

MEMO

To: Jesse Bacon, Superintendent

From: Sarah Smith, Director of Safe and Drug-Free Schools 

Date: June 29, 2026

Re: 2026-2027 Code of Student Behavior and Discipline

This is a request for the Board to review and adopt the Code of Student Behavior and Discipline for the 2026-2027 school year. The code contains information regarding the behavior expected from each student, the importance of appropriate behavior to maintain a safe learning environment, and the consequences for failing to meet the appropriate standards of behavior. Everyone will have access to the complete Code of Student Behavior and Discipline online and by hard copy request. During the first 10 days of school, this code will be sent electronically via Thrillshare to all students and families.

Emily Wade and the Dinsmore team have reviewed this document.

cc: Troy Wood, Chief Operations Officer

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION



2026-2027

Code of Conduct



Bullitt County Public Schools

www.bullittschools.org

The Office of Safe and Drug Free Schools

BULLITT COUNTY COMMUNITY STUDENTS & FAMILIES,

Leading since 1797, Bullitt County has served as an economic, social, and agricultural pioneer for the State of Kentucky and the United States. This pioneering spirit brought people together to innovate & grow for hundreds of years. Bullitt Countians have served as a model of community innovation and growth. From what brought pioneers to Bullitt County, like the “knobs”, salt licks, and the Crossroads of Kentucky, Bullitt Countians have left a legacy of pride for us to live out today.

OUR FOCUS AND PURPOSE

In Bullitt County Public Schools, the educational framework is built around a clear mission to **inspire and equip students to succeed in life**. The district organizes its strategic focus into three primary pillars: **The Graduate Profile, Core Values, and Community-Based Accountability**.



Community-Based Accountability

Now, more than ever, schools and communities must work together to provide powerful educational experiences for all students. With the rise in technology, the changing nature of the workforce, and the competitive nature of globalization, schools and communities must ensure that our most important resource, people, are working hand in hand to multiply our resources and intelligence to make decisions that will strengthen our community.

1. **Student Learning**
2. **Fiscal and Operational Care**
3. **Community Collaboration and Engagement**
4. **Engaged and Well-Rounded Students**
5. **Safety and Well-Being**
6. **Life Readiness Destination**



PUTTING PEOPLE FIRST

The people in our schools are what make Bullitt County Schools great. To create a more remarkable future, we have to take care of people throughout our community. This includes committing time in school to ensure our students are socially, emotionally, and physically inspired to live an empowered life. We invest heavily in celebrating people, honoring each other's gifts, and embracing traditions. The first line item in our BCPS Core Values is **STUDENTS MATTER MOST**.



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Jesse Bacon
Superintendent

WELCOME MESSAGE

Welcome to the Bullitt County Public Schools family! It is truly a privilege to partner with you as we navigate your child's educational journey together. Our mission is to build a world-class, student-focused learning community where every child feels inspired and equipped to succeed. Your children are our greatest priority, and we work hard every day to ensure they grow into lifelong learners, productive citizens, and graduates who are truly college, career, and life ready. From our classrooms to our central office, we are a team of dedicated professionals all pulling in the same direction: your student's success.

We know that a strong partnership between home and school is the secret sauce to student achievement. When we communicate frequently and work as a team, we send a powerful message to our kids that their learning matters. We love seeing our families at conferences, school events, and out in the community. Please never hesitate to reach out if you have questions about your child's progress or our expectations—we are always here to listen and collaborate.

We strongly encourage you to check in with your child daily about what they are learning in school. Ask them:

- What are you reading?
- What is the author telling you (both in fiction and nonfiction text)?
- Do you agree with the author? Why or not?
- What problems are you debating or working to solve in your class?
- How does your learning help you prepare for success in life?

To make sure we are living up to the high expectations you have for your child's education, we've launched our Community-Based Accountability (CBA) system. This is our commitment to transparency. We believe accountability should go beyond a single standardized test score. Instead, we are reporting on the goals that matter most to you—our students, families, and neighbors—to provide a more complete picture of how our district is truly performing.

