

STUDENTS

09.36 AP.21

School-Related Student Day Trip and Overnight Trip Request Forms

THIS FORM MUST BE SUBMITTED TO THE PRINCIPAL TWO (2) WEEKS PRIOR TO THE TRIP IF BOARD APPROVAL IS REQUIRED, THE BOARD MUST RECEIVE THE FORM AT LEAST TWO(2) WEEKS IN ADVANCE OF TRIP.

INFORMATION

1. Sponsor's Name Gabrielle major Club or Dep. FFA 1 Ag
2. Name of all chaperones Kyle Darn
3. Where will the group be going? KV FFA LTC
4. Purpose of the trip. Freshman Leadership Conf.
5. When is it to be held? Date Sept. 18-19 Departure Time 3:00 pm
Estimated Travel Time 2 hr
6. City Hardinsburg State KV Estimated Distance (Round Trip) 200mi
7. Place of overnight lodging (name, address & phone #) KV FFA LTC 111 FFA camp
8. Identify students by name (Use attached sheet if necessary) None
9. Cost to students \$40 Cost to school organization 0 Cost to Board 0
10. Describe the relevance of the trip: educational, cultural, etc./educational activities educational
11. Other activities planned _____
12. How will this trip benefit your students? develop leadership skills
13. Type of transportation used need van, but TBD
14. Have trip permission slips been signed and are they in the possession of trip sponsor or leader?
Yes ☒ No ☐ If NO, indicate why: training

Gilligan 7-23-24 Jane D. Hinkle 7/27/26
Sponsor's Signature Date Principals Signature Date

Trip has been _____ approved _____ disapproved. Reason for disapproval _____		
Signature of Superintendent/Designee	Date	Board Approval Date