



Dr. Robbie Fletcher
Commissioner of Education

KENTUCKY DEPARTMENT OF EDUCATION

300 Sower Boulevard · Frankfort, Kentucky 40601
Phone: (502) 564-3141 · www.education.ky.gov

August 17, 2026

Mr. Greg Duty, Superintendent
Southgate Independent School District
6 William Blatt And Evergreen
Southgate, KY 41071-3151

**RE: BG 26-361, SOUTHGATE IND.: Property Acquisition for Outdoor Physical Activity Space
The Southgate School (not on the DFP)
Optimist Park, Electric Avenue (0.478 Acres)
Southgate, KY 41071**

Superintendent Duty,

The Kentucky Department of Education (KDE) is authorized to prescribe administrative regulations related to sanitary and protective construction of public school buildings. This administrative regulation is **702 KAR 4:050 Building Sites: Inspection, Approvals**. Among the intended outcomes of this regulation is ensuring districts comply with Kentucky Revised Statute (KRS) 162.010 requiring public school districts to purchase property in fee simple title, and KRS 162.060 requiring the chief state school officer to be furnished a copy of all plans and specifications for new public school buildings contemplated by boards of education.

Pursuant to 702 KAR 4:050 Building sites: inspection, approvals, the documentation related to these properties has been reviewed by KDE.

The Southgate Independent Public Schools (SIPS) is hereby authorized to complete the actions needed to complete the acquisition submission.

Please submit an Initial BG-1 Project Application Form (in FACPAC) approved by the Southgate Independent Board of Education which identifies the proposed fund source(s). Include a signed pdf version of the BG-1 as an attachment to the FACPAC form submitted to our office.

As required by 702 KAR 4:050, within thirty (30) days after closing, please provide a notarized copy of the executed deed to KDE. Submit these documents through the "My Document Submissions" in the SharePoint portal and submit your board-approved BG-5 with signatures through the FACPAC system to close the project.

If you have any questions about any of the above, please call Gary Leist at (502) 564-4326 extension 4404.

Sincerely,

John C. Gilbert, AIA, LEED AP. Manager
Division of District Support
District Facilities Branch

JG/gtl

cc: Gary Leist, & Tanesha Keene, KDE
DFB Site Acquisition File/District Correspondence File