Encouraging your children to reflect and make connections is one of the best ways to help them take ownership of their learning. By staying engaged with their daily experiences, you are helping them develop the curiosity they need to thrive in a changing world.

Our primary goal is to provide a safe, nurturing, and joyful environment where all students can learn at the highest levels. We are constantly striving to be the national leader in educational excellence, and every policy we implement is designed with your child's safety and growth in mind. We believe in fostering a culture of respect and support, focusing on reinforcing positive behaviors to protect the learning experience for everyone.



ANNUAL ORIENTATION

Procedures

School website: www.bullittschools.org - review any policy and procedure for BCPS at <http://policy.ksba.org/Chapter.aspx?distid=169>.

The Code of Acceptable Behavior and Discipline is updated on a yearly basis.

Notice of Non-Discrimination and Statement of Policy

As required by federal law, the District does not discriminate based on race, color, national origin, religion, sex, including sexual orientation or gender identity, genetic information, disability, or age in its programs, hiring, and activities and provides equal access to its facilities. Students, their parents, employees and potential employees of the Bullitt County Public Schools are hereby notified that the Bullitt County Public School System does not discriminate based on race, color, national origin, age, religion, marital status, sex (including sexual orientation or gender identity), genetic information (employees only), or disability in employment programs, vocational programs, or activities outlined in compliance with the Office of Civil Rights Law, Title VI, VII, Title IX and Section 504. The Bullitt County Public School System offers a variety of options for students; for more information, visit www.bullittschools.org for college and career options. Any person having inquiries concerning Bullitt County Schools' compliance with the Office of Civil Rights Law, Title IV, Title VII, Title IX, and Section 504 is directed to contact Jesse Bacon, Superintendent, Bullitt County Board of Education, 1040 Highway 44 East, Shepherdsville, KY 40165. Telephone (502) 869-8000.

The District retains the discretion to determine appropriate disciplinary action based on the severity of the conduct, safety considerations, applicable law, and the individual circumstances of each incident. Nothing in this Code shall be construed to limit the District's authority to respond to behavior that threatens the safety, order, or educational environment of the District.

Code of Student Behavior and Discipline

Sarah Smith – Director of Safe and Drug-Free Schools

Approved July 27, 2026 Order #2026-???- Board of Education General Board Meeting. The contents of this Code have been reviewed by the Legal Counsel, Dinsmore & Shohl, LLP.

COMMITTEE MEMBERS



Sarah Smith Director of School Safety	Steve Smallwood, Director Pupil Personnel	Jennifer Ballard, District Social Worker	Allison Robinson, Drug Free Schools Coordinator
Jerry Wyman, District Athletic Director	Kevin Fugate, Dir. of Technology	Amy Allen Compton, Dir. Secondary Education	Patrick Durham, Dir. Elementary Education
Chadwick Golladay, Asst. Principal	Nita Neal, BCPS Board Member	Kim Willoughby, Nurse Coordinator	Troy Kolb, Dir. Special Education
Melissa Hopkins, Teacher & Parent Representative	BCYC Coalition, Student Representative	Lisa Rigazio, ELEM Principal	Jaime Ballard, MS Asst. Principal
Mitzi Phelan, MS Asst. Principal	Angie Troutman, Administrative Asst.	Stephanie Warner Opioid Recovery Grant	Lindsey Wegley, HS Asst. Principal
Nate Fulghum, Title IX Coordinator	Erin Waldrige, HS Asst. Principal	Valerie Skillman, HS Asst. Principal	Troy Wood, Chief Operations Officer
Kyle Roach, HS Asst. Principal	David Phelps, Director of Transportation	Ashley Waddell, Special Education	

ANNUAL ORIENTATION

Procedures

Each school shall develop an effective distribution and orientation process by which students, parents, teachers, and administrators may become fully familiar with the code. A committee representing schools, the district, students, and parents developed this Code. This Code is a supplement to broad discretionary powers already in place to maintain safety, order, and discipline in schools. Schools distribute copies (either paper or electronic) of the Code to all district students, employees, and parents of students, including those who enroll after the beginning of the school year. The Superintendent has directed that the Code be made readily available in each school, with the Principal being responsible for guidance counselors and other personnel to discuss its contents with students in a timely and age-appropriate manner during the first week of the school year. In addition, each school will reference the Code in the school's handbook. On request, the Principal shall provide help for non-English speaking, blind, deaf, or non-reading students and parents so that they can have access to the information contained in this Code. Each year, the Code Committee will review the Code in preparation for the coming school year. It welcomes suggestions as to how to improve this document. Individuals may send written comments to any committee member, who will forward them to the Code Committee.

THE CODE OF ACCEPTABLE BEHAVIOR

The Bullitt County Public School District is committed to providing quality education for all students by promoting the use of the Multi-Tiered System of Supports for Behavior. MTSS recognizes the need to educate students on behavioral and academic expectations and focuses on a system's approach to establishing the social culture and individualized behavioral supports needed for schools to achieve social and Academic success for all students. The mission of positive behavior and multi-tiered systems of support is to help schools create a safe, positive, and respectful learning environment for all students and school personnel. We recognize that a school's learning climate and student behaviors improve when students:

- Know what is expected of them at school;
- Believe they have the Academic and social skills to achieve;
- Receive recognition and praise for doing good work and behaving appropriately; and
- Feel someone at school cares about them and encourages their development.

Students enrolled in Bullitt County Public Schools have the responsibility to respect the rights of all others. Respect for others' rights requires behavior that does not threaten, interfere with, or deprive others of educational opportunities.



GENERAL EXPECTATIONS FOR BCPS STUDENTS

- Students may not carry or wear anything that advertises drugs, alcohol, tobacco products, or anything that promotes or suggests lewd, dangerous, or unacceptable messages.
- While students are expected to dress appropriately at after-school functions, they are not required to follow the dress code.
- Profession-based attire will be permitted on experience sites (at their place of employment). Extracurricular activity jackets may be worn on designated days, such as FFA jackets. JROTC uniforms may be worn on designated days.
- **STUDENTS ARE TO BE SAFE:** Keeping school doors closed and following proper check-in procedures, informing school personnel immediately if students become aware of threats, students with weapons/dangerous instruments, school property damage, or other safety concerns, or violations of the Code.
- **STUDENTS ARE TO BE RESPECTFUL:** Knowing and following all school and bus transportation rules and procedures, attending school and classes regularly and on time, doing your best to participate and meet the requirements of each class, earning credits or grades fairly without cheating or plagiarism, protecting your belongings (lost or stolen personal items are the responsibility of the student or parent/guardian and are not covered by the school district's insurance).
- **STUDENTS ARE TO BE RESPONSIBLE:** Respecting personal or school property, honoring reasonable requests made by school district employees and student teachers, behaving in a way that does not create disruption, disorder, or infringe on the rights of others.



DISTRICT INITIATIVES

for Behavior

TRAUMA-INFORMED APPROACH

“Trauma-Informed Approach” means incorporating principles of trauma awareness and trauma-informed practices, as recommended by the Federal Substance Abuse and Mental Health Services Administration, in a school to foster a safe, stable, and understanding learning environment for all students and staff, and ensuring that all students are known well by at least one (1) adult in the school setting. The Board has developed a plan for implementing a trauma-informed approach in the District. The plan shall be based on the Trauma-Informed Toolkit from KDE and include, but not be limited to:

- Strategies for enhancing trauma awareness throughout the school community
- Assessing the school climate, including but not limited to inclusiveness and respect for diversity
- Develop trauma-informed discipline policies
- Collaborating with the Department of Kentucky State Police, the local sheriff, and the local chief of police to create procedures for notification of trauma-exposed students (Handle with Care)

