

Regular Meeting
July 18, 2024 6:00 PM
Board Room
Marshall County Board of Education
86 High School Rd.
Benton, KY 42025

Attendance Taken at : 6:02 PM

Present Board Members:

Mr. Will Coursey
Ms. Darla Doss
Ms. Mary Beth Riggs
Mr. Randy Travis
Ms. Amy Waggoner

I. Regular Agenda Items

1. Call to Order
2. Motion to Adopt the Agenda

Order #4 - Motion Passed: Adoption of the Agenda as presented passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

3. Presentations

- A. The Pledge of Allegiance
- B. Request to Name Jonathan Elementary School Gymnasium after Carl Darnall

Jonathan Elementary Principal Paul Lamb is asking the board to approve the naming of the Jonathan Elementary School Gym after Carl Darnall, a former teacher, basketball coach and principal.

4. Student/Staff Recognition
5. Public Comments

There were no public comments

6. Old and New Business
7. Personnel

Report is attached

8. Staff and Informational Reports
- A. Superintendent Report

Mr. Thorpe explained the agreements reached between the Board and MCEA during a special called meeting at 4 pm that same day. The agreements include:

1. All retired teachers serving as a substitute will receive \$200 a day
- 2 Teachers or staff who cover a class will not receive any additional compensation. However, the employee has the option to stay after school, clock in, and be paid ESS Rate
3. If a staff member requests a transfer the employee shall be granted an interview. They must apply to receive the interview.

Mr. Thorpe also updated the board on progress he has made in the first 18 days of being superintendent. They include visits to schools and meeting with principals, interviews with central office employees and directors, meetings with board members, and a recorded video interview that was placed on district social media sites.

B. Instructional Report

a. Report on AP Scores

Assistant Superintendent Chris Mason reported on AP exam results in 2024 at MCHS. The percentage of total AP students with scores of 3+ was a little over 69%. That's up from 53% last year. MCHS Principal Shannon Solomon commended the students on their hard work and achievements. Three students who made 4 or 5's also spoke about their results and how this will help them at the next level.

C. Attendance/Safety Report

There was no safety report in July

D. Transportation/Facilities Report

Fuel Report: We did not purchase any fuel this month.

Projects:

Danny has attached the percentage of completion for our projects.

Jonathan Door and Roof Project – The roofing contractor has started and will be complete with the classroom's roof this summer.

Storm Damage – The contractor is working in the library at Central and the administration areas at Benton, Central, and North. They have completed their work at South Middle. Our plan will to complete the work that we have called out at this time and then start another project to complete the other work that is needed.

Preschool Fire Damage – Liberty Mutual is sending us a different scope of work to price for this project. The hope is to get the price high enough to cover the cost of purchasing the extension office building.

MCTC Project – They have worked on several items inside and outside of the building. The schedule is looking tight on completion of the existing building. Their plan is to have existing building near completion before school starts back except for the construction classroom, electrical classroom, and administration area.

II. Consent Items

Order #5 - Motion Passed: Approval of the Consent Items as presented passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

1. Prior Meeting Minutes

2. Payment of Claims

3. Approve Trips and Fundraisers

4. Approve Local Planning Committee Members

5. Approve Email Support Agreement with RJ Flannery, LLC

6. Approve Emergency Procedures for Marshall County Board of Education Office

7. Approve Emergency Procedures for Marshall County Transportation Complex

8. Approve Emergency Procedures for Marshall County Technology Building

9. Approve the Supplemental CTE Funds Memorandum of Agreement from the Kentucky Department of Education

10. Approve Football Door Wraps Donated by the MCHS Football Alumni Association

11. Approve Marshall County Technical Center to Receive a \$10,000 Contribution from TVA for the Tech Center Electrical Program

III. Action Items

1. Appoint Superintendent Bill Thorpe to Serve as Board Secretary

Order #6 - Motion Passed: Appointment of Superintendent Bill Thorpe to Serve as Board Secretary passed with a motion by Ms. Amy Waggoner and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

Replacing Dr. Miracle as board secretary

2. Appoint Brooke Gibbs to Serve as Board Treasurer, effective August 1, 2024

Order #7 - Motion Passed: Appointment of Brooke Gibbs to Serve as Board Treasurer, effective August 1, 2024 passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

Replacing Jill Monroe upon her retirement July 31st.

