report**

Fuel Report – We purchased \$6,067.68 in unleaded fuel and \$19,118.05 in Diesel Fuel this past month.

Projects – Danny has attached the percentage of completion for our projects.

JES Roof and Door Project – All stoops are poured but they still need to complete trim work on the doors.

MCTC – As you can tell from our tour earlier that our construction is moving along.

MCHS PAC Lighting – The week of May 12 th the stage lights will be installed.

Calvert Elementary Gym Floor damaged do to moisture.

#### **II. Consent Items**

**Order #186 - Motion Passed:** Approval of the Consent Items as presented passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

#### **5 Yeas - 0 Nays**

##### **1. Prior Meeting Minutes**

Minutes from March 20, 2025 Regular Meeting

2. Payment of Claims
3. Approve Trips and Fundraisers

#### Field Trips

BES 5th Grade to Judicial Building and Lovett Park in Benton, KY May 2, 2025

BES Kindergarten to Maggies Jungle Golf and Mike Miller Park in Gilbertsville May 8, 2025

BES 3rd Grade to Lovett Park in Benton, KY May 9, 2025

BES 5th Grade to Noble Park and Kingsway in Paducah, KY May 12, 2025

BES 3rd Grade to Marshall Co. Public Library in Benton, KY May 15, 2025

BES 3rd Grade to Pizza Inn, Market House Theater and Noble Park in Paducah, KY May 16, 2025

BES 4th Grade to Universal Athletics and Mr. Gatti's Pizza in Murray, KY May 19, 2025

MCHS/MCTC FCCLA to State Officer Camp in Frankfort, KY May 5-6, 2025

MCHS Bass Fishing Team to State Tournament in Jamestown, KY May 6-10, 2025

MCHS/MCTC FCCLA to FFA Leadership Camp in Hardinsburg, KY May 27-30, 2025

MCHS/MCTC FCCLA to National Leadership Convention in Orlando, FL July 4-10, 2025

MCHS Girls Soccer to Soccer Camp at WKU in Bowling Green, KY July 10-13, 2025

MCHS Girls Soccer to Preseason Game in Danville, KY August 1-2, 2025

MCHS Girls Soccer to Soccer Games in Owensboro, KY August 15-16, 2025

MCHS Girls Soccer to Soccer Games in Louisville, KY September 20-21, 2025

MCTC FFA to State FFA Camp in Hardinsburg, KY June 30-July 4, 2025

SMES 5th Grade to Discovery Park of America in Union City, TN May 20, 2025

SMES ? to Universal Athletics in Murray May 21, 2025

#### Fundraisers:

SES Class Pictures April 23-May 1, 2025

SES Kindergarten Puppet Show Video Sales May 13-20, 2025

SMES Raffle Basket April 21-May 16, 2025

4. Approve Use of Emergency Certified Substitutes for the 2025-2026 School Year
5. Approve Food Service Operations Coordinator (8221) Job Description
6. Approve NMMS Copier Lease Agreement
7. Approve the Receipt of the Philanthropy 360 Grant Application on Behalf of all Family Resource and Youth Services Centers in Marshall County
8. Approve the Submission of the Walmart Spark Good Grant Application on Behalf of North Marshall Middle School
9. Approve the Receipt of Funds from the Walmart Spark Good Grant on Behalf of North Marshall Middle School
10. Approve the Submission of the Walmart Grant Application on Behalf of Marshall County High School

**11. Approve a License Agreement Between the City of Benton, KY and the Marshall Co. Board of Education to provide temporary shelter at Benton Elementary and South Marshall Middle School in the event of a Natural Disaster**

**12. Approve Infinite Campus End User License Agreement between Infinite Campus, Inc and the Marshall County Board of Education**

### **III. Action Items**

#### **1. Recommendation to Approve Treasurer's Report**

**Order #187 - Motion Passed:** Approval of the Treasurer's Report as presented passed with a motion by Mr. Will Coursey and a second by Mr. Randy Travis.

#### **5 Yeas - 0 Nays**

The MUNIS Cash Balance at the close of the month totaled \$21,412,768.89. Also, the following reports were included: (1) monthly payroll totals (2) monthly Special Events and (3) monthly MUNIS (by fund). The monthly MUNIS (by fund) report for March shows the breakdown of revenues and expenditures (by function) and will be posted to the finance website for the public to view.

#### **2. Recommendation to Approve Amendment to the Salary Schedule for FY24-25**

**Order #188 - Motion Passed:** Approval of Amendment to the Salary Schedule for FY24-25 passed with a motion by Ms. Mary Beth Riggs and a second by Ms. Amy Waggoner.

#### **5 Yeas - 0 Nays**

The board approved permission to amend the FY24-25 salary schedule to add section 2025 Summer Feeding Program to add an additional \$6.00/hour beginning June 3, 2025 - June 27, 2025 for those who qualify.

#### **3. Recommendation to Approve Student Accident Insurance Renewal for FY25-26**

**Order #189 - Motion Passed:** Approval of Student Accident Insurance Renewal for FY25-26 passed with a motion by Mr. Randy Travis and a second by Mr. Will Coursey.

#### **5 Yeas - 0 Nays**

The student accident insurance proposal from Gallagher (Bollinger and Zurich) was approved for FY24-25 at a premium of \$99,141.