INTERVENTIONS & RESTORATIVE APPROACHES TO BEHAVIOR

Bullitt County Public Schools has embraced Multi-Tiered Systems of Support for Behavior (MTSS) and restorative practices to enhance school climate and culture across the district. MTSS is a research-based model that studies have shown to improve student academic and behavioral outcomes. Our schools strive to ensure all students have access to effective behavioral practices and interventions. MTSS provides a framework for analyzing school-wide behavior referrals to make decisions and solve problems based on individual school needs. MTSS is the behavior component of a Multi-Tiered System of Supports (MTSS) that provides schools with a framework for utilizing high-quality, evidence-based instruction, intervention, and district practices to provide all students with a level of instruction and support that is matched to their academic and behavioral needs. In addition, our schools use the multi-tiered system of support framework, using a multi-tiered level of interventions based on student behavior and academic and mental health needs.

Restorative Practices encompass MTSS as well as prioritizing the following:

- Have more engaging, responsive, preventative, and productive learning environments
- Improve classroom management and address disciplinary issues based on data analysis
- Improve support for students whose behaviors require more specialized assistance
- Maximize academic engagement and achievement for all students
- Builds healthy relationships between educators and students
- Reduce and improve harmful behavior, as well as enhance positive behavior
- Repair harm and restore positive relationships with intentional conversations
- Resolve conflict, holding individuals and groups accountable
- Addresses and discusses the needs of the school community



STUDENT SUPPORT, HOTLINES AND TIPLINES

BCPS partners with the KY Office of Homeland Security to provide a FREE tipline to students, families, and community members. The website is <https://safeschools.ky.gov/>. Additionally, BCPS created a mental health hotline that is available 24 hours a day. Students can call 869-HELP (4357) for additional support. For any reports of bullying, risky behavior, or threats, any community member can report these via an online tip line that is accessible through the district website or any school website (just look for the STOP sign). Please refer to the School Safety Section for more information on hotlines.



VISITORS ON SCHOOL CAMPUS and YOUR ROLE AS A PARENT

All visitors, including volunteers, parents, alumni, salespeople, and others, must approach the front doors of the school building with their **ID in hand** and ring the doorbell. Be prepared to show your ID, announce who you are, and the purpose of your visit. Once admitted, proceed directly to the front administrative office to show identification and sign in using the visitor management system. All visitors will be presented with a visitor badge. This visitor badge must be on at all times while in the school building and on school grounds. Visits by other students/children are not allowed.

Any student below grade 9 attending a ticketed BCPS event on any BCPS campus (concert, game, etc.) must be accompanied and supervised by an adult.

PUNCTUALITY & TARDINESS

Preparing for future success demands discipline and responsibility. At school, being late suggests that your priorities are not aligned with academic success. When students are late, not only is the teacher distracted, but classmates are distracted. Lateness can send a message of disrespect and selfishness to a variety of audiences. Schools have structures in place to organize academic time and ensure safety. Lateness detracts from both.

IMMUNIZATION COMPLIANCE FOR STUDENTS

All children attending school must be in compliance with the current State School Immunization Laws, Rules, and Regulations. School districts are mandated to enforce this law on behalf of the State Department of Health. Per Bullitt County requirements for enrollment as stated in 09.121 AP.1, each child shall have been immunized according to immunization schedules established by regulations of the Cabinet for Health Services. Medical or Religious Exemptions can apply to testing or immunization requirements. Students who are not compliant will not be allowed to participate in any extracurricular activities, including sports, dances, proms, ceremonies, and will have their parking privileges revoked.



