

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:020. Request to Waive Renewal Requirements for Provisional Occupation-Based Career and Technical Education Certificate for Bruce Williams.

Action Question:

Should the Education Professional Standards Board (EPSB) approve the Office of Career and Technical Education's (OCTE) request to renew Bruce Williams' one-year provisional occupation-based career and technical education certificate based on zero hours of college credit?

Applicable Statute or Regulation:

KRS 161.020, KRS 161.028, 16 KAR 2:020

History/Background:

Existing Policy: 16 KAR 2:020 establishes the qualifications for certification of teachers of occupation-based career and technical education. Section 2(3) sets the requirements for subsequent renewals of the one-year provisional certificate. Specifically, subsequent renewal requires recommendation from the Kentucky Department of Education (KDE) and, if applicable, an accredited provider of an occupation-based educator preparation degree program. The KDE or the accredited provider of an occupation-based educator preparation degree program shall ensure the candidate completes six semester hours of college credit, completes four days of professional development, and successfully completes the background disclosure.

Summary: OCTE has submitted this waiver on behalf of Bruce Williams, a fire rescue teacher. Mr. Williams was injured and dealing with significant pain during the 2025-26 school year and had to withdraw from his classes. Mr. Williams has enrolled in classes for the 2026 fall semester. The request states that there was confusion due to Mr. Williams transitioning from adjunct to occupational, and this happened during administration transition at JCTC. Mr. Williams started in NTI but was shifted to year two (2) of NTI during year one (1) due to his years of experience. He thought he would be contacted regarding starting classes, but he wasn't. OCTE is requesting that the EPSB waive the requirement of six credit hours for Mr. Williams and issue the one-year provisional certificate.

Groups Consulted and Brief Summary of Responses:

At a Special Meeting on August 17, 2026, the EPSB's Waiver Committee met and reviewed the waiver request submitted by the applicant and found exceptional circumstances to justify the waiver. Therefore, the Waiver Committee recommended that this waiver be placed on the Consent Agenda for approval by the EPSB at its next meeting.

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