3. Recommendation to Approve Treasurer's Report

Order #8 - Motion Passed: Approval of the Treasurer's Report as presented passed with a motion by Mr. Will Coursey and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

This is the treasurer's report for the month ending on June 30, 2024. Final figures for the committed and restricted funds that were approved in June were reported. The MUNIS Cash Balance at the close of the month totaled \$21,110,404.43. The payroll (by pay type) and special events monthly financial reports were included. Also, the MUNIS monthly report for June, which shows the detail of revenues and expenditures (by function) was presented and will be posted to the finance website for the public to view.

4. Recommendation to Approve Pledge of Collateral Agreement with Community Financial Services Bank

Order #9 - Motion Passed: Approval of Pledge of Collateral Agreement with Community Financial Services Bank passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

5. Recommendation to Approve Job Description for 8295 Speech-Language Pathologist (Rank I)

Order #10 - Motion Passed: Approval of Job Description for 8295 Speech-Language Pathologist (Rank I) passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

6. Recommendation to Approve Job Description for Director of District-Wide Programs

Order #11 - Motion Passed: Approval of Job Description for Director of District-Wide Programs passed with a motion by Mr. Will Coursey and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

7. Recommendation to Approve Job Description for Powerlifting Coach

Order #12 - Motion Passed: Approval of Job Description for Powerlifting Coach passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

8. Recommendation to Approve Update to Procedure 3.125 AP.22

Order #13 - Motion Passed: Approval of Update to Procedure 3.125 AP.22 passed with a motion by Mr. Will Coursey and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

The increase to \$45 per day was approved

9. Recommendation to Approve Amendments to the FY25 Salary Schedule

Order #14 - Motion Passed: Approval of Amendments to the FY25 Salary Schedule passed with a motion by Ms. Mary Beth Riggs and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

The amendments included adding the JC 8295, Finance Director III stipend, Director of DW Programs stipend, Powerlifting Coach stipend, 10 extended days to GT position, 10 extended days to engineering teacher, & increasing 1 of the booster paid football coaching positions from \$1000 to \$2000.

10. Recommendation to Approve Naming the Jonathan Elementary School Gym after Carl Darnall

Order #15 - Motion Passed: A Recommendation to Table the Naming of the Jonathan Elementary School Gym after Carl Darnall passed with a motion by Ms. Amy Waggoner and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

This item was tabled after board members expressed concern that there needs to be a policy adopted in which certain criteria must be met in order to have buildings or areas within buildings named after individuals. Board members emphasized that this had nothing to do with the naming of the gym after Carl Darnall, but wanted a policy in place before any action was taken on this item.

11. Recommendation to Approve the Purchase of Pizza Ingredients for Marshall County High School.

Order #16 - Motion Passed: Approval of the Purchase of Pizza Ingredients for Marshall County High School. passed with a motion by Mr. Will Coursey and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

We had one bid from Bull's Eye Brands Inc. The unit pricing is in your packet. We recommend that accept this bid.

12. Recommendation to Approve Invoice # 2 and # 3 to CMS Architects in the Amount of \$2,280.00 for the Jonathan Elementary Roof Project, BG # 24-260

Order #17 - Motion Passed: Approval of Invoice # 2 and # 3 to CMS Architects in the Amount of \$2,280.00 for the Jonathan Elementary Roof Project, BG # 24-260 passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

This is the 2 nd and 3 rd Pay Application to the architect for this project.

13. Recommendation to Approve Pay Application # 1 to Minter Roofing Co. Inc. in the Amount of \$20,084.23 for the Jonathan Elementary Roof Project, BG # 24-260

Order #18 - Motion Passed: Approval of Pay Application # 1 to Minter Roofing Co. Inc. in the Amount of \$20,084.23 for the Jonathan Elementary Roof Project, BG # 24-260 passed with a motion by Mr. Will Coursey and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

This is the 1 st pay application to the contractor for this project.

14. Recommendation to Approve Pay Application # 1 DPO in the Amount of \$102,000.00 for the Jonathan Elementary Roof Project, BG # 24-60

Order #19 - Motion Passed: Approval of Pay Application # 1 DPO in the Amount of \$102,000.00 for the Jonathan Elementary Roof Project, BG # 24-60 passed with a motion by Mr. Will Coursey and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

This is the 1 st pay application for the DPO for this project.

15. Recommendation to Approve Invoice # 11 to CMS Architects in the Amount of \$9,547.00 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067

Order #20 - Motion Passed: Approval of Invoice # 11 to CMS Architects in the Amount of \$9,547.00 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Ms. Amy Waggoner and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

This is the 11 th pay application to the architect for this project.

16. Recommendation to Approve Pay Application # 6 to Pinnacle, Inc. in the Amount of \$621,307.72 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067

Order #21 - Motion Passed: Approval of Pay Application # 6 to Pinnacle, Inc. in the Amount of \$621,307.72 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Ms. Amy Waggoner and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

This is the 6 th pay application for this project for the contractor.

17. Recommendation to Approve Pay Application DPO # 6 in the Amount of \$152,351.52 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067

Order #22 - Motion Passed: Approval of Pay Application DPO # 6 in the Amount of \$152,351.52 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Ms. Amy Waggoner and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

This is the 6 th pay application for this project for the DPO's.

18. Recommendation to Approve Change Order # 4 and Change Order # 1 DPO 2975 for the Marshall

Order #23 - Motion Passed: Approval of Change Order # 4 and Change Order # 1 DPO 2975 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Ms. Amy Waggoner and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

Change Order # 4 contains 2 items. (1) Revise Opening 111A to omit coiling overhead door and change to H.M. Frame. This will increase the contract sum by \$5,680.57 (2) Is to include additional structural steel channel framing related to RFI 13 (storefront). This will increase the contract sum by \$3,904.25. Change Order # 1 DPO 2975 contains 1 item. This DPO Change Order is to get credit values respective to omitting all labor, material etc., for galvanizing the columns for exterior canopies and priming these elements instead. This will decrease the contract sum by \$500.00.

19. Recommendation to Approve Invoice # 10 to CMS Architects in the Amount of \$5,501.00 for the Storm Damage Repairs Project (Benton Elementary, Central Elementary, North and South Middle Schools, and Marshall County High School), BG # 23-334, BG #23-335, BG #23-336, BG # 23-337, & BG # 23-338

Order #24 - Motion Passed: Approval of Invoice # 10 to CMS Architects in the Amount of \$5,501.00 for the Storm Damage Repairs Project (Benton Elementary, Central Elementary, North and South Middle Schools, and Marshall County High School), BG # 23-334, BG #23-335, BG #23-336, BG # 23-337, & BG # 23-338. passed with a motion by Mr. Will Coursey and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

This is the 10 th pay application for the architect for this project.

20. Recommendation to Approve Pay Applications to Pinnacle, Inc. for a Total Amount of \$379,389.53 for the Storm Damage Repair Projects at Benton Elementary School (BG # 23-334), Central Elementary School (BG # 23-335), North Marshall Middle School (BG # 23-337) and South Marshall Middle School (BG # 23-338)

Order #25 - Motion Passed: Approval of Pay Applications to Pinnacle, Inc. for a Total Amount of \$379,389.53 for the Storm Damage Repair Projects at Benton Elementary School (BG # 23-334), Central Elementary School (BG # 23-335), North Marshall Middle School (BG # 23-337) and South Marshall Middle School (BG # 23-338) passed with a motion by Ms. Darla Doss and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

This is the pay applications (2, 4, & 9) to the contractor for the storm project.

21. Recommendation to Approve Change Order # 4 for the Benton Elementary School Storm Damage Repair Project, BG # 23-334

Order #26 - Motion Passed: Approval of Change Order # 4 for the Benton Elementary School Storm Damage Repair Project, BG # 23-334 passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

This change order is to reinstate and furnish all aspects of casework requirements that were removed by CO # 3 that were originally included in the scope of the work in CO # 1. This Change Order will increase the contract sum by \$6,166.00.

22. Recommendation to Approve the Settlement Resolution from Liberty Mutual on the Storm Damage at Benton Elementary, Central Elementary, South Marshall Middle, North Marshall Middle, and Marshall County High Schools

Order #27 - Motion Passed: Approval of the Settlement Resolution from Liberty Mutual on the Storm Damage at Benton Elementary, Central Elementary, South Marshall Middle, North Marshall Middle, and Marshall County High Schools passed with a motion by Ms. Darla Doss and a second by Mr. Will Coursey.

5 Years - 0 Nays

We recommend that we accept the settlement from Liberty Mutual for the storm damage with the five schools for \$5,547,976.38. This includes contents, emergency response, and construction cost minus the deductible.

23. Recommendation to Approve the BG-5's for BG 17-267 Benton Middle Demolition, BG 17-268 MCS Residence Demolition, BG 18-156 Discovery Classrooms, BG 20-090 North Marshall Discovery Classroom, BG 20-201 South Marshall Middle School Floor Finish, and BG 21-029 Calvert City Elementary School Gym HVAC Projects

Order #28 - Motion Passed: Approval of the BG-5's for BG 17-267 Benton Middle Demolition, BG 17-268 MCS Residence Demolition, BG 18-156 Discovery Classrooms, BG 20-090 North Marshall Discovery Classroom, BG 20-201 South Marshall Middle School Floor Finish, and BG 21-029 Calvert City Elementary School Gym HVAC Projects passed with a motion by Ms. Mary Beth Riggs and a second by Ms. Amy Waggoner.

5 Years - 0 Nays

These are the final documents for these projects.

24. Recommendation to Approve the BG-5's for BG 17-269 MCHS Tennis and Track Renovation, BG 20-052 MCHS Hitting Cage, BG 21-066 MCHS Property Purchase, BG 22-073 2468 HWY 641 N Property Purchase, and BG 22-187 2494 US HWY 641 N Property Purchase Projects

Order #29 - Motion Passed: Approval of the BG-5's for BG 17-269 MCHS Tennis and Track Renovation, BG 20-052 MCHS Hitting Cage, BG 21-066 MCHS Property Purchase, BG 22-073 2468 HWY 641 N Property Purchase, and BG 22-187 2494 US HWY 641 N Property Purchase Projects passed with a motion by Ms. Darla Doss and a second by Mr. Will Coursey.

5 Years - 0 Nays

These are the final documents for these projects.

25. Recommendation to Approve the BG-5's for BG 18-264 Sharpe Waste Water Treatment Plant, BG 19-074 MCHS Sanitary Sewer, BG 19-075 MCHS Waste Water Connector, and BG 19-152 South Marshall Elementary New Roof Projects.

Order #30 - Motion Passed: Approval of the BG-5's for BG 18-264 Sharpe Waste Water Treatment Plant, BG 19-074 MCHS Sanitary Sewer, BG 19-075 MCHS Waste Water Connector, and BG 19-152 South

Marshall Elementary New Roof Projects. passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

These are the final documents for these projects.

26. Discussion of Superintendent Evaluation Plan

Board member Darla Doss outlined the superintendent evaluation plan for Bill Thorpe during the 2024-2025 school year. The Board will be focused on the seven standards of performance – Strategic Leadership, Instructional Leadership, Cultural Leadership, Human Resource Leadership, Managerial Leadership, Collaborative Leadership, and Influential Leadership. The following designations were used by the Board to indicate the superintendent’s performance in the seven leadership standards: 1) Exemplary – Exceeds the standard 2) Accomplished – Meets the Standard 3) Developing – Making progress toward meeting the standard 4) Growth or Improvement Needed – Progress toward meeting the standard is unacceptable.

Doss also presented the timeline, culminating with the report presentation at the June 2025 board meeting.

27. Motion to Enter into Executive Session, Pursuant to KRS 61.810(b), in order to discuss the Potential Purchase of Property

Order #31 - Motion Passed: Motion to Enter into Executive Session, Pursuant to KRS 61.810(b), in order to discuss the Potential Purchase of Property passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

28. Motion to Return to Open Session

Order #32 - Motion Passed: Motion to Return to Open Session at 7:17 pm passed with a motion by Mr. Will Coursey and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

29. Recommendation to Allow School Superintendent to Pursue the Purchase of Property as Discussed in Executive Session

Order #33 - Motion Passed: Recommendation to Allow School Superintendent to Pursue the Purchase of Property as Discussed in Executive Session passed with a motion by Mr. Will Coursey and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

30. Adjourn

Order #34 - Motion Passed: Approval to adjourn the meeting at 7:21 pm passed with a motion by Ms. Darla Doss and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

Chairperson

Secretary