NOTIFICATION OF FERPA RIGHTS

Under the Family Educational Rights and Privacy Act (FERPA), parents and eligible students (those who are 18 or older, or attending college) have specific rights regarding student education records. **Full information can be found in the BCPS Policy and Procedure Manual Policy 09.14 and Pr. 09.14 AP.11. This policy is implemented in accordance with KRS 158.189 and other applicable law.**

- You have the right to look over the student's education records. The school must arrange this within 45 days of receiving a written request addressed to the Principal
- You can look at the log showing who has accessed the student's records. The district must log all disclosures except those made to school officials, the parents/student themselves, directory information requests, or specific legal subpoenas
- If you believe a record is inaccurate, misleading, or violates the student's privacy, you can ask the school to change it by writing to the Principal
- Right to a Hearing: If the district denies your request to change the record, it must inform you of your right to a formal hearing

In general, the school needs your written permission before sharing personally identifiable information from a student's record. However, the school can release information without consent to:

- School staff, Board members, or contracted third parties (like attorneys, auditors, or therapists) who need the records to perform their professional duties
- Other Schools: Officials at a different district or college where the student is enrolling or transferring
- Anyone necessary to protect against an immediate, serious threat to health or safety
- State and local educational agencies, accrediting bodies, or authorized Kentucky state agencies
- Directory Information: You have the right to tell the school district to hide "directory information" (basic public details) by submitting a request before the school's designated deadline
- Military and College Recruiters: The school is required to give student names, addresses, and phone numbers to military recruiters and colleges upon request unless a parent or 18-year-old student explicitly opts out in writing

If you believe the school district has violated your FERPA rights, you can file a formal complaint with the U.S. Department of Education at: Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202-4605

NOTIFICATION OF PPRA RIGHTS

Protection of Pupil Rights Amendment (PPRA) The PPRA gives parents and eligible students (those 18 or older, or emancipated minors) control over how schools handle student surveys, physical exams, and personal data collection. Schools must get written permission before requiring minor students to take any survey funded by the U.S. Department of Education that asks about eight protected areas: Political or religious beliefs of the student or parents. Mental or psychological problems. Sexual behavior or attitudes. Illegal, anti-social, self-incriminating, or demeaning behavior. Critical evaluations of close family members. Legally privileged relationships (e.g., with doctors, lawyers, or ministers). Income level (unless needed to qualify for financial assistance or a program).

Parents and eligible students must receive notice and can choose to opt out of:

Any survey addressing the eight protected areas listed above, regardless of how it is funded, any non-emergency, invasive physical exam or health screening required for school attendance (unless mandated or permitted by state law), or activities where students' personal information is collected to be sold or used for marketing purposes.

Upon request, parents and eligible students have the right to review the following before they are distributed or used by the school:

Any survey regarding protected information, any data collection tool or form used for marketing or sales, or instructional materials used as part of the school curriculum.

The school district must provide annual notice of these rights at the start of the school year, along with the specific or approximate dates when any of these surveys, exams, or marketing activities will occur. If a parent or eligible student believes these rights have been violated, they can submit a formal complaint to the Family Policy Compliance Office at the U.S. Department of Education in Washington, D.C.

STUDENT PRIVACY RIGHTS

Student Privacy Rights

KRS 158.189 requires the Board, after allowing public comment at an open meeting, to adopt this Policy (09.141), necessary to protect the privacy rights of students, that, at a minimum, does not allow students to use restrooms, locker rooms, or shower rooms that are reserved for students of a different biological sex.

A student who asserts to school officials that his or her gender is different from his or her biological sex and whose parent or legal guardian provides written consent to school officials shall be provided with the best available accommodation, but that accommodation shall not include the use of school restrooms, locker rooms, or shower rooms designated for use by students of the opposite biological sex while students of the opposite biological sex are present or could be present.

Acceptable accommodations may include, but are not limited to, access to single-stall restrooms or controlled use of faculty bathrooms, locker rooms, or shower rooms. (KRS 158.189)



RIGHTS & RESPONSIBILITIES

for parents students and staff

STUDENTS HAVE THE RIGHT

To a free and appropriate public education, preparing the Student, within the limit of abilities, to reach maximum potential for contributing to the individual's welfare and that of society.

To a reasonable and timely notice of all rules, regulations, policies and penalties to which they may be subject as cited in the BCPS Code of Conduct.

To request a conference, present complaints or grievances of disciplinary action or other matters to school authorities and receive replies from such matters in a reasonable length of time.

