



Date: September 2026

BOARD APPROVAL
SHORTENED SCHOOL DAY/WEEK WAIVERS
SPECIAL EDUCATION STUDENTS

The Superintendent, in consultation with the Director of Special Education, recommends that the Board of Education approve shortened school day waiver for 1 special education students.

Supporting Information:

Students with disabilities are expected to attend school for the entire day, however, when circumstances warrant, the Admissions and Release Committee (ARC) may determine it is in the student's best interest to shorten his or her school day/week. Districts must meet the requirements for granting a shortened school day/week which includes having a medical statement signed by a physician, documented determination by the student's ARC that a shortened school day is needed; an IEP that prescribes the length of the shortened day, and approval by the district's Board of Education that maintains the student's confidentiality. Shortened school day/week waiver forms are submitted to the Kentucky Department of Education, not as a request for approval, but rather as a notice to the Office of Exceptional Children that the district has shortened the school day/week of a child with a disability pursuant to the criteria described above. All supporting documentation is maintained at the district level by the Director of Special Education.