

REVISED:
08/12/2026
09/23/2026

Submitted:
08/11/2026
09/22/2026

JOB TITLE:	MECHANICAL MAINTENANCE
DIVISION	OPERATIONS
SALARY SCHEDULE/GRADE:	IB/GRADE SEE BELOW
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8273, 8275, 8276, 8348
BARGAINING UNIT:	CLAE

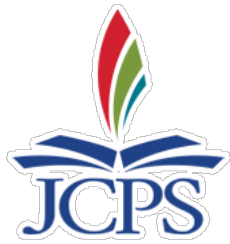
SCOPE OF RESPONSIBILITIES
Maintains, repairs, and replaces refrigeration, heating, ventilating, and air conditioning systems for the school District

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Maintains all boiler safety controls in a safe operating condition
Maintains, repairs, and replaces gas; gas/ oil or oil fired burners
Maintains, repairs, and replaces all electrical/electronic components of heating and air conditioning equipment
Maintains, repairs, and replaces all chillers and associated controls
Maintains, repairs, and replaces all rooftop, central air condition units, heat pumps, and window type units Repairs and rebuilds semi-hermetic reciprocating compressors and compressors for refrigeration machines Maintains, repairs, and replaces all force air furnaces and unit heaters
Maintains, repairs, and replaces exhaust fans and related ventilating equipment Replaces motors on unit ventilators, fan coils, and air handling equipment Checks and maintains hot water heaters
Maintains, repairs, and replaces food service and refrigeration equipment Completes accurate work orders with respect to labor and material used
Completes all training and other compliance requirements as assigned and by the designated deadline
Performs other duties as assigned by supervisor

PHYSICAL DEMANDS
This work is conducted in an office setting, school-based setting, warehouse setting, production/assembly line setting and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location. The following physical activities are required occasionally (up to 50% of the workweek): balancing, bending, climbing crouching, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., pushing up to 75 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).
MINIMUM QUALIFICATIONS
MINIMUM QUALIFICATIONS-MECHANICAL MAINTENANCE JOURNEYMAN, IB, GRADE 13 JOB CLASS 8348
High School Diploma or G.E.D.
Completed an apprenticeship or equivalent combination of experience and training

Three (3) years of experience in commercial heating, air conditioning, and controls
Refrigeration Handling Certification Type I or and Type II or Universal Refrigeration Handling License
Valid Kentucky HVAC Journeyman license
Valid driver's license
Effective communication skills
MINIMUM QUALIFICATIONS-MECHANICAL MAINTENANCE TECHNICIAN III, IB, GRADE 11 JOB CLASS 8273
High School Diploma or G.E.D.
Five (5) years of experience in commercial heating, air conditioning, and controls
Refrigeration Handling Certification Type I or and Type II or Universal Refrigeration Handling License
Valid driver's license
Effective communication skills
MINIMUM QUALIFICATIONS-MECHANICAL MAINTENANCE TECHNICIAN II-IB, GRADE 9 JOB CLASS 8275
High School Diploma or G.E.D.
Three (3) years of experience in commercial heating, air conditioning, and controls
Valid driver's license
Effective communication skills
MINIMUM QUALIFICATIONS-MECHANICAL MAINTENANCE TECHNICIAN I-IB, GRADE 7 JOB CLASS 8276
High School Diploma or G.E.D.
Valid driver's license
Effective communication skills

DESIRABLE QUALIFICATIONS
Knowledge of state and local heating codes
Experience in this field
Experience in a diverse workplace
FOOTNOTE



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Maintains, repairs, and replaces all chillers and associated controls
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Valid driver's license
Effective communication skills
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Five (5) years of experience in commercial heating, air conditioning, and controls
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Valid driver's license
Effective communication skills
MINIMUM QUALIFICATIONS-MECHANICAL MAINTENANCE TECHNICIAN II-IB, GRADE 9 JOB CLASS 8275
High School Diploma or G.E.D.
Three (3) years of experience in commercial heating, air conditioning, and controls
Valid driver's license
Effective communication skills
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High School Diploma or G.E.D.
Valid driver's license
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