To freedom of speech and expression.

To protection of person and property (personal, BCPS-owned technology).

To the respect of other students, personnel, and property (faculty, staff, students and adults).

To participate in any school-related program and activity with the limits of capabilities without regard to race, creed or sex.

To confidentiality of all personal school records.

To academic integrity with respect to spoken or written assignments.

To "due process" in regard to disciplinary action including the right to hear charges and state his/ her side and appeal decisions to higher authority.

To be secure from unreasonable searches of personal property and from unreasonable seizure of property and adhere to due process and other constitutional standards.

To receive academic evaluation solely on academic performance.

To be represented by students in the decision-making process on matters, which relate to standards of achievement, conduct, elections and participation where stem-wide committees are appointed to address those matters.

PARENTS HAVE THE RIGHT

To send their child to a school with a positive educational climate, To expect that disruptions will be dealt with fairly, firmly and quickly, To enroll their child in regularly scheduled classes based on individual needs and with minimal interruption, To expect the school to maintain high academic Standards, To be informed of and to review the student's academic progress and other pertinent information which may or may not be contained in the student's personal records.

STUDENTS HAVE THE RESPONSIBILITY

To show respect for the educational process by attending school regularly and taking advantage of every opportunity offered to further his/her education and not interfering with the rights of fellow students to an education.

To obey the rules and regulations of the Board of Education and/or school.

To exercise courtesy and reason at all times, to accept and comply with disciplinary decisions, subject to their right to due process and appeal, to avoid unreasonable appeals, and to refrain from making false accusations.

To refrain from libel, slanderous remarks and obscenity in verbal and written expressions including but not limited to bullying, harassment and cyberbullying.

To establish and maintain a culture of positivity where care and concern for others and their property is a priority.

To respect the human dignity and worth of every individual.

To make the best contribution possible, within individual abilities, to support the school in all phases of program or activity; and to behave in such a way that participation will be a contribution and not a detriment, to be punctual and present regularly in the program or the activity.

To follow established procedure in requesting release of personal records.

To represent the truth in all school matters, to complete all assignments in accordance with teachers' instructions and to refrain from cheating and plagiarism on all school activities.

PARENTS HAVE THE RESPONSIBILITY

To prepare their child both physically and mentally to be receptive to a quality education. This includes informing the child of the value of an education and a sense of respect for educators. To familiarize themselves and their child about the rules and disciplinary procedures of the school and emphasize the importance of following the same as cited in the BCPS Code of Conduct. To acknowledge and understand unnecessary interruptions in the school are detrimental to the educational process for all students and to ensure that their child attends regularly and promptly. To familiarize themselves with the educational process and school procedures. To initiate requests for a conference with the teacher, counselor, or principal to review academic progress or other matters.

SCHOOL RESOURCE OFFICERS

and the Safety of the BCPS community

The BCPS Board of Education has established a BCPS Police Department beginning in the 2026–2027 school year, bringing new energy and focus to safety for the entire Bullitt County community.

SCHOOL RESOURCE OFFICERS

A school resource officer (SRO) is a career law enforcement officer assigned in a community policing capacity to a local educational agency. SROs work in collaboration with schools and community-based organizations to provide a positive and visible law enforcement presence on school campuses.

SROs have four major roles:

Law Enforcement: SROs address crime and disorder in and around the school campus. SROs strive to employ non-punitive techniques when interacting with students, using citation and arrest only as a last resort under narrow circumstances.

Informal Mentor and Counselor: SROs build relationships with students and act as liaisons to community services for youth and families.

Law Educator: SROs teach students about crime prevention and safety, drug awareness, conflict resolution, and other topics related to law enforcement and the legal system.

Emergency Support: SROs develop and implement emergency preparedness policies, including comprehensive school safety plans, and coordinate with first responders in an emergency. SROs are integral members of a school threat assessment team.

