

**RECORD OF BOARD PROCEEDINGS  
MINUTES FROM THE MEETING  
Ludlow, Kentucky, May 15, 2025**

The Ludlow Independent Board of Education met at the Central Office  
525 Elm Street  
Ludlow, KY 41016 at 6:30 PM, on May 15, 2025, with the following members present:

**Attendance Taken at 6:30 PM:**

Present Board Members:

Mr. Wesley Dorger  
Mrs. Melanie Hazlewood  
Mrs. Shelly Mays  
Ms. Cindy Powell  
Mrs. Kamryn Reed

**1. Call to Order**

Discussion:

Others Present: Dr. Jason Steffen, Superintendent; Tonya Brummer, Director of Student Services; Vikki Wofford, Director of Finance; Aubrey Cahill, Director of Special Education and Preschool; Jeff Mayberry, Codell Construction; Michael Parrett, Ludlow High School teacher; Hanna Mathey, Mary A. Goetz Elementary teacher; Abbey DeMoss, Mary A. Goetz Elementary teacher

**1.1. Call to Order by Mrs. Melanie Hazlewood**

Rationale:

Board President, Mrs. Hazlewood will call the meeting to order.

**1.2. Pledge of Allegiance by Mrs. Shelly Mays**

Rationale:

Mrs. Shelly Mays will lead the Pledge of Allegiance.

**2. Approval of Agenda**

Rationale:

It is recommended that the Board approve the Agenda.

**Order #121 - Motion Passed:** The motion to approve the agenda as presented passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger      Yes  
Mrs. Melanie Hazlewood    Yes  
Mrs. Shelly Mays      Yes  
Ms. Cindy Powell      Yes  
Mrs. Kamryn Reed      Yes

**3. Recognition and Information Agenda**

Rationale:

These items are presented for recognition and information.

**3.1. Monthly Reports**

Rationale:

These items are presented for information.

**3.2. Personnel**

Rationale:

These items are presented for information purposes.

**3.3. May Spotlight Items**

Rationale:

District May Newsletter

We would like to recognize Mike Parrett, Hannah Mathey, and Robbie Keller as this month's Panthers of the Month. Each of them played a huge part in the success of the the Fine Arts Night last week. We had a standing room only crowd for the elementary performance and band concerts. The cafeterias were lined with the amazing art projects from our students in both schools.

**3.4. Ludlow Independent Schools - Additions and Renovations**

**3.5. Monthly Superintendent Report**

**3.6. Monthly Attendance Reports**

**4. Consent Agenda**

Rationale:

It is recommended that the Board approve the Consent Agenda.

**Order #122 - Motion Passed:** The motion to approve the Consent Agenda passed with a motion by Mrs. Shelly Mays and a second by Mr. Wesley Dorger.

Mr. Wesley Dorger      Yes

Mrs. Melanie Hazlewood    Yes

Mrs. Shelly Mays      Yes

Ms. Cindy Powell      Yes

Mrs. Kamryn Reed      Yes

**4.1. Approval of Minutes**

Rationale:

It is recommended that the Board approve the minutes from the April 2025 Regular Meeting.

**4.2. Monthly Bills**

Rationale:

It is recommended that the Board approve the payment of the monthly bills.

**4.3. Fundraising Requests**

Rationale:

It is recommended that the Board approve the fundraising requests.

**5. Discussion and Action Agenda**

**5.1. Change Order #1-6 (Schrudde & Zimmerman) - Ludlow Independent Additions/Renovations Project**

Rationale:

It is recommended that the Board approve the Schrudde & Zimmerman Change Order #1-6 in accordance to CC 69 Shoring per SK-1, CC 79 Add Keyway at slab.

**Order #123 - Motion Passed:** The motion to approve CO #1-6 issued to Schrudde & Zimmerman in the amount of \$8,840.20 for CC69 for shoring per SK-1, and CC79 to add keyway at slab passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kamryn Reed.

- Mr. Wesley Dorger      Yes
- Mrs. Melanie Hazlewood    Yes
- Mrs. Shelly Mays      Yes
- Ms. Cindy Powell      Yes
- Mrs. Kamryn Reed      Yes

**5.2. Change Order #1-7 (Schrudde & Zimmerman) - Ludlow Independent Additions/Renovations Project**

Rationale:

It is recommended that the Board approve the Schrudde & Zimmerman Change Order #1-7 in accordance to Extended scaffolding rental due to existing conditions.

**Order #124 - Motion Passed:** The motion to approve CO 1-7 issued to Schrudde & Zimmerman in the amount of \$12,827.77 for the cost of scaffolding rental due to existing conditions. passed with a motion by Mrs. Shelly Mays and a second by Mr. Wesley Dorger.

- Mr. Wesley Dorger      Yes
- Mrs. Melanie Hazlewood    Yes
- Mrs. Shelly Mays      Yes
- Ms. Cindy Powell      Yes
- Mrs. Kamryn Reed      Yes

**5.3. Change Order #6-3 (OK Interiors) - Ludlow Independent Additions/Renovations Project**

Rationale:

It is recommended that the Board approve the OK Interiors Change Order #6-3 in accordance to CC 83 Wood blocking auditorium window curtain. CC84 Plaster repair around windows elevator lobby H-EL2.3. CC85 Soffit around ductwork in corridor. CC86 Trim and soffitt around windows in elevator lobbies 2.2 & 2.3.

