



JESSE BACON, SUPERINTENDENT

ADRIENNE USHER, DEPUTY SUPERINTENDENT

BRANDY HOWARD, CHIEF ACADEMIC OFFICER

TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon, Superintendent

FROM: Dr. Lee Barger, Director CCR/Innovative Programs

RE: Kentuckiana Works MOA

DATE: July 7, 2026

Please find attached the agreement between KentuckianaWorks and Bullitt County Public Schools for the 2026-2027 school year. KentuckianaWorks and BCPS will collaborate to identify and connect employers with high graduates, assisting in job placement through a project known as "After the Tassel".

This agreement has been reviewed by Dinsmore & Shohl LLP. Please place this agreement for approval on the July board agenda.

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

**MEMORANDUM OF AGREEMENT BETWEEN KENTUCKIANAWORKS AND
BULLITT COUNTY BOARD OF EDUCATION
AFTER THE TASSEL (ATT) INITIATIVE
FISCAL YEAR 2027
July 1, 2026 – June 30, 2027**

SECTION 1. TERM

This Memorandum of Agreement ("Agreement") shall become effective July 1, 2026, and remain in effect through June 30, 2027, unless terminated earlier in accordance with the provisions herein.

SECTION 2. PURPOSE

The purpose of this Agreement is to establish the roles, responsibilities, performance expectations, reporting requirements, and funding conditions between KentuckianaWorks and Bullitt County Board of Education d/b/a Bullitt County School District (BCSD) for implementation of the After the Tassel (ATT) Initiative.

The ATT Initiative supports graduating high school seniors who do not intend to immediately enroll in postsecondary education and instead seek entry into the workforce. Through this initiative, participating agencies shall identify, recruit, prepare, track, and place eligible students into quality employment opportunities that support long-term career success. **BCSD agrees to place at least [] high school seniors in full-time employment at \$15.00 per hour or more, with benefits and opportunities for career growth.**

KentuckianaWorks serves as the fiscal agent and administrator of state funding designated for the ATT/Putting Young Kentuckians to Work (PYKW) Initiative and shall provide funding, technical assistance, monitoring, and performance oversight.

SECTION 3. FUNDING

KentuckianaWorks shall provide funding not to exceed \$61,000 during Fiscal Year 2027. Funding shall be distributed in four equal quarterly installments and is contingent upon:

- Submission of required reports (due by COB on the 5th business day of the month);
- Timely and accurate participant data entry (due by COB on the 5th business day of the month);
- Compliance with fiscal and program requirements;
- Progress toward performance goals; and
- Availability of state funding.

KentuckianaWorks reserves the right to delay, reduce, suspend, recapture, or terminate funding for noncompliance with this Agreement.

SECTION 4. CONTRACTOR RESPONSIBILITIES

The Contractor shall:

- Recruit and enroll eligible participants;
- Conduct outreach and engagement activities;
- Develop and maintain employer relationships;
- Assist participants in obtaining employment opportunities;
- Coordinate hiring events, career fairs, workplace tours, and related activities;

- Maintain participant records and supporting documentation;
- Utilize Launchpad as the official participant tracking system;
- Submit required reports and fiscal documentation; and
- Work collaboratively with KentuckianaWorks staff and Business Services representatives including attending required monthly meeting check-ins with the KentuckianaWorks Senior Program Director.

SECTION 5. PERFORMANCE EXPECTATIONS

The Contractor agrees to achieve the annual performance goals outlined in Attachment A. Performance measures may include:

- Staffing and program implementation;
- Student recruitment and enrollment;
- Employment placements;
- Employer engagement either through individual outreach or through KentuckianaWorks Business Services Department;
- Hiring events and work-based learning activities;
- Data entry and reporting compliance; and
- Expenditure benchmarks.

KentuckianaWorks may provide technical assistance, require performance improvement activities, or implement corrective action when progress falls below established benchmarks.

SECTION 6. DATA MANAGEMENT AND REPORTING

Launchpad shall serve as the official participant tracking system.

