

CONTRACT

Silver Strong & Associates, LLC

227 1st Street Ho-Ho-Kus, New Jersey 07423
Phone (201) 652-1155 FAX: (201) 652-1127

The following contract, dated **4/26/2011**, is between **Silver Strong & Associates, LLC** (hereafter called Contractor) and **Gallatin County Middle School** (hereafter called Client). The individual responsible for the execution of this contract on behalf of Client will be:

J. Curt Bieger

Gallatin County Middle School
88 Paw Print Path
Warsaw, KY 41095
Phone: (859) 567-5860
Email: joseph.bieger@gallatin.kyschools.us

This contract will be filed in Contractor's records under file number **1030**.

Section 1: DATES AND CONSULTANTS

Contractor agrees to provide the services described in *Section 3* of this contract for Client on the following date(s):

May 4, 2011; August 8, 2011; November 8, 2011; and March 14, 2012

Contractor will provide the following consultant(s) to perform the services described in *Section 3* of this contract:

Joyce Jackson

Section 2: CLIENT COSTS

In addition to labor and materials fees described in this section, Client will be responsible for paying Contractor's consultant(s) expenses described in *Section 4* of this contract. The nature of services and material fees are further described in *Section 3* of this contract.

Labor fees are as follows:

Number of consultants: 1
Number of days: 4
Cost per day: \$3,500
Total cost for labor: **\$14,000 plus travel and expense**

Materials fees are as follows:

Cost per manual/set: \$65
Number of Participants: 25
Copyright fee: \$N/A
Total cost for materials: **\$1,625 includes shipping and handling**

Section 3: PROGRAM INFORMATION

Contractor will plan, conduct, and evaluate the services described in this section. Contractor will also provide the training materials described in this section. Contractor agrees to provide Client with the service(s) and materials described below.

Services: May 4, 2011 - Pre-assessment visit and meeting with Mr. Bieger and key members of the staff to develop an action plan for the year

August 8, 2011 - Foundation Training on Questioning Styles & Strategies for Promoting Active, In-Depth Learning

November 8, 2011 - Follow-up Training & Coaching/Technical Assistance

March 14, 2012 - Morning classroom observations & afternoon Artifact Days to share and analyze student work

Materials: Each participant will receive:

Questioning Styles & Strategies Portfolio
Task Rotation PLC Guide
Tools for Promoting Active, In-Depth Learning

Section 4: PAYMENT INFORMATION

Payment Schedules: All payments are due and payable within thirty (30) days of Client's receipt of an invoice for services rendered, which is to be submitted by Contractor once the services describe in *Section 3* of this contract are complete.

Penalty Schedule: Payments received thirty (30) days after Client's receipt of an invoice for services rendered are charged an additional 1.5 percent per month.

Cancellation Schedule: If Client wishes to cancel requested services described in *Section 3* of this contract without penalty, Contractor must be notified at least thirty (30) days prior to the earliest date listed in *Section 1* of this contract. If Client cancels requested services described in *Section 3* of this contract after thirty (30) days prior to the earliest date listed in *Section 1* of this contract, the Client will pay the "total cost of labor" noted in *Section 2* of this contract.

Expenses Reimbursement: Expenses include full round trip economy airfare, car rental, hotel, meals, ground transportation, parking, and any expenses specifically related to the services described in *Section 3* of this contract. Should a dispute arise over the validity of an expense item submitted for reimbursement, the Client reserves the right to withhold payment on only that expense item without penalty until the dispute is settled.

Confirmation of Dates: Receipt of the signed contract by Contractor constitutes confirmation.

Section 5: RESPONSIBILITIES OF CLIENT

The following equipment should be available for Contractor consultant(s): laptop or computer with PowerPoint capabilities, LCD projector, screen, overhead projector with blank transparencies and markers, easel with a newsprint pad, 5X7 index cards for each participant, magic markers, round tables of eight (8), and a microphone (preferably cordless). If round tables are not possible, alternative arrangements, such as auditorium style seating, may be made. In special circumstances, Client should contact Contractor for furniture arrangements.

Because the Contractor often customizes materials to fit the specific needs of the Client, the Contractor requests that the Client provide ample time to generate, reproduce, and ship materials. Client will provide Contractor with the number of participants attending a given training date at least ten business days prior to the first date of training. Any participant numbers received after ten business days prior to the first day of training may be subject to a 20% late-fee charge in addition to higher shipping charges.

Section 6: CHANGES

Any changes to this contract involving extra cost for additional services requested by Client will be executed only upon written request and will be added to this contract by Contractor.

Section 7: CONTRACTOR SIGNATURE

Respectfully submitted,



Contractor signature



Date

Contractor requests that Client review the contents of this contract, sign and date both copies, and return one copy of the signed contract to **227 1st Street, Ho-Ho-Kus, NJ 07423**. Client should retain the other copy of the signed contract.

Section 8: CLIENT ACCEPTANCE OF CONTRACT

Client agrees that prices, specifications, and conditions listed in *Section 1 -- Section 7* of this contract are satisfactory and are hereby accepted. Silver Strong & Associates, LLC is authorized to do work as specified in *Section 1 -- Section 7* of this contract. Payment will be made by Client as described in *Section 4* of this contract.

Client signature

Date