#### **4. Recommendation to Approve Permission to Bid Instructional and Office Supplies for FY25-26**

**Order #190 - Motion Passed:** Approval of Permission to Bid Instructional and Office Supplies for FY25-26 passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

#### **5 Yeas - 0 Nays**

Invitation letters will be emailed to each current vendor in good standing as well as any vendors that are added to the list at the request of schools or other purchasers. The invitation to bid will also be advertised. Bids will be opened on May 9<sup>th</sup> at 11:00 a.m. All information, including specifications, can be found on our website (<https://www.marshall.kyschools.us/page/finance>) and in the finance office.

#### **5. Recommendation to Approve One-Year Extension with CFSB for Depository Services for FY25-26**

**Order #191 - Motion Passed:** Approval of One-Year Extension with CFSB for Depository Services for FY25-26 passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

## **5 Yeas - 0 Nays**

This is a one year extension of our agreement with CFSB to provide our depository services starting July 1st, 2025 and ending June 30th, 2025. CFSB agreed to honor our current rate of 15 basis points above the federal funds daily rate, with a ceiling of 6% and a floor of 1.50%.

**6. Recommendation to Approve Tuesday, May 20, 2025 as the Graduation Date for MC Academy**

**Order #192 - Motion Passed:** Approval of Tuesday, May 20, 2025 as the Graduation Date for MC Academy passed with a motion by Mr. Randy Travis and a second by Mr. Will Coursey.

## **5 Yeas - 0 Nays**

**7. Recommendation to Approve Invoice # 20 to CMS Architects in the Amount of \$5,755.00 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067**

**Order #193 - Motion Passed:** Approval of Invoice # 20 to CMS Architects in the Amount of \$5,755.00 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Mr. Will Coursey and a second by Mr. Randy Travis.

## **5 Yeas - 0 Nays**

**8. Recommendation to Approve Pay Application # 15 to Pinnacle, Inc. in the Amount of \$464,822.03 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067**

**Order #194 - Motion Passed:** Approval of Pay Application # 15 to Pinnacle, Inc. in the Amount of \$464,822.03 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

## **5 Yeas - 0 Nays**

**9. Recommendation to Approve Pay Application DPO # 15 in the Amount of \$1,622.50 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067**

**Order #195 - Motion Passed:** Approval of Pay Application DPO # 15 in the Amount of \$1,622.50 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Mr. Randy Travis and a second by Mr. Will Coursey.

## **5 Yeas - 0 Nays**

**10. Recommendation to Approve the Revised BG-1 for the Central Elementary Storm Repair Project and the Revised BG-1 for the Marshall County High School Storm Repair Project, BG's 23-335 and 23-336 respectively**

**Order #196 - Motion Passed:** Approval of the Revised BG-1 for the Central Elementary Storm Repair Project and the Revised BG-1 for the Marshall County High School Storm Repair Project, BG's 23-335 and 23-336 respectively passed with a motion by Mr. Will Coursey and a second by Ms. Amy Waggoner.

## **5 Yeas - 0 Nays**

These are the revised BG-1's for Central and Marshall County High School for the Storm Damage Project. We are trying to get our final paperwork completed for this project.

**11. Recommendation to Approve Invoice # 1 and # 2 to CMS Architects in the Amount of \$7,400.00 for the Sharpe Elementary School Gym Re-Roof Project, BG # 25-241**

**Order #197 - Motion Passed:** Approval of Invoice # 1 and # 2 to CMS Architects in the Amount of \$7,400.00 for the Sharpe Elementary School Gym Re-Roof Project, BG # 25-241 passed with a motion by Mr. Randy Travis and a second by Mr. Will Coursey.

## **5 Yeas - 0 Nays**

**12. Recommendation to Approve the Lease Agreement with Turf Tank for a Paint Machine**

**Order #198 - Motion Passed:** Approval of the Lease Agreement with Turf Tank for a Paint Machine passed with a motion by Ms. Amy Waggoner and a second by Mr. Randy Travis.

**5 Yeas - 0 Nays**

The repairs that are needed on our current paint machine would be more than what it is worth. So, we started researching what other school districts are doing to get their fields painted. Turf Tank was recommended to us by other school districts in our area. Turf Tank is robotic paint machine. They will program the machine to paint athletic fields and parking lots. It is a three year lease with a cost of \$16,000 a year which includes most of the field paint that will be needed for our seasons. This machine will reduce the amount of man hours needed for painting fields.

Board member Mary Beth Riggs expressed concern over the cost of the machine while considering letting some teachers go.

**IV. Old and New Business**

**1. Student Advisory Committee Discussion**

Board Chair Darla Doss asked for input from other board members about a presentation from last month's board meeting regarding a possible Student Advisory Committee at the high school. Doss indicated it was something she would like to pursue and possible take action on at the May meeting. All board members agreed. The concept of the committee is to be actively involved in every school board meeting... for students to give a voice, without a vote.

**V. Adjourn**

**Order #199 - Motion Passed:** Approval to adjourn the meeting at 7:10 pm passed with a motion by Ms. Darla Doss and a second by Ms. Mary Beth Riggs.

**5 Yeas - 0 Nays**

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Chairperson

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Secretary