

**Service Contract for Therapy Services**  
**PEDIATRIC THERAPY SPECIALISTS DBA EMPOWER HOUSE**  
**and**  
**Southgate Independent SCHOOL DISTRICT**

This service contract is an agreement between **Amy J. Martin, President Pediatric Therapy Specialists, Inc. DBA Empower House** 7536 US Hwy 42 Suite 2, Florence, KY 41042 (**Empower House**) and **Southgate Independent Schools**, 6 William F. Blatt Ave., Southgate, KY 41071 (**Southgate Independent Schools**).

**WHEREAS, Southgate Independent Schools** has certain statutory and regulatory duties related to the provisions of educational services to students, including those identified as having educational needs; and

**WHEREAS,** the provision of educational services to each student requires, from time to time and on a continuing basis, the **Southgate Independent Schools** utilizes the services of a **Physical Therapist (PT) and Occupational Therapist (OT)** along with related specialists and equipment; and

**WHEREAS, Southgate Independent Schools** desires to secure the services of **Empower House**, to provide and direct the provision of **PT and OT** services on behalf of **Southgate Independent Schools** as necessitated by statute and regulations, or otherwise; and

**WHEREAS, Empower House** has agreed to provide those services as available in accordance with the terms and provisions set forth in the Service Contract.

**NOW, THEREFORE,** in consideration of the mutual promises and obligations set forth herein, which each party specifically acknowledges, the parties agree as follows:

**A. Southgate Independent Schools agrees to:**

1. Pay **Empower House** for **PT and OT** services delivered to or on behalf of students with disabilities enrolled in **Southgate Independent Schools** District, as identified by the school's Director of Special Education, to include but not be limited to evaluations, Individual Education Plan (IEP) reviews, IEP and other related reports, consultations, attendance at ARC meetings, provisions of teacher training or parent training, and all related record keeping. Reimbursement will be at the rate of:

**\$75.00 per hour** for services provided by a licensed **PT or OT**

**\$48.00 per hour** for services provided by a licensed Physical Therapy Assistant (**PTA**) or Occupational Therapy Assistant (**COTA/L**)

2. Pay **Empower House** for such **PT and OT** services delivered during the period of **July 1, 2026 – June 30, 2027** on academic dates reflected on the District's School Calendar adopted by **Southgate Independent Schools** and excluding school holidays and in-service days.

3. Reimburse **Empower House** for travel time for meetings, trainings, or consultation scheduled outside of the regularly scheduled therapy time.

4. Said reimbursement will be in accordance with **Southgate Independent Schools'** policy. **Southgate Independent Schools** will receive time sheets by the 10<sup>th</sup> of each month. Payment will be made after board approval but not more than two (2) weeks after board approval.

**B. Empower House agrees to:**

1. Provide PT and OT services as available to eligible students with disabilities enrolled in the **Southgate Independent School** District, as identified by the district's Director of Special Education, and perform all related record keeping for services between **July 1, 2026 –June 30, 2027**, on academic dates reflected on the District's School Calendars adopted by **Southgate Independent Schools**, and excluding school holidays and in-service days.

2. Maintain confidentiality of student records and therapy records in accordance with **Southgate Independent Schools** policy, and all state and Federal statutes and regulations.

3. Provide timely written evaluation reports, IEP reports, and maintain ongoing therapy notes.

4. Submit signed timesheets and invoices as a basis for payment or reimbursement that will include itemized time and total hours worked at each school. Time sheets will be submitted to **Southgate Independent Schools** by the 10<sup>th</sup> of each month. Payment will be rendered after board approval but not more than two (2) weeks after board approval.

5. Maintain professional liability insurance to cover any errors or omissions stemming from contact with any and all District's students serviced under the terms of this Service Contract.

6. Achieve and direct compliance with all state and Federal educational statutes and regulations, including those related to **PT and OT** practice and licensure requirements.

7. Provide a copy of current licensures at the time of execution of this Service Contract, and at any time the Director of Special Education may request the same.

### **TERMS OF SERVICE CONTRACT**

This service contract shall be for a term of one year, retroactive as needed based upon the dates of execution, from July 1, 2026 through June 30, 2027, and may be renewed by mutual agreement of the parties for an approved 1 year contract, beginning July 1 and continuing through June 30 of each following year, unless terminated in accordance with the provisions articulated herein.

### **TERMINATION OF SERVICE CONTRACT**

In the event of breach of terms of this Service Contract, the non-breaching party shall have the right to terminate and cancel this agreement upon thirty (30) days notice served upon the breaching party, which notice shall describe with particularity the event or circumstances of breach. Likewise, either party shall have the right to terminate this Service Contract even absent perceived breach, upon sixty (60) day written notice to the other party. In the event that circumstances adversely affecting the health and safety of students, or in the event of fraud, either party shall have the right to terminate cancellation and termination of this agreement upon the provision of written notice to the other party, which notice shall describe with particularity the circumstances adversely affecting the health and safety of students or with constitute fraud. Notice under this provision of the Service Contract is deemed serviced or provided when hand-delivered to the other party, or three (3) days following deposit of same for transmittal by First Class United States Postal Service, at the address first listed for each party hereinabove.

### **INDEPENDENT CONTRACTOR**

**Empower House** shall be considered for all legal purposes as an independent contractor, and not an employee of the **Southgate Independent School** District. Aside from the aforementioned obligations to provide for the **PT and OT** requirements of each individual IEP, and to honor each request for evaluation or consultation by the Director of Special Education or the Director's designee, **Empower House** shall be solely responsible for the manner in which **PT** services are provided, including the direction of any subordinate employees or agents of **Empower House** used for provisions of such services. **Empower House** shall be solely responsible for compliance with all state and Federal regulations governing the payment of taxes on the consideration provided herein, and for the payment of any wages to subordinate employees or agents of **Empower House**.

### **ENTIRE AGREEMENT**

This Service Contract represents the entire agreement of the parties respecting the provision of the services and consideration reflected herein, and any and all prior communications, whether

written or oral, regarding the obligations and rights set forth in this Service Contract or the consideration to be paid herein, are hereby incorporated into this Service Contract.

### **GOVERNING LAW AND CONSTRUCTION OF SERVICE CONTRACT**

This Service Contract shall be interpreted according to the substantive laws of the Commonwealth of Kentucky. For the purpose of interpretation, neither Empower House nor Southgate Independent Schools shall be Designated as the drafter of this Service Agreement.

**WHEREAS**, the parties hereto having acknowledged that they have read and understand the foregoing provisions of this Service Contract, and reflecting by their signature here on their intent to be so bound, do hereby further state that they have the authority to execute this Service Contract and by doing so executing this contract to bind themselves, their principals and affiliates, and accordingly sign as follows:

#### **Signatures:**



Amy J. Martin, President  
Pediatric Therapy Specialists, Inc.  
DBA Empower House

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Greg Duty, Superintendent  
Southgate Independent Schools

8/17/2026

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Stephanie Watson, Director of Special Education  
Southgate Independent Schools

\_\_\_\_\_  
Date

