

REQUEST FOR SALES CAMPAIGN OR SOLICITATION OF FUNDS BY STUDENTS *

SCHOOL RCHS FACULTY ADVISOR (S) Lyndsey Halik
 SPONSORING CLUB / ORGANIZATION / ACTIVITY ACCOUNT Boys & Girls Cross Country
 PROPOSED START & END DATE 9-15-26
(Must not include Dead Period for Athletics)
 WHAT IS TO BE SOLD AND HOW Old Team Uniforms
 COMPANY FURNISHING PRODUCT none
 PROFIT AGREEMENT WITH COMPANY (EXAMPLE 60/40) NA
 ESTIMATED PROFIT \$500
 PURPOSE/PLANS FOR FUNDS RAISED (JUSTIFY NEED) awards, new uniforms

DOES THIS FUNDRAISER VIOLATE TITLE IX EQUITY ISSUES? YES ☒ NO
 CURRENT ACCOUNT BALANCE \$ girls \$2000 boys \$700 AS OF 7-27-26
 FINANCIAL SECRETARY SIGNATURE Michelle Stewart DATE: 7-28-26
(For Account Balance & that Fundraiser is Redbook Compliant)

As Faculty Advisor I am familiar with procedures for accounting for funds outlined in KDE - Accounting Procedures for Kentucky School Activity Funds ("Redbook")

Any Fundraiser Advertisements (flyers, media notices, social media posts, etc.) must be approved by the Principal. The advertisements must meet District Policy 10.4 (Advertising in the Schools) with no content involving alcohol, gambling, etc.

Facility Use agreements must be in place when required by District Policy.

ADVISOR SIGNATURE Lyndsey Halik DATE: 7-27-26
 PRINCIPAL APPROVAL Principal Wilson DATE: 08/05/26
 FINANCE APPROVAL _____ DATE: _____
 SUPERINTENDENT APPROVAL _____ DATE: _____

****PLEASE COMPLETE INFORMATION BELOW - Return within 30 Days of Campaign to Finance****

Attach REDBOOK F-SA-2B as detailed documentation

(F-SA-2B: Due to Principal within one week of completion of fundraising period or event per Redbook)

TOTAL CASH RECEIPTS	\$ _____
TOTAL EXPENDITURES / COST INCURRED	\$ _____
NET PROFIT / (LOSS)	\$ _____

NOTE - Use of Funds Shall Be as Noted in Initial Request Above

ADVISOR SIGNATURE _____ DATE: _____

*Please reference Board Policy 09.33 for guidelines

Revised 05/08/2026

Stewart, Michelle

From: Halik, Lyndsey
Sent: Tuesday, July 28, 2026 6:54 PM
To: Stewart, Michelle
Subject: uniform sale

Michelle,

The old cross country head coach left us a large amount of uniforms. They are older and not going to be used anymore. He also left us a large amount of Jaguar headphones and some brand new uniform shorts. We would like to hold a sale of these items as a fundraiser for the team.

Thanks,

Lyndsey Halik
Cooper High School
Head Coach Girls Track and Field
Head Coach Boys and Girls Cross Country

