



Memorandum of Understanding

This Memorandum of Understanding ("Agreement") is made on the ____8th____ day of ____September____ 2026, ("Effective Date") by and between UpSpring, LLC an Ohio nonprofit ("UpSpring") and **Grandview Elementary School** ("Grandview"), a school within the Bellevue Independent Schools, a Kentucky public school district.

This MOU sets the terms and understanding between UpSpring and Grandview to provide after school programming and one-one on check-in sessions to identified McKinney-Vento & at-risk students at Grandview.

WITNESSETH

WHEREAS, it is in the best interests of Grandview and the communities it serves for Grandview to arrange for academic and enrichment activities focused on at-risk children during the school year, with a program designed to engage and support such children, UpSpring After School enrichment program, and a vendor qualified and experienced in developing and delivering such a program;

WHEREAS, Grandview has decided to provide such services to its students by establishing an agreement with UpSpring to provide Lunch Buddies activities at its facilities;

WHEREAS, UpSpring has employees, and/or independent contractors consisting of sufficient and qualified program director and manager to provide after-school enrichment activities at Grandview's facilities;

WHEREAS, UpSpring desires to provide Lunch Buddies enrichment activities at Grandview's facilities and Grandview desires to assure itself of the services of UpSpring in such capacity in accordance with the terms and conditions hereinafter set forth;

NOW, THEREFORE, In consideration of the promises, covenants, terms, and conditions herein contained, the parties agree as follows:

Term of Agreement

Subject to any provisions herein allowing for termination of this Agreement, services shall be weekly beginning **September 2026** and continuing through May 2027.

Purpose & Need

The McKinney-Vento Act provides rights and services to children and youth experiencing homelessness, which includes those who are: sharing the housing of others due to loss of housing, economic hardship, or a similar reason; staying in motels, trailer parks, or campgrounds due to the lack of an adequate alternative; staying in shelters or transitional housing; or sleeping in cars, parks, abandoned buildings, substandard housing, or similar settings.

School-age children and youth spend 80 percent of their waking hours outside of school, while 1 in 5 young people in the U.S. are alone after the school day ends. High-quality enrichment programs promote positive youth development and offer a safe space where youth can explore their potential.

Effective Lunch Buddies programs provide learning settings that bring a wide range of benefits to youth, families, and communities. Lunch Buddies programs can support social, emotional, cognitive, and academic development, reduce risky behaviors, promote physical health, and provide a safe and supportive environment for children and youth.

Responsibilities of UpSpring

UpSpring's duties and responsibilities hereunder shall include, but not be limited to, the following:

- A. UpSpring shall provide a program manager for UpSpring Lunch Buddies programming.
- B. UpSpring shall provide teaching supplies, textbooks, teaching material & handouts required for UpSpring Lunch Buddies programming.
- C. UpSpring shall ensure that at the close of programming, each space provided by Grandview is returned to the same condition & configuration as it existed at
- D. Upspring will follow Bellevue Independent Schools policies and procedures for technology usage and for safety/security.
- E. Upspring will follow applicable CDC and KY guidelines for COVID-19.

Responsibilities of Grandview

Grandview's duties and responsibilities hereunder shall include, but not be limited to, the following:

- A. Grandview shall identify at-risk students to participate in UpSpring Lunch Buddies program and shall enroll the same.
- B. Grandview agrees to actively recruit, register, and maintain a minimum enrollment of seven (7) active students in the Program throughout the duration of this Agreement.
- C. Grandview shall provide school facilities in which to conduct the UpSpring Lunch Buddies program. The designated areas will be open at the agreed upon time.
- D. Grandview shall ensure that the UpSpring Lunch Buddies program will have designated areas with ample space

E. Grandview shall review its safety and security policies with UpSpring staff.

Insurance

At all times while this Agreement is in effect, UpSpring shall provide and maintain, at UpSpring's sole cost and expense, general liability insurance for itself and minimum primary coverage limits of One Million Dollars (\$1,000,000.00) per incident and Two Million Dollars (\$2,000,000.00) annual aggregate

Funding

UpSpring will not be asking the school to pay for this program. If the school has available funding that could cover any of the program's services, the school will notify UpSpring of such.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from UpSpring and Grandview. This MOU shall become effective upon signature by the authorized officials below and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials, this MOU shall end on May 31, 2027.

Contact Information

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Bellevue Independent Schools:
Katrina Rechtin, Director of Support Services
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Phone: 859-341-2473
Email: katrina.rechtin@bellevue.kyschools.us

Signature: _____
Jordan Mitchell, Program Director
UpSpring

Date: _____

Signature: _____
Katrina Rechtin, Director of Support Services
Bellevue Independent Schools

Date: _____