The Contractor shall:

- Maintain complete and accurate participant records including detailed case notes regarding specific individual participant activities related to the contract;
- Enter participant information and services in a timely manner;
- Document employment outcomes and employer engagement activities;
- Maintain required supporting documentation; and
- Submit 1.) data into Launchpad and 2.) programmatic and financial monthly reports to the Senior Program Director no later than the fifth (5th) business day of each month.
 - 1st Quarter Deadlines: 8/5/26, 9/4/26, 10/5/26
 - 2nd Quarter Deadlines: 11/5/26, 12/4/26, 1/5/27
 - 3rd Quarter Deadlines: 2/5/27, 3/5/27, 4/5/27
 - 4th Quarter Deadlines: 5/5/27, 6/4/27, 7/6/27

Monthly reports shall include, at a minimum:

- Expenditures;
- Enrollment activity;
- Outcomes and placements;
- Employer engagement;
- Partnerships and success stories; and
- Program challenges and accomplishments.

OSCD designates the following staff as the contact person for the following contract requirements:

Case Management/Student Outreach	
Launchpad Data Entry	
Financial Expenditure Reports	
Programmatic Reports	

SECTION 7. EXPENDITURE REQUIREMENTS

The Contractor shall expend funds in a timely manner and make reasonable progress toward the following expenditure benchmarks:

- September 30, 2026 – 25% of total funding award
- December 31, 2026 – 50% of total funding award
- March 31, 2027 – 75% of total funding award
- June 30, 2027 – 100% of total funding award

Failure to demonstrate appropriate expenditure progress may result in technical assistance, budget modification, corrective action, or recapture of funds.

SECTION 8. MONITORING AND OVERSIGHT

KentuckianaWorks shall conduct ongoing monitoring activities, which may include:

- Performance reviews;
- Desk reviews;
- Monitoring visits;
- Fiscal reviews;
- Audits; and
- Programmatic assessments.

The Contractor agrees to provide access to all records, documentation, and information necessary to support monitoring activities.

SECTION 9. CORRECTIVE ACTION

If the Contractor fails to comply with the terms of this Agreement or falls significantly below established performance expectations, KentuckianaWorks may require a Performance Improvement Plan or Corrective Action Plan.

Failure to successfully implement required corrective actions may result in funding restrictions, suspension, or termination of Agreement. KentuckianaWorks shall provide the Contractor with sixty (60)

days' written notice of any reduction, modification, or restriction in funding under this Agreement. Notwithstanding the foregoing, the Contractor shall not be subject to recapture of funds under this Agreement, as the Contractor has neither allocated nor approved additional funds pursuant to this Agreement.

SECTION 10. DISALLOWED COSTS

The Contractor shall be responsible for repayment of any costs determined to be unallowable, unsupported, or inconsistent with the terms of this Agreement.

The Contractor shall submit payment requests and supporting documentation to KentuckianaWorks for review and approval. Costs that were submitted with adequate supporting documentation and approved by KentuckianaWorks shall not be subject to repayment by the Contractor.

SECTION 11. UNSPENT FUNDS

Any funds remaining unexpended as of June 30, 2027, shall be subject to recapture by KentuckianaWorks.

SECTION 12. INDEMNIFICATION

To the extent permitted by law the Contractor agrees to indemnify, hold harmless, and defend KentuckianaWorks and Louisville/Jefferson County Metro Government, including its officials, employees, agents successors in interest, agencies, departments, affiliates, and assigns from all claims, damages, losses and expenses including attorneys' fees, arising out of or resulting, directly or indirectly, from the Contractor's (or Contractor's Subcontractors, if any) performance or breach of the agreement provided that such claim, damage, loss, or expense is: (1) attributable to personal injury, bodily injury, sickness, death, or to injury to or destruction of property, including the loss of use resulting therefrom, or breach of contract, and (2) not caused by the negligent act or omission or willful misconduct of KentuckianaWorks, the Louisville/Jefferson County Metro Government or its elected and appointed officials and employees acting within the scope of their employment. This Hold Harmless and Indemnification Clause shall in no way be limited by any financial responsibility or insurance requirements and shall survive the termination of this agreement.

SECTION 13. TERMINATION

This Agreement may be terminated:

- By mutual written agreement;
- For material breach of contract;
- For failure to comply with programmatic or fiscal requirements;
- Upon loss of funding; or
- Upon written notice by either party with thirty (30) days' notice.

SECTION 14. SIGNATURES

FOR BULLITT COUNTY SCHOOL DISTRICT (BCSD)

Signature

Name

Title

Date

FOR KENTUCKIANAWORKS

Signature

Name

Title

Date