

District Planning CommitteeSCHOOL YEAR 2026-2027**MEMBERS APPOINTED BY THE SUPERINTENDENT:**

Student(s)	Parent(s) ¹	Community Representative(s) ¹	Board Member(s) ²	Council Member(s)	Other School Leader(s) ³	Teacher(s)	Paraprofessional(s) ³	Principal(s)	Central Office Administrator(s)	Other Administrator(s) ³	Classified Staff
Erin Smallwood	Larissa Smallwood	John Sain	Brenda Evans	Blake Smallwood	Tina O'Hair	Adam Adkins	Tamara Walton	LaJohnda Williams Kelli Abney	Jodi Blackburn	Joshua Kincaid	Rebecca Spencer

¹The Board may propose to the Superintendent candidates to serve as community and parent representatives.²The Board shall select its representative(s) to the committee.³Additional input as required by Every Student Succeeds Act.COMMITTEE APPOINTMENTS APPROVED BY THE BOARD ON _____
*Date***ORIENTATION/TRAINING**

Orientation and/or training was provided to committee members on the following topics:

Areas	Facilitator/Trainer	Date(s) Provided
☐ Appropriate stakeholder input into the development and review of the plan		
☐ Planning skills to assist in developing required plan provisions		
☐ Identifying sources of assistance to address reduction of physical and mental health barriers to learning and established gap targets		
☐ Including plan elements required by ESSA		
☐ Other:		

As appropriate, the Superintendent shall provide the committee with pertinent District data, including but not limited to: student academic performance and noncognitive data, the school facilities plan prepared by the Local Planning Committee, and the most recent annual school report card.

District Planning Committee**PROCESS GUIDELINES**

Consistent with requirements of [703 KAR 005:225](#) and ESSA, the Committee shall:

1. *Identify data to be collected and analyzed to determine causes and contributing factors*, which must include an annual review of disaggregated student assessment data and a standards-based process for measuring organizational effectiveness.
2. *Review gap targets* established by the Board.
3. *Conduct a needs assessment* between October 1 and November 1 that includes, but is not limited to:
 - A description of the data reviewed and process used to develop the needs assessment;
 - A review of the previous plan and its implementation to inform development of the new plan;
 - Perception data gathered from the administration of a valid and reliable measure of teaching and learning conditions; and
 - Any additional requirements made necessary by the receipt of federal funds authorized by the Elementary and Secondary Education Act.
4. *Use the reporting structure required* by Kentucky Administrative Regulation.
5. *Develop goals, objectives, strategies, and activities* to enhance student achievement based on the needs assessment and analysis, which shall include targets or measures of success, timelines, persons responsible, and a budget that addresses funding and other resources needed.
6. *Schedule a public meeting* at which the information is discussed by various stakeholders (Board and council members, students, District staff, and citizens).
7. *Conduct required implementation and impact checks* each year to evaluate plan activities and achievement of plan goals and objectives, with results to be reported to the Board.

The Committee also shall provide information and updates, as directed by the Superintendent/designee, to promote communication and coordination between the District Planning Committee and school councils.
8. *Schedule a review and update* of the plan at least once a year.
9. *Submit updated plan* to Superintendent and Board, school staff, school councils, and the community for review and comment as directed by Policy 01.111.
10. *Maintain copies of the plan* permanently and other documentation to illustrate compliance with state and federal requirements.

The format of the District plan shall be consistent with parameters set forth in the eProve platform.

Review/Revised:6/16/2022