

Memorandum of Understanding
Southgate School District and Ms. Crystal's Preschool and
Childcare, LLC

This agreement entered into this 19th of August of 2026 between Southgate School District and Ms. Crystal's Preschool and Childcare, LLC.

General Terms

The purpose of this agreement is to outline the conditions of partnership between the District and Ms. Crystal's Preschool and Childcare, LLC for the development and operation at the Southgate Early Learning Center to provide a full day preschool program and after school childcare with extended hours beyond the school day and operate on site at the designated school within the District. The center will benefit the children eligible by geographic determination specified by the District or particular school and to the District employees determined by the District. The center is operated by Ms. Crystal's Preschool and Childcare, LLC and will provide early education and care for children's ages 3, 4, and 5 who are not age eligible for kindergarten. The after school childcare will provide services to children in grades K-4 and potential siblings in grade 5. The center will financially and programmatically operate independently of the District, however, make attempts to mirror the curriculum of the school's preschool program and support services for after school childcare. The agreement may be terminated upon failure of any of the terms and conditions specified in this agreement or upon failure of the District to provide adequate space for the center or to meet with requirements of the Kentucky Cabinet for Families and Children, Division of Day Care Licensing and Regulation (Cabinet). Modification of this contract can be initiated at any time, but must be agreed-upon in writing by both parties.

Facilities and Equipment

- The District shall supply a space deemed appropriate for the location of a childcare facility as required by the Cabinet a fenced outdoor ground area for large motor activities and or access to an indoor large motor area as required by the Cabinet as well as access to the District's main playground for after school childcare. All building and outdoor maintenance, utilities, and custodial service are at no cost to Ms. Crystal's Preschool and Childcare, LLC.
- The District will provide the space to Ms. Crystal's Preschool and Childcare, LLC. Ms. Crystal's Preschool and Childcare, LLC will equip the space with furniture, play materials, and supplies appropriate for the operation in the preschool and after school childcare.
- The District will provide breakfast, lunch, and an afternoon snack at no additional cost to the families. The District's kitchen staff will wash, rinse, and sanitize dishes in their kitchen three compartment sink.

Personnel

- Ms. Crystal's Preschool and Childcare, LLC. shall provide at its expense teachers needed to maintain the staff/child ratio set forth by the Cabinet. The recruitment, hiring, firing, and training of those personnel should be the sole responsibility of Ms. Crystal's Preschool and Childcare, LLC.
- Supervision of personnel hired for the center will be at the responsibility of Ms. Crystal's Preschool and Childcare, LLC.
- All personnel shall meet the license requirement of their occupations and any additional requirements set forth by the Cabinet. Ms. Crystal's Preschool and Childcare, LLC. shall provide at its expense all fringe benefits for its employees. In addition,

they shall be responsible for providing substitute for absent employees. Ms. Crystal's Preschool and Childcare, LLC will also evaluate their employees to determine suitability for ongoing employment at the center.

Program

- The center shall be managed and operated by and according to the regulations the Cabinet and guidelines set forth by Kentucky's All STARS volunteer quality initiative.
- Ms. Crystal's Preschool and Childcare, LLC shall provide supervision of the director of the center.
- Ms. Crystal's Preschool and Childcare, LLC, the District, and the designated school shall share in the recruitment of students eligible to enroll their children at the center.

Cost Reimbursement

- Tuition shall be funded through state childcare subsidies to qualifying parents and parent tuition.
- Ms. Crystal's Preschool and Childcare, LLC shall provide billing to the state and parents for this reimbursement.

Title to Property

- Property, equipment, materials and supplies by Ms. Crystal's Preschool and Childcare, LLC shall remain the property of Ms. Crystal's Preschool and Childcare, LLC and shall be returned to Ms. Crystal's Preschool and Childcare, LLC upon termination of this agreement.
- All property, equipment, materials and supplied by the District shall remain the property of the District.

Insurance

- Ms. Crystal's Preschool and Childcare, LLC shall maintain comprehensive liability insurance for a minimum of \$1 million with an umbrella coverage for an additional \$2 million. The District shall be named an additional insured on the policy.

Hold Harmless

- Ms. Crystal's Preschool and Childcare, LLC shall hold the District harmless and indemnify it from liability arising from Ms. Crystal's Preschool and Childcare, LLC recruitment, hiring, firing, and training of staff and supervision of the director.
- The District shall hold harmless and indemnify it from any liability arising from the management and operation of the school, center, buses, or caused by any defect within the building or grounds.

Ms. Crystal's Preschool and Childcare, LLC
Crystal Young

District's Authorized
Representative

Date

Date