

STUDENTS

09.36 AP.21

School-Related Student Day Trip and Overnight Trip Request Forms

THIS FORM MUST BE SUBMITTED TO THE PRINCIPAL TWO (2) WEEKS PRIOR TO THE TRIP IF BOARD APPROVAL IS REQUIRED, THE BOARD MUST RECEIVE THE FORM AT LEAST TWO(2) WEEKS IN ADVANCE OF TRIP.

INFORMATION

1. Sponsor's Name Gabrielle Major Club or Dep. PPA
2. Name of all chaperones " " Kylee Dame
3. Where will the group be going? Indianapolis
4. Purpose of the trip. National convention
5. When is it to be held? Date 10/20-10/23 Departure Time 8:00 am
Estimated Travel Time 4 hr
6. City Indianapolis State IN Estimated Distance (Round Trip) 500 mi
7. Place of overnight lodging (name, address & phone #) Hampton Inn & Suites
41 Maplehurst Dr Brownsburg, IN 46112
8. Identify students by name (Use attached sheet if necessary) _____
9. Cost to students TBD Cost to school organization 0 Cost to Board 0
10. Describe the relevance of the trip: educational, cultural, etc./educational activities educational
11. Other activities planned _____
12. How will this trip benefit your students? build leadership skills, compete in
national contests, speak in congress & trades
13. Type of transportation used bus
14. Have trip permission slips been signed and are they in the possession of trip sponsor or leader?
Yes ☒ No ☐ If NO, indicate why: Waiting

G. Major
Sponsor's Signature

7-23-21
Date

[Signature]
Principal's Signature

7/27/26
Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

Signature of Superintendent/Designee

Date

Board Approval Date