**Order #125 - Motion Passed:** The motion to approve CO 6-3 issued to OK Interiors in the amount of \$17,729.43 for additional cost for CC 83 Wood blocking auditorium window curtain. CC84 Plaster repair around windows elevator lobby H-EL2.3. CC85 Soffit around ductwork in

corridor. CC86 Trim and soffit around windows in elevator lobbies 2.2 & 2.3. passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

- Mr. Wesley Dorger      Yes
- Mrs. Melanie Hazlewood   Yes
- Mrs. Shelly Mays      Yes
- Ms. Cindy Powell      Yes
- Mrs. Kamryn Reed      Yes

**5.4. Food Service CEP & NSLP Policies**

Rationale:

It is recommended that the Board approve the Food Service CEP & NSLP Policies.

**Order #126 - Motion Passed:** The motion to approve the Food Service CEP and NSLP Policies passed with a motion by Ms. Cindy Powell and a second by Mrs. Shelly Mays.

- Mr. Wesley Dorger      Yes
- Mrs. Melanie Hazlewood   Yes
- Mrs. Shelly Mays      Yes
- Ms. Cindy Powell      Yes
- Mrs. Kamryn Reed      Yes

**5.5. Audit Contract**

Rationale:

The Audit Contract for the fiscal year ending June 30, 2025 is attached for your review. KDE requires the contract for this service to be approved by the Board of Education and forwarded to KDE for their approval. Maddox & Associates CPAs, Inc. has provided this service for the district. It is a recommendation of KDE, but not a requirement to change auditors every 3-5 years. It is recommended that the audit contract for the fiscal year ending June 30, 2025 be awarded to Maddox & Associates CPAs, Inc.

**Order #127 - Motion Passed:** The motion to award the Audit Contract for the fiscal year ending June 30, 2025 to Maddox & Associates CPA's, Inc passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kamryn Reed.

- Mr. Wesley Dorger      Yes
- Mrs. Melanie Hazlewood   Yes
- Mrs. Shelly Mays      Yes
- Ms. Cindy Powell      Yes
- Mrs. Kamryn Reed      Yes

**5.6. 2025-2026 Salary Schedules**

Rationale:

It is recommended that the Board approve the 2025-2026 Salary Schedules.

**Order #128 - Motion Passed:** The motion to approve the 2025-2026 Salary Schedules passed with a motion by Mrs. Kamryn Reed and a second by Mr. Wesley Dorger.

- Mr. Wesley Dorger      Yes
- Mrs. Melanie Hazlewood   Yes

Mrs. Shelly Mays        Yes  
Ms. Cindy Powell        Yes  
Mrs. Kamryn Reed        Yes

**5.7. 2025-2026 Tentative Budget**

Rationale:

It is recommended that the Board approve the 2025-2026 Tentative Budget.

**Order #129 - Motion Passed:** The motion to approve the 2025-2026 Tentative Budget passed with a motion by Mrs. Shelly Mays and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger        Yes  
Mrs. Melanie Hazlewood    Yes  
Mrs. Shelly Mays        Yes  
Ms. Cindy Powell        Yes  
Mrs. Kamryn Reed        Yes

**5.8. Modified Student Calendar 2024-2025**

Rationale:

It is recommended that the board approve a modified calendar for remainder of the 2024-2025 school year for a student.

Discussion:

The proposed calendar for the 2024-2025 school year was presented and discussed.

**Order #130 - Motion Passed:** The motion to approve the modified student calendar for 2024-2025 passed with a motion by Ms. Cindy Powell and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger        Yes  
Mrs. Melanie Hazlewood    Yes  
Mrs. Shelly Mays        Yes  
Ms. Cindy Powell        Yes  
Mrs. Kamryn Reed        Yes

**5.9. Policy 03.122 Holiday and Annual Leave (Certified)**

Rationale:

It is recommended that the Board approve the first reading of Policy 03.122 Holiday and Annual Leave (Certified).

**Order #131 - Motion Passed:** The motion to approve the first reading of Policy 03.122 Holiday and Annual Leave (Certified) passed with a motion by Mrs. Shelly Mays and a second by Mr.

Wesley Dorger.

Mr. Wesley Dorger        Yes  
Mrs. Melanie Hazlewood    Yes  
Mrs. Shelly Mays        Yes  
Ms. Cindy Powell        Yes  
Mrs. Kamryn Reed        Yes

**5.10. Policy 03.222 Holiday and Annual Leave (Classified)**

Rationale:

It is recommended that the Board approve the first reading of Policy 03.222 Holiday and Annual Leave (Classified)

**Order #132 - Motion Passed:** The motion to approve the first reading of Policy 03.222 Holiday and Annual Leave (Classified) passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

- Mr. Wesley Dorger      Yes
- Mrs. Melanie Hazlewood    Yes
- Mrs. Shelly Mays      Yes
- Ms. Cindy Powell      Yes
- Mrs. Kamryn Reed      Yes

**6. Other Business**

**6.1. Board**

**6.2. Faculty & Staff**

**6.3. Public**

**7. Adjourn**

Rationale:

It is recommended that the Board adjourn the meeting.

**Order #133 - Motion Passed:** The motion to adjourn the Board meeting at 8:23 PM passed with a motion by Ms. Cindy Powell and a second by Mr. Wesley Dorger.

- Mr. Wesley Dorger      Yes
- Mrs. Melanie Hazlewood    Yes
- Mrs. Shelly Mays      Yes
- Ms. Cindy Powell      Yes
- Mrs. Kamryn Reed      Yes

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PRESIDENT

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SECRETARY