

Russellville Middle School

July SBDM Meeting

July 23, 2026 / 4:30 PM / RMS Principal's Office

Council Members

Conrad Reding (Chair), **Lauren Fynboe**, Teacher / **Angie Kennedy**, Teacher
Heather Mericle-Sherburne, Teacher / **Barry Moore**, Parent / **Rachea Daniel**, Parent

NORMS

The following are the meeting norms from the 26-27 school year

- The meeting will begin promptly at **TBD**
- Hold guest comments to 15 min.
- Be present and actively involved
- Motion: MS
- Second: BM
- Discussion:
- Vote: U

Agenda

Welcome & Roll Call (C. Reding)

1. Present: Conrad Reding

Lauren Fynboe

Heather Mericle-Sherburne

Barry Moore

2. Attending Virtually: Angie Kennedy

3. Absent: Rachea Daniel

Approval of Agenda (C. Reding)

- Motion: BM
- Second: MS
- Discussion:
- Vote: U

Approval of Minutes from [Previous Meeting](#) (C. Reding)

- Motion: MS
- Second: BM
- Discussion:
- Vote: U

Good News

- All classroom positions that were left vacant have been hired for and are all certified
- Process underway for renovation/expansion at RMS in 3 or 4 phases. Tentatively beginning summer of 2027.

Public Comments (Guests; Hold guest comments to allowed allotment of time 15 min)

- none

Safety Report (C. Reding)

- 2026-2027 OSSSM Risk Assessment Tool – received and passed on to Mrs. Cassetty to complete before July 29th
- Currently updating the RMS Emergency Management Plan for 26-27

Board of Education Meeting Report (C. Reding)

Russellville Independent Board of Education held its monthly board meeting on July 21st. Below is a bulleted list of actions taken by the board.

- The board heard presentations on the following topics: Spring Studer Survey Data (attached) & Future Facilities Proposals
- Approved 2026-2027 Policies & Procedures
- Revised District Special Education Procedures.
- Approved supplement for E-sports stipend
- Updated Internet Safety & Compliance
- Approved salvaging bus #16
- Approved publishing "letters of interest" for architecture and construction management services
- Approved an agreement with DataSeam
- Approved a grant application for COPS School Violence Prevention Program
- Approved the district Pledge of Collateral
- Approved Student Fees

Budget Report (C. Reding)

- [Section 6 Budget](#)
- [General Ledger Budget](#)

New Business

- **Election of vice-chair and secretary**
 - Motion: BM
 - Second: LF
 - Discussion:
 - Nominations for vice-chair: **Angie Kennedy**
 - Nominations for secretary: **Lauren Fynboe**
 - Vote: U
- Setting of meeting dates/times/location (share on RMS/District website; with BOTH time zones)
 - Suggested Date/Time: 3rd Thursday after the RISD Board of Education Meeting each month at 4:00 p.m.
 - Suggested dates
 - August 20, 2026
 - September 17, 2026

- October 22, 2026
 - November 19, 2026
 - December 17, 2026
 - January 21, 2027
 - February 18, 2027
 - March 18, 2027
 - April 22, 2027
 - May 20, 2027
 - June 17, 2027
- Motion: MS
- Second: AK
- Discussion: Agreed upon 3rd Thursday of each month at 4:00 CT 5:00 ET
- Vote: U
- **Information on New Hires & Positions to be filled**
 - **NEED:** TWO instructional assistants
 - Interviews scheduled
- **Review/revise the school's [Safety and Emergency Plan](#).**
 - Motion: AK
 - Second: MS
 - Discussion:
 - Vote: U
- **Review of the SBDM [Curriculum Policy](#).**
 - Motion:
 - Second:
 - Discussion: Review edits to Policy
 - Vote:
- **Review the [Comprehensive School Improvement Plan](#) (CSIP).**
 - Motion:
 - Second:
 - Discussion: Review Aug meeting
 - Vote:
- **Review/Approve the Final [Master Schedule](#).**
 - Motion: MS
 - Second: AK

- Discussion: Kennedy with SPED questions, Para schedule?
- Vote: U
- **Discuss/Approve changes to the Russellville Middle School 26-27 Handbook**
 - Motion: BM
 - Second: MS
 - Discussion:
 - Vote: U

Next Meeting Date

- Next Meeting Date: August 20, 2026 at **4:00 pm CENTRAL**/5:00 ET

Adjournment

- Motion: MS
- Second: AK
- Discussion:
- Vote: U