

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VII F DATE: July 20, 2026

TOPIC/TITLE: Approve Declaration of Surplus Property

PRESENTER: Administrators

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☐ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board Policy, the Board of Education must approve items/property to be declared as surplus property.

SUMMARY OF MAJOR ELEMENTS:

Board approval is requested to delcare the following attached items as surplus property: Simmons- Broken cabinets.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended

Joni Jones

REQUEST FORM

EMPLOYEE OR PERSON MAKING REQUEST: **Keith Brown**

ORGANIZATION, IF ANY, THAT YOU REPRESENT: **Simmons Elementary**

NATURE OF REQUEST: **2 metal cabinets requesting to discard due to warped doors and no longer locking**

IS THIS REQUEST IN COMPLIANCE WITH ALL DISTRICT POLICIES?: **Yes**

WILL THIS REQUEST REQUIRE ANY EXPENDITURE OF DISTRICT FUNDS?: **No**

ADMINISTRATOR RECEIVING REQUEST: **Joe Albert**

IF THIS REQUEST IS ORIGINATING FROM A PARTICULAR SCHOOL OR IS REQUESTING THE USE OF A PARTICULAR SCHOOL, THE BUILDING PRINCIPAL MUST RECOMMEND HIS APPROVAL BY SIGNING BELOW.

6-11-26

DATE



BUILDING PRINCIPAL'S SIGNATURE

THE PERSON MAKING THIS REQUEST CAN BE CONTACTED AT THE ADDRESS OR TELEPHONE NUMBER LISTED BELOW.

830 Tyrone Pike

859-879-4670

TELEPHONE

Versailles

ADDRESS

6-11-26

DATE



SIGNATURE OF PERSON MAKING REQUEST