



JESSE BACON, SUPERINTENDENT

ADRIENNE USHER, DEPUTY SUPERINTENDENT

BRANDY HOWARD, CHIEF ACADEMIC OFFICER

TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon
Dr. Adrienne Usher

FROM: Dr. Althea Hurt, Director of Human Resources

DATE: July 16, 2026

RE: Item for the JULY Board Meeting: Request Approval of the Revised Chief of Police Job Description (Increase from 210 to 240 Work Days)

The purpose of this memo is to request approval for the revised Chief of Police job description. This revision increases the employment term from 210 to 240 work days. Based on Director Sarah Smith's comprehensive market research and benchmarking against neighboring school-based police departments, the current 210-day structure presents a significant recruitment challenge. Transitioning to a 240-day contract will align the position with regional competitive standards and ensure consistent, year-round administrative oversight as required by state statutory obligations. Funding for this adjustment will be sourced from the General Fund by reallocating existing funds from department vehicle operational expenses.

Attachment: Memo from Sarah Smith, Director of Safe and Drug-Free Schools

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION