

Morningside Elementary School

SBDM Meeting Minutes

Date: 7/20/26
 Time: 4:00pm
 Location: MES Library

<u>Attendance</u>	
Council Members Present:	Heather Goodman Sabrina Hindle Denise Correll Tiffany Dean Lyndsay Fowler Cassie McMillen Jessica Cranmer
Council Members Absent:	Sharon Billings
Others Present:	

<u>Opening Business</u>	
Approval of Agenda	
Decision:	Sabrina Hindle motioned to approve agenda Denise Correll second the motion
Approval of Previous Minutes	
Decision:	Sabrina Hindle motioned to approve minutes Lyndsay Fowler second the motion
Principal Report	Enrollment: Numbers are changing constantly. New enrollments Updates: New air conditioning units being installed
Public Comment	No public comment was made at this meeting
Meeting Norms Reviewed	Heather Goodman went over meeting norms. These include going over data, discussions on items brought to council.

<u>Bylaw/Policy Review</u>	
Bylaws Reviewed	Agenda Procedures: Minutes & Records: Duties of Officers & Members:
Key Discussion Points	Heather Goodman discussed the following topics ● Procedures about policies on meetings ● Making sure everyone has completed or signed up for training

Follow-Up Actions	
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<u>School Improvement Planning</u>	
Discussion Summary	● Achievement gap-reduce the number of special education students scoring novice in reading and math. ○ Focus on key reading and math vocabulary words ○ Task alignment with grade level standards ○ RACE for short answer/ERQ questions ○ Specifically teach students their accommodations ○ Test taking strategies taught to students ● State assessment-increase reading and math proficient and distinguished percentages ○ UFLI for phonics instruction ○ Use Bookworms for comprehension and fluency instruction ○ Identify key vocabulary words to teach at each grade level ○ RACE for written responses ○ Use of Illustrative Math for math instruction ○ Create grade level assessments in reading and math; analyze as a grade level team to determine next instructional steps ○ Scrimmage assessments in 3rd-5th grade ○ Use of MyPath to work on missing skills ● Professional Development is related to these areas ○ Sped teachers work with Sped Director ○ Illustrative Math training for all teachers ○ UFLI training for all teachers ○ New teachers receive Bookworms training
Follow-Up Actions	● Finding a way to present this information to parents (parent newsletter)

<u>Budget Report</u>	
Summary of Discussion	● Heather Goodman discussed how the budget is broken down ● Heather Goodman discussed school activity accounts and explained how the money is spent for students.
Follow-Up Actions	

<u>KY Open Records and Open Meeting Acts</u>	
Summary of Discussion	● Heather Goodman explained that these meetings are open record

	and can be accessed by the public • All members signed that they received a copy of these acts.
Follow-Up Actions	

<u>New Business</u>	
Topics Discussed	• Council Vice Chair and Secretary • Council Meeting Dates and Times for 26-27-all meetings will be in the MES library @3:30 ○ 8/18 ○ 9/15 ○ 10/20 ○ 11/16 ○ 12/15 ○ 1/19 ○ 2/23 ○ 3/16 ○ 4/20 ○ 5/18 ○ 6/22
Decisions Made	• Densie Correll motioned and Jessica Cranmer second for Sabrina Hindle to be the council's secretary • Jessica Cranmer motioned and Tiffany Dean second for Densie Correll to be the council's Vice Chair Secretary
Follow-Up Actions	

<u>26-27 Student and Family Handbook</u>	
Topics Discussed	Heather Goodman discussed the following topics with the council • Office Hours • Teacher Communication • Services available to support students ○ Creative Counseling ○ FRYSC • Attendance • Start and End times of school • Student absences and attendance notes • Morning and Afternoon pick up/drop off • Transportation Changes • Visitors process • Dress Code • Behavior Plan • Bus Expectations (Will send home a separate sheet that parents must sign) • Personal Electronic Devices • Illness and Nurse Services • Threatening Policy

	• Early Release Fridays • Emergency Procedures • Food Service (Free lunch for students) • Wellness Policy (Store bought items only) • Grades • SB181 • SB 19 • Student ID Badges ◦ District is giving students ID Badges to scan into their chromebooks, for lunch, and onto the bus) ◦ School is giving a lanyard to every student • How the school, parents, and students work together as a team • MES mission, vision, and core values
Decisions Made	Lyndsay Fowler motioned to approve handbook, Cassie McMillen second the motion
Follow-Up Actions: -Bus expectations sheet will be sent home for parents to sign	

<u>Consultation of Hires 26-27</u>	
Topic Reviewed	• RISE teacher • RISE Instructional Assistant
Discussion Summary	• Nic McDonald was hired for the new RISE Teacher • Chelsea Hawkins was hired for the new RISE Teacher • No Upcoming Events • Meetings will occur at 3:30 on the third Tuesday of the month
Decisions Made	
Follow-Up Actions	• Heather Goodman will type up and send out meeting dates to the council

Adjournment

Decision: Cassie McMillen motioned to adjourn, Tiffany Dean seconded the motion

Time Meeting Adjourned: 4:34