

James T. Alton Middle School

July 2026 SBDM Meeting Minutes

Date: July 8, 2026

Time: 2:00 p.m.

Time Meeting Called to Order: 1:59 p.m.

Location: James T. Alton Middle School

Attendance

Council Members Present:	Danielle Cassady (Principal) Ben Edwards (Teacher Representative) Lawson Barger (Teacher Representative) Edward Palmer (Parent Representative) Jessica Ames (Parent Representative)
Council Members Absent:	None.
Others Present:	Kristin Atterberry (Secretary)

Opening Business

Approval of Agenda

Decision:	Agenda approved. Motion by Mr. Palmer; second by Mr. Barger.
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Approval of Previous Minutes

Decision:	June meeting minutes approved. Motion by Mr. Edwards; second by Mr. Barger.
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Good News Report

The parking lot was resealed; floors were waxed and the building was reported to be looking good. National BETA Convention recognitions included Isaac Prather-Rodgers, National Champion in 8th Grade Social Studies; Garrett Fruth, 7th Place nationally in Health & Physical Education; and Molly Knapp, Premier Performer.

Public Comment

Ms. Cassady added remarks on how incredibly hard the custodial staff has worked this summer and are 1 month ahead of schedule on summer cleaning. Mr. Barger and Mr. Edwards both shared excitement with the results of our National Beta competitors.

Meeting Norms Reviewed

New members were welcomed and meeting norms were reviewed.

Student Achievement Report/Data

Topic Reviewed	i-Ready end-of-year analysis and KSA performance by student group.
Key Insights from Discussion	Ms. Cassady reviewed the data and explained the action plan for identified areas of needed growth.
Questions or Concerns Raised	Ms. Ames asked questions on how the data is broken down and if it is trends from certain feeder schools. Mr. Roberts explained that the data can vary based on the incoming class each year and Ms. Cassady reaffirmed that while we use the data to analyze the biggest takeaway and goal is to see stretch growth across all students.
Next Steps	Continue implementing and monitoring the identified action plan.

School Improvement Planning

Discussion Summary	New-member orientation to the Comprehensive School Improvement Plan (CSIP) was provided, and council members received a copy of the CSIP.
Decisions Made	No formal decision was documented.
Follow-Up Actions	Council members will continue reviewing the CSIP as part of orientation and ongoing school-improvement work.

Budget Report

Summary of Discussion	The council reviewed the 2026-2027 tentative budget.
Decisions Made	The 2026-2027 tentative budget was approved. Motion by Barger; second by Edwards.
Follow-Up Actions	No additional follow-up action was documented.

Committee Reports

Summary of Discussion	No committee reports were listed on the agenda.
Decisions Made	No decisions were documented.
Follow-Up Actions	No follow-up actions were documented.

Bylaw/Policy Review

Bylaws Reviewed	Agenda Procedures Minutes & Records Duties of Officers & Members
Key Discussion Points	Palmer requested that the term "minority" in the bylaws be reviewed and revised to "diverse member."
Decisions Made	The reviewed bylaws were approved. Motion by Palmer; second by Edwards.

New Business

Topics Discussed	Membership information; meeting schedule; Special Meeting Written Notice; SBDM Member Requirements; Open Records Meeting Guide; KRS 158.183; and KRS 158.195.
Decisions Made	Membership information was updated. Required notices, guides, and member documents were reviewed; signatures were required where indicated.
Follow-Up Actions: Obtain required signatures. New council members must complete training by October 31, 2026.	

<u>Ongoing Learning</u>	
Topic Reviewed	2026 Legislative Summary
Discussion Summary	The council reviewed the 2026 Legislative Summary and noted upcoming council deadlines.
Decisions Made	No formal decision was documented.
Follow-Up Actions	New council members took office July 1. New-member training must be completed by October 31, 2026.

Adjournment

Decision: Meeting adjourned. Motion by Mr. Roberts; second by Mr. Barger.

Time Meeting Adjourned: 3:04 p.m.