

**Bourbon County Preschool
Head Start
Annual Report
2025-2026 Program Year**

Bourbon County Preschool Head Start

369 Bethlehem Rd

Paris, KY 40361

Melissa Hamilton, Director

Vision:

We believe in our commitment to providing the highest quality family-focused services.

We believe that every child deserves the opportunity to develop positive values and to live life fully.

We believe that cooperatively uniting our best efforts will enhance and support the achievement of our common goals.

We believe in fostering creativity and innovation as we develop effective services for children and families.

We believe that being loyal to our beliefs, even in the face of adversity, will ensure that trust exists at all levels.

We believe that acceptance of and respect for the individuality of all students, families and staff contributes to our continual development.

Mission:

To enhance school readiness for all young children in Bourbon County by ensuring quality services which are comprehensive, integrated and family-focused.

Program Overview

Services were provided to 170 Head Start eligible children, 43 State Preschool eligible children and 50 locally funded children during the 2025-2026 school year. The Bourbon County Preschool Head Start's primary funding source is through the Department of Health and Human Services, Administration for Children and Families. Funding is also provided by Kentucky Department of Education and the Bourbon County Board of Education.

In order to qualify for Head Start services, families must meet certain income guidelines, established by the federal government. Ten percent of our Head Start enrollment slots may be used to serve children and families who are considered over the income limit for the federal poverty guidelines. Ten percent of our Head Start enrollment slots are allotted to children with disabilities.

Program Information:

Head Start Grantee

Bourbon County Board of Education

Funded Head Start Enrollment

152 children

Funding Volunteer Sheets

Revenue for FY 2025

Department of Health and Human Services / Administration for Children and Families	
Total	\$ 1,951,257.91

Budgetary Expenditures for 2025-2026m Year:

Wages	\$	1,114,299.46
Fringe Benefits	\$	426,598.23
Travel	\$	2,610.66
Supplies	\$	21,234.17
Contractual	\$	213,510.29
Other	\$	152,198.10
Indirect Costs	NA	
Training/Technical Assistance	\$	20,807.00
Total	\$	1,951,257.91

*Expenditures based on Board of Education FY 2025

Enrollment

Total number of children and families served:	170
Average monthly enrollment:	148
Percentage of eligible children served:	52%
Average Monthly Attendance:	90%

Head Start Enrollment Eligibility:

Income eligible	54%
Over income	9%
Disability	19%

Medical and Dental Services:

Medical -	84% received preventive medical health care exams
	1% received treatment for diagnosed health conditions
Dental -	82 % received dental exams

3 % received dental treatment

Immunizations – 96% have current Kentucky Immunization Certificates on file or certificates of exemption.

Volunteer Hours: 1,094

Family Services

Head Start (141 families)	
% of families participating in goal setting process	100%
Family services received	
• Emergency/Crisis	17%
• Housing Assistance	1%
• Transportation Assistance	1%
• Mental Health Services	1%
• English-Second Language	1%
• Adult Education	1%
• Job Training	1%
• Substance Abuse	0%
• Child Abuse/Neglect	0%
• Domestic Violence	0%
• Child Support	0%
• Health Education	20%
• Parent Education	99%

% or families that have met goal	85%
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Parent Involvement Opportunities Provided to families:

- Policy Council
- Parent Committee
- Fatherhood Initiative
- Parent Conferences
- Monthly family nights
- Home Visits
- Weekly and monthly newsletters
- Grandparent's Day
- Program volunteer opportunities
- Born Learning Academy
- Health Advisory Committee
- Volunteer Training
- Program Orientation
- Learning Genie
- Fall Carnival

Head Start Children with Disabilities

Speech/Language Only	15	Developmental Delay	8
Vision Impairment	0	Multiple Disabilities	1
Hearing Impairment	1	Autism	3
Other Health Impairments	0		

Educational Outcomes: Each child is assessed using Teaching Strategies Gold and skill levels are documented three times during the program year. From those results an Individual Child Plan is written for each child and activities are planned accordingly on weekly lesson plans to assure each child is progressing from one skill level to the next. Reports on overall progress for the program year 2024-2025 for the Bourbon County Preschool Head Start children can be found at the Bourbon County Preschool Head Start Center.

School Readiness Goals: The Bourbon County Preschool Head Start has established school readiness goals with input from parents, community members and local school board staff. These goals are broad statements that articulate the knowledge and skills for preschool children in social and emotional development, cognitive and general knowledge, language and literacy, approaches to learning and physical development and health as they enter kindergarten. Our school readiness goals are:

Social and Emotional Development

Children will demonstrate positive relationships and interactions with adults and peers

Children will recognize and regulate emotions, attention, impulse and behavior

90% of children met or exceed expectations

Approaches to Learning

Children will demonstrate the use of creative and imaginative expression such as music, movement, art and drama

Children will demonstrate an interest and engagement in large and small group experiences as well as cooperative play with peers

93% of children met or exceed expectations.

Language and Literacy

Children will demonstrate the ability to use language

Children will demonstrate an interest in books and their characteristics, and the ability to understand and get meaning from stories and information from books and other texts

Children will demonstrate knowledge of concepts about print and early decoding (identifying letter-sound relationships)

Children will demonstrate familiarity with writing, implements conventions and emerging skills to communicate through written representations, symbols and letters

85% of children met or exceed expectations

Cognitive and General Knowledge

Children will demonstrate the use of numbers to describe relationships and solve problems

Children will demonstrate the ability to recognize, understand and analyze a problem and draw on a knowledge or experience to seek solutions to a problem

Children will demonstrate the ability to observe and collect information and use it to ask questions, predict, explain and draw conclusions

Children will demonstrate the understanding of one's relationship to the family and community, roles in the family and community and respect for diversity

90 % of children met or exceed expectations

Physical Development and Health

Children will understand and practice healthy and safe habits

Children will demonstrate age appropriate control of large muscles for movement, navigation and balance

Children will demonstrate age appropriate control of small muscles for such purposes as using utensils, self-care, building and exploring

91% of children met or exceed expectations

English Language Learners

Children who are dual language learners will demonstrate competency in their home language while acquiring beginning proficiency in English

100% of children met or exceed expectations

Preparation for kindergarten

- Aligned curriculum and progress reports with Kentucky Early Childhood Standards and Head Start Child Outcomes and with skills to be developed as suggested by Kindergarten teachers.
- Transition activities provided: trips to kindergarten classes.
- Provided information to kindergarten teachers concerning the needs of transitioning students to ensure their success.
- Child records are provided to Kindergarten teachers to insure a seamless transition.
- Classroom lesson plans include transition activities
- Summer packets are sent home.
- Kindergarten Camp is provided during the summer at each receiving Elementary school.

Office of Head Start Monitoring Review:

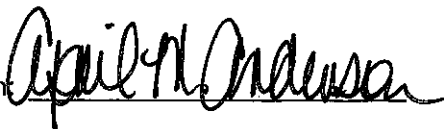
From March 17, 2026 to March 19, 2026, the Administration for Children and Families (ACF) conducted a Focus Area 1: Program Systems Review (FA 1). The outcome of the review resulted in no areas of noncompliance, no deficiencies, two areas of concern, and one area identified as a strong practice. Based on the information gathered during the review it was determined that the program meets the requirements of all applicable HSPPS, laws, regulations and policy requirements.

Results of Most Recent Financial Audit:

The FY 25 program budget and fiscal operations received a positive and unqualified opinion through the annual independent audit.

Approved by:

Policy Council Chairperson:



Date:

8/10/26

Board Chairperson: [Signature]

Date: 6/11