Bullitt County Public Schools is honored to partner with our local law enforcement agencies and partially fund School Resource Officers in our schools. All of our SROs are experienced law enforcement officers (as defined by KRS 158.441) who collaborate with administrators at their school. At BCPS, all high schools have one full-time SRO assigned to the school, and each middle school and two feeder elementary schools share a SRO. SROs who work in schools in Bullitt County enjoy their work and are an asset to the schools in which they perform their duties. SROs support BCPS by fostering a safe, positive, and well-supervised learning environment. They work alongside students, staff, and families to strengthen safety and support across the district.

NEW FOR 2026-2027

The Bullitt County Board of Education has approved the creation of a BCPS Police Department. To ensure a collaborative relationship between our existing police departments and the current School Resource Officers in schools, the BCPS Police Department will start small and build on the staffing each year as a continual working relationship with our community law enforcement agencies. The BCPS Police Department will consist of a Chief of Police and two (2) School Resource Officers for the 26-27 school year and build the department each year thereafter.

BCPS SCHOOL SAFETY PARTNERSHIPS

Bullitt County Public Schools collaborates with several different agencies as a partnership toward a common goal: a safe and sound community for all.

- Kentucky Center for School Safety
- Department of Criminal Justice Training / State School Security Marshall
- Kentucky State Police
- Kentucky Department of Education
- Noble Security
- Emergent 3 (E3)
- Educational Lifeskills

Current Relationships/Agreements in Place for SROs at BCPS:

- BULLITT COUNTY SHERIFF'S OFFICE (2 SROs)
- MOUNT WASHINGTON POLICE DEPARTMENT (3 SROs)
- SHEPHERDSVILLE POLICE DEPARTMENT (3 SROs)
- HILLVIEW POLICE DEPARTMENT (2 SROs)



BULLITT COUNTY PUBLIC SCHOOLS
DEPARTMENT OF SCHOOL SAFETY
AND MENTAL HEALTH



Needs of Students

Students Matter Most

Discipline for students with disabilities shall be in alignment with federal and state procedures and guidelines. The behavior of students with disabilities and students who have been referred for evaluation for possible special education placement and/or related service should be considered during Admission and Release Committee (ARC) meetings. It may be necessary for a Behavior Intervention Plan (BIP) to become a part of the Individual Education Plan (IEP) for that student. Should negative behaviors continue to persist, the ARC may need to reconvene to review/revise the IEP and/or the BIP.

SUSPENSION

For conduct that disrupts the educational process, a student with disabilities may be suspended for up to ten days during the school year without a consequential change in educational placement. Suspensions beyond ten days shall require compliance with KRS 158.150(4) and applicable federal and state regulations. The Principal/designee shall notify the parents by letter of their child's suspension. A manifestation determination shall be made within 10 days of a disciplinary action that resulted in a change of placement.

EXPULSION

In cases that involve students with disabilities, procedures mandated by federal and state law for students with disabilities shall be followed. (Students with disabilities who are eligible for services under federal law may be expelled for behavior unrelated to their disabilities, as long as legally required procedural safeguards are followed. Educational services must continue for IDEA-eligible students who are expelled.)

SPECIAL CIRCUMSTANCES

School personnel may remove a student with a disability to an interim alternative educational setting (IAES) for not more than forty-five (45) school days without regard to whether the behavior is a manifestation of the student's disability if the student:

- (a) Carries a weapon to, or possesses a weapon at, school, on school premises, or to, or at, a school function under the jurisdiction of KDE or the BCPS; ("Weapon" means dangerous weapon as defined in 18 U.S.C. 930 (g) (2).)
- (b) Knowingly possesses or uses illegal drugs, or sells or solicits the sale of a controlled substance while at school, on school premises, or at a school function under the jurisdiction of the KDE or the BCPS; ("Controlled substance" means a drug or other substance identified under schedule I, II, III, IV, or V in section 202
- (c) of the Controlled Substances Act (21 U.S.C. 812(c)).) or (c) Has inflicted serious bodily injury upon another person while at school, on school premises, or at a school function under the jurisdiction of KDE or the BCPS. ("Serious bodily injury" means bodily injury as defined in 18 U.S.C. Section 1365(h)(3).)

USE OF PHYSICAL RESTRAINT AND SECLUSION

Use of physical restraint or seclusion by school personnel is subject to 704 KAR 007:160. However, nothing in this policy prohibits the exercise of law enforcement duties by sworn law enforcement officers. School personnel who have undergone core team training may also use physical restraint after less restrictive behavioral interventions have been ineffective in stopping misbehavior. An example is in non-emergency circumstances when a student's behavior poses an imminent danger of serious physical harm to self or others, and as permitted under KRS 503.050, 503.070, and 503.110.

Training of personnel on the use of physical restraint and seclusion shall be provided as required by 704 KAR 007:160. All school personnel shall be trained annually to use an array of positive behavioral supports and interventions. A core team of selected school personnel designated to respond to dangerous behavior and to implement physical restraint of students shall receive additional yearly training in the areas required by 704 KAR 007:160. (Exception: Core team members who are school resource officers or other sworn law enforcement officers are not required to undergo this training.)

Required Procedures

The Superintendent/designee shall develop procedures to be followed during and after each use of physical restraint or seclusion to include the following: Documentation of the event in the student information system; notice to parents; and a process for the parent or emancipated youth to request a debriefing session. The Principal of the school shall be notified as soon as possible when seclusion or physical restraint is used, but no later than the end of the school day on which it occurs. Following each incident of physical restraint or seclusion of a student, and if the student is not an emancipated youth, the parent of the student shall be notified of the incident either verbally or through electronic communication as soon as possible, within twenty-four (24) hours of the incident. If the parent or emancipated student requests a debriefing session following use or parental notification of the use of physical restraint or seclusion, individuals who are to participate shall be those specified by state regulation. The debriefing session shall address elements specified by state regulation, and all documentation used during the session shall become part of the student's education record.

Documentation

All incidents involving physical restraint or seclusion shall be documented by a written record of each use by the end of the next school day, and the documentation shall be maintained in the student's education record. In addition, each entry shall be informed by an interview with the student and include information required by 704 KAR 007:160. Specified data related to incidents of physical restraint and seclusion shall be reported in the state student information system. At the end of each school year, the Superintendent/designee shall review data on District use of physical restraint and seclusion to identify any recommendations to be made to the Board for policy and procedure revisions.

ATTENDANCE

Every Day Counts Every Student Matters

REGULAR SCHOOL ATTENDANCE

Regular school attendance is crucial for a child's academic success and social development. At **Bullitt County Public Schools**, we believe that every student brings unique value to our classrooms, and your presence matters deeply to our community. Regular attendance is about more than just compliance or grades—it is about connection, belonging, and building a foundation for your future success.

When you are here, our school community is complete. When you are absent, your voice, your ideas, and your energy are missed.

OUR SHARED COMMITMENT

We view attendance as a partnership between the school, students, and families.

- **Our Promise to You:** We promise to provide a safe, engaging, and welcoming environment every day. If barriers arise that make getting to school difficult, we promise to listen with empathy and work alongside you to find solutions
- **Our Expectation for Students & Families:** We ask that you prioritize consistent, daily attendance and communicate with us as early as possible when an absence is unavoidable
- **Students who attend school 94% or more each year are:**
 - 3.9x more likely to read on grade level by the end of 3rd grade
 - 3x more likely to graduate on time with their peers

WHAT IS AN EXCUSED ABSENCE?

We understand that there are times when a student legitimately cannot attend school. BCPS recognizes the following as excused absences, provided the proper documentation is submitted:

- **Student Illness or Injury:** Medical conditions that prevent the student from safely attending school
- **Medical Appointments:** Doctor, dental, or mental health appointments that cannot be scheduled outside of school hours
- **Family Emergency:** Serious illness, injury, or a critical emergency within the immediate family
- **Bereavement:** The passing of a family member or loved one
- **Religious Observances:** Recognition of a religious holiday or