



Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

June 15, 2010

Mr. Todd Parnell
Display Works
2550 Commerce Blvd.
Sharonville, OH 45241

Dear Mr. Parnell:

Enclosed please find a check for \$62,084, which is 50% of the amount of the KHSAA Museum Flooring Project, per the signed contract of May 10, 2010. Please coordinate the installation and time schedule with Julian Tackett, who is the incoming Commissioner.

In my previous letter, I requested that you submit a copy of the warranty, along with cleaning and care instructions to our office at your earliest convenience and I have not yet received that information. Please submit this important information in writing to Julian Tackett. Thank you for your attention to this matter.

Sincerely,

A handwritten signature in cursive script, which appears to read "Brigid L. DeVries".

Brigid L. DeVries
Commissioner

BD:dk

Enclosure

xc: KHSAA Board of Control
KHSAA Executive Staff



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May 10, 2010

Mr. Todd Parnell
Display Works
2550 Commerce Blvd.
Sharonville, OH 45241

Dear Mr. Parnell:

This letter is in reference to your May 5, 2010 proposal for museum flooring and wall panels you submitted for consideration by the KHSAA Board of Control ("Board") at their May 6, 2010 meeting. The ("Board") was very pleased with the proposal and authorized our moving forward with this project. Enclosed please find a copy of the signed proposal approved by the ("Board") at the May meeting. This agreement is contingent on the stipulation that the carpet will have a five year abrasion and wear warranty. Please submit a copy of the warranty, along with cleaning and care instructions to our office at your earliest convenience. I will keep one copy of the agreement for our records.

Feel free to call me at your convenience regarding a time frame for installation.
Thank you for your interest in

Sincerely,

A handwritten signature in black ink, reading "Brigid L. DeVries". The signature is fluid and cursive, with the first name "Brigid" being the most prominent.

Brigid L. DeVries
Commissioner

BD:dk

Enclosure

xc: KHSAA Board of Control
KHSAA Executive Staff