

Regular Meeting
December 19, 2024 6:00 PM
Board Room
Marshall County Board of Education
86 High School Rd.
Benton, KY 42025

Attendance Taken at : 6:00 PM

Present Board Members:

Mr. Will Coursey

Ms. Darla Doss

Ms. Mary Beth Riggs

Mr. Randy Travis

Ms. Amy Waggoner

I. Regular Agenda Items

1. Call to Order

2. Motion to Adopt the Agenda

Order #108 - Motion Passed: Adoption of the Agenda as presented passed with a motion by Mr. Will Coursey and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

3. Presentations

A. The Pledge of Allegiance

4. Student/Staff Recognition

5. Public Comments

There were no public comments

6. Old and New Business

Board member Darla Doss, after attending the KSBA Winter Conference, encouraged the district to participate in the KSBA Banner Contest. Supt. Thorpe says he has sent the information to MCHS Principal Shannon Solomon and Art Teacher Jones.

Doss also said KSBA recommends live stream of board meetings.

7. Personnel

Attached

8. Staff and Informational Reports

A. Superintendent Report

Superintendent Thorpe presented several events/standards:

- Rising Administrator- Standard 4/5
- Voice of the Marshals- Standard 3
- Meet with high school student working on an Eagle Scout project- Standard 3/6

- 2025-2026 budget workshop- Standard 5
- Administration meetings- Standard 1/2
- Filled in at BES as principal all day- Standard 5/6/7
- Had a JAG meeting with Shannon and Jag representative- Standard 2/6
- Read to elementary students- Standard 3
- Spoke at Pathway Baptist Community Thanksgiving service- Standard 6/7

B. Instructional Report

a. MCHS Leadership Team Marshall Male Conference Presentation

Toddie Adams introduced MCHS student Sophie Collins who talked about the Marshall Male Conference the Leadership Class at MCHS recently sponsored. Fellow Leadership student Mia McGregor then spoke to the board about the artwork she and fellow students designed that will be hung in the Marshall County Board Office.

b. Calvert City Elementary Principal Kendra Glenn - Family Friendly Certification Presentation

Calvert City Elementary Principal Kendra Glenn spoke to the board about the Family Friendly certification the school recently received and she explained the motivation behind why the school decided to apply for the certification.

c. Cognia Accreditation Update - Jackie Reid

Instructional Supervisor Jackie Reid updated the board on the ongoing Cognia Accreditation process. She included a link to the presentation the district did for the Cognia reviewers and said the reviewers were highly complimentary of the things we are doing in the district. Reid says the district is currently waiting for the reviewer to put all of her information into a report, hopefully soon after Christmas. She expects to hear something final on the accreditation by mid-January.

C. Personnel Report

Amanda Henderson shared with the board the district's new tradition of awarding service pins to employees who have 5, 10, 15, 20, 25, 30, and 30 plus years of service. Additionally, first year employees were awarded pins for completing their first year. The names of the 83 certified and 75 classified staff members scrolled on the screen as Henderson explained how the employees were presented their pins and certificates at their schools recently.

D. Attendance/Safety Report

Pupil Personnel Director Brent Lovett says attendance was down a little bit last month due to sickness with most schools reporting a drop of about half a percentage point from the previous month. Lovett says the district is still doing fairly well with Calvert City and South Marshall Elementaries coming in just a shade under 95%. Lovett says the district is getting back close to average for December.

Safety Report: Lovett says there was a Safety Committee meeting in November. The district has installed cell phone boosters at JES, SMMS and SES. And, Lovett says the district has added a way to report bullying on the "Let's Talk" communication tool accessible on the district's website.

E. Transportation/Facilities Report

Fuel Report: We purchased \$33,281.83 of Diesel fuel and \$2,937.88 in unleaded this month.

Projects:

Danny has attached the percentage of completion for our projects.

Facility Plan – Our hope was to be able to present the facility plan to you at this meeting. KDE was supposed to have our review completed but did not make it and we had to cancel the last LPC meeting. We will probably have to call a special called meeting in early January to present this to you.

Jonathan Door and Roof Project – They have installed five doors and will be working on the gym doors over the break.

MCHS – Concession and trophy cases have been completed.

MCTC Project – The garage doors were installed in the shop areas. Trusses have been set on the storage building. The one concern we have is the block laying schedule. Their hope is for over break to make up some of that time.

II. Consent Items

Order #109 - Motion Passed: Approval of the Consent Items as presented passed with a motion by Ms. Darla Doss and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

1. Prior Meeting Minutes

Minutes from Regular Board Meeting November 21, 2024

2. Payment of Claims

3. Approve Trips and Fundraisers

Field Trips:

JES 5th Grade Class to Frankfort, KY March 19, 2025

MCHS Girls Basketball Team to game in Lincoln Co. KY January 10-11, 2025

MCTC HOSA to State Leadership Conference in Louisville, KY March 20-22, 2025

Fundraisers:

BES Music Cookie Dough Fundraiser January 13-24, 2025 (Tentative Dates)

BES PTO Dance February 1, 2025 (Run preorders 1-2 weeks prior)

BES PTO Nerf Wars March 1, 2025 (Run preorders 1-2 weeks prior)

CCES Smencil Fundraiser January 13-31, 2025 (or until sold out)

CCES Yearbook Sales February 3-21, 2025

4. Approve MOA with WKCTC for Clinical Experiences for College Nursing Program Students

5. Approve the Surplus of Bus 062 a Type D International and Sale to Dawson Springs Independent

III. Action Items

1. Recommendation to Approve Treasurer's Report

Order #110 - Motion Passed: Approval of the Treasurer's Report as presented passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

The MUNIS Cash Balance at the close of the month totaled \$20,320,485,37. General fund balances are much higher than last year at the same time because the first tax check from the sheriff was posted in November 2024 this year versus December 2023 last year. The construction fund balance continues to decrease as more pay applications are processed on the MCTC project. In addition to the treasurer's report, the following were included: (1) monthly payroll totals (2) monthly Special Events and (3) monthly MUNIS (by fund). The monthly MUNIS (by fund) report for November shows the breakdown of revenues and expenditures (by function) and will be posted to the finance website for the public to view.

2. Recommendation to Approve Amendments to the FY24-25 Salary Schedule

Order #111 - Motion Passed: Recommendation to Approve Amendments to the FY24-25 Salary Schedule passed with a motion by Ms. Amy Waggoner and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

The board approved the Recommendation made to add the Grant Writer position to the FY25 Salary Schedule.

3. Recommendation to Approve the 2025-2026 School Calendar

Order #112 - Motion Passed: Recommendation to Approve the 2025-2026 School Calendar passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

4. Recommendation to Set the January 2025 Marshall County Board of Education Meeting Date

Order #113 - Motion Passed: Recommendation to Set the January 2025 Marshall County Board of Education Meeting Date passed with a motion by Mr. Will Coursey and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

The board set the January 2025 meeting for January 16, 2025.

5. Recommendation to Approve Pay Application # 2 to Pinnacle, Inc. in the Amount of \$14,768.37 for the Jonathan Elementary Exterior Openings Project, BG # 24-260

Order #114 - Motion Passed: Recommendation to Approve Pay Application # 2 to Pinnacle, Inc. in the Amount of \$14,768.37 for the Jonathan Elementary Exterior Openings Project, BG # 24-260 passed with a motion by Ms. Darla Doss and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

This is pay application #2.

6. Recommendation to Approve Invoice # 16 to CMS Architects in the Amount of \$2,200.52 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067

Order #115 - Motion Passed: Recommendation to Approve Invoice # 16 to CMS Architects in the Amount of \$2,200.52 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Ms. Amy Waggoner and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

This the 16th Pay Application.

7. Recommendation to Approve Pay Application # 11 to Pinnacle, Inc. in the Amount of \$147,931.95 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067

Order #116 - Motion Passed: Recommendation to Approve Pay Application # 11 to Pinnacle, Inc. in the Amount of \$147,931.95 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

This is the 11th Pay Application.

8. Recommendation to Approve Pay Application DPO # 11 in the Amount of \$27,554.05 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067

Order #117 - Motion Passed: Recommendation to Approve Pay Application DPO # 11 in the Amount of \$27,554.05 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Ms. Mary Beth Riggs and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

This is the 11th DPO Pay Application.

9. Recommendation to Approve Change Order # 8 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067

Order #118 - Motion Passed: Recommendation to Approve Change Order # 8 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Mr. Randy Travis and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

This change order is for floor patch work in horticulture, roof penetrations, paint booth connections, Relocate portable building because of bad soil, Demo floor in Ag classroom, and add a window between Autobody classroom and shop.

10. Recommendation to Approve Pay Application # 5 to Pinnacle, Inc. in the Amount of \$58,642.65 for the Storm Damage Repair Projects at Marshall County High School (BG # 23-336)

Order #119 - Motion Passed: Recommendation to Approve Pay Application # 5 to Pinnacle, Inc. in the Amount of \$58,642.65 for the Storm Damage Repair Projects at Marshall County High School (BG # 23-336) passed with a motion by Mr. Will Coursey and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

This is the 5th Pay Application.

11. Recommendation to Approve a Bid Date for the MCHS Performing Arts Center Lighting Replacement

Order #120 - Motion Passed: Recommendation to Approve a Bid Date for the MCHS Performing Arts Center Lighting Replacement passed with a motion by Ms. Amy Waggoner and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

I have included in your packet the drawings, Instructions, and specifications for changing the lights to LED in the PAC auditorium. We have worked with a stage lighting

professional to give us what is needed for this replacement. This replacement will have to work with our current dimming system with some minor upgrades.

We are asking for a bid date of January 9th , 2025 at 1:00 PM here at the board office.

12. Recommendation to Approve Work Truck Bid

Order #121 - Motion Passed: Recommendation to Approve Work Truck Bid passed with a motion by Mr. Will Coursey and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

The low bid is from Benton Ford with a bid of \$50,750.00. I recommend that we accept this bid.

13. Enter Executive Session as Authorized by KRS 61.810(1)(c) to Discuss Pending Litigation.

14. Return to Open Session.

Order #122 - Motion Passed: Return to Open Session at 7:48 pm passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

15. Adjourn

Order #123 - Motion Passed: Approval to adjourn the meeting at 7:49 pm passed with a motion by Mr. Randy Travis and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

Chairperson

Secretary