

AIA® Document G731™ – 2019

Change Order, Construction Manager as Adviser Edition

PROJECT: (name and address)
West Hardin Middle School
5858 Leitchfield Rd, Cecilia, KY 42724
OWNER: (name and address)
Hardin County Schools
65 W.A. Jenkins Rd, Elizabethtown, KY
42701
CONTRACTOR: (name and address)
Atlas Companies
5101 Commerce Crossing Dr, Louisville,
KY 40229

CONTRACT INFORMATION:
Contract For: General Construction
Date:
ARCHITECT: (name and address)
JRA Architects
301 E Vine St, Lexington, KY
40507

CHANGE ORDER INFORMATION:
Change Order Number: 025
Date: 4/21/2026
CONSTRUCTION MANAGER: (name and address)
WEHR Constructors, Inc.
2517 Plantside Dr, Louisville, KY 40299

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

PR 16 - Window Room Numbers

-Pricing below is to provide adhesive vinyl numbers for the windows on this project per PR 16

-QTY 201 sets of 3" high white vinyl numbers, copy to match room numbers on plan.

The original Contract Sum was	\$ 234,000.00
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 234,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 10,125.00
The new Contract Sum including this Change Order will be	\$ 244,125.00

The Contract Time will be increased by Zero (0) days.

The Contractor's Work shall be substantially complete on .

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.

JRA Architects
ARCHITECT (Firm name)

SIGNATURE
Rob Deal, President
PRINTED NAME AND TITLE

DATE:

Atlas Companies
CONTRACTOR (Firm name)

SIGNATURE
DONALD BROWN, DIR. OF ACC. & FIN.
PRINTED NAME AND TITLE

DATE:

WEHR Constructors, Inc.
CONSTRUCTION MANAGER (Firm name)

SIGNATURE
Justin Van Zile, Project Manager
PRINTED NAME AND TITLE

DATE:

Hardin County Schools
OWNER (Firm name)

SIGNATURE
Shelee Clark, Chief Operations Officer
PRINTED NAME AND TITLE

DATE:

FACPAC Contract Change Order Supplemental Information Form (Ref# 64819)

Form Status: Saved

Tier 1 Project: New West Middle School

BG Number: 23-117

Status: Active

District: Hardin County (HB678) (231)

Phase: Project Initiation (View Checklist)

Contract: Atlas Companies, 0010, Specialties

Type: CM Bid Package

Proposed

Change Order Number

25

Time Extension Required

No

Date Of Change Order

4/21/2026

Change Order Amount To Date

Increase

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$2,890,000.00
Net Approved COs	\$0.00
Remaining After Approved COs	\$2,890,000.00
Net All COs	\$934,257.32
Remaining After All COs	\$1,955,742.68

This Requested Change Order Amount \$10,125.00

-/-

Change In A/E Fee This Change Order

-/-

Change In CM Fee This Change Order \$1,518.75

-/-

Remaining Construction Contingency

Balance

Amount Change Requested By

Architect/Engineer

Change Order Description And Justification
PR 16 request for providing window room numbers.

Cost Benefit To Owner

Contract unit prices have been utilized No
to support the cost associated with this
change order.

Detailed Cost Breakdown

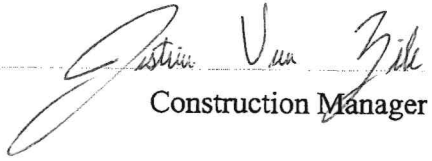
Contract unit prices have not been utilized, provide a detailed cost breakdown which
separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor		0.00%
Materials		0.00%
Profit and Overhead		
Bond Insurance		0.00%
Cost Breakdown Total:	\$0.00	
Cost for this Change Order supported by an alternate bid or competitive price quote		
Explain Why		

**Change Order Supplemental Information Form Signature
Page (Online Form Ref# 64819)**

Architect

Date


Construction Manager

6/18/26
Date

Finance Officer

Date

Local Board of Education Designee

Date

PROJECT NAME:
WEHR JOB NO.:

WHMS
24-049

BREAKDOWN OF CHANGE ORDERS

DESCRIPTION OF WORK:

PR 16 - Window Room Numbers

LABOR:

Project Manager (Rate includes Fringe)		Man Hours @	\$120.00	PER HR =	\$0.00
Sr. Superintendent (Rate includes Fringe)		Man Hours @	\$102.00	PER HR =	\$0.00
Superintendent (Rate includes Fringe)		Man Hours @	\$95.00	PER HR =	\$0.00
Carpenter Foreman (Rate Includes Fringe)		Man Hours @	\$72.00	PER HR =	\$0.00
Carpenter (Rate includes Fringe)		Man Hours @	\$62.00	PER HR =	\$0.00

TOTAL LABOR

MATERIALS:

	\$	-
	\$	-
6% Tax	\$	-
TOTAL MATERIALS	\$	-

Subcontracts:

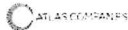
Atlas	\$	10,125.00
	\$	-
	\$	-
	\$	-
TOTAL SUBCONTRACTORS	\$	10,125.00

EQUIPMENT:

	HOURS	@	COST/HR	Per Hour =	
EQUIPMENT #1		@		Per Hour =	\$0.00
EQUIPMENT #2		@		Per Hour =	\$0.00
EQUIPMENT #3		@		Per Hour =	\$0.00
TOTAL EQUIPMENT					\$0.00

TOTALS

LABOR	\$	-
MATERIAL	\$	-
SUBCONTRACTOR	\$	10,125.00
EQUIPMENT	\$	-
SUBTOTAL	\$	10,125.00
PROJECT SAFETY ALLOCATION		
GENERAL LIABILITY INSURANCE		
P&P BOND		
FEE	\$	1,518.75
GRAND TOTAL	\$	11,643.75



PCCO #004

Atlas Companies
5101 Commerce Crossing Drive
Louisville, Kentucky 40229
Phone: (502) 714-9867

Project: KY-24-088 - West Hardin MS
5858 Leitchfield Road
Cecilia, Kentucky 42724

Prime Contract Change Order #004: PR 16 Window room numbers

TO: Hardin Co Board of Education
65 W. A Jenkins Rd
Elizabethtown, Kentucky 42701

DATE CREATED: 3/27/2026

ATLAS PM: Carrie Craig

REQUEST RECEIVED
FROM:

REVISION: 0

REFERENCE:

CHANGE REASON: Change Order

FIELD CHANGE: No

CONTRACT FOR: KY-24-08803:West Hardin MS

SCHEDULE IMPACT:

TOTAL AMOUNT: \$10,125.00

DESCRIPTION:

CE #017 - PR 16 Window room numbers
Pricing below is to provide adhesive vinyl numbers for the windows on this project per PR 16
QTY 201 sets of 3" high white vinyl numbers, copy to match room numbers on plan.
Labor is excluded.

ATTACHMENTS:

[202080 - WHMS - PR 016 - Window Room Numbers copy.pdf](#)

CHANGE ORDER LINE ITEMS:

PCCO #004

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	02-10-1400 - Signage	QTY 201 sets of 3" high white vinyl numbers	MATERIALS	\$10,125.00
Subtotal:					\$10,125.00
Grand Total:					\$10,125.00

The original (Contract Sum)	\$1,213,000.00
Net change by previously authorized Change Orders	\$0.00
The contract sum prior to this Change Order was	\$1,213,000.00
The contract sum would be changed by this Change Order in the amount of	\$10,125.00
The new contract sum including this Change Order will be	\$1,223,125.00
The contract time will not be changed by this Change Order.	

- ☐ Change Order Approved - No official paperwork required
- ☐ Change Order Approved - Official paperwork to follow

Hardin Co Board of Education

65 W. A Jenkins Rd

Elizabethtown, Kentucky 42701

SIGNATURE

DATE



AIA[®] Document G709[™] – 2018

Proposal Request

PROJECT: <i>(name and address)</i> West Hardin Middle School Cecilia, KY	CONTRACT INFORMATION: Contract For: General Construction Date: 08-22-2024	Architect's Project Number: 202280 Proposal Request Number: 016 Proposal Request Date: 03-23-2026
OWNER: <i>(name and address)</i> West Hardin Middle School Cecilia,	ARCHITECT: <i>(name and address)</i> JRA Architects 301 E. Vine Street Lexington, KY 40507	CONTRACTOR: <i>(name and address)</i> Wehr Constructors, Inc. 2517 Plantside Drive Louisville, KY 40299

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within (0) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

Provide pricing for adding adhesive vinyl numbers to the windows on the project. Match room numbers on plan.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT


ARCHITECT (Signature)

BY: D. Robert Deal, AIA, President

(Printed name, title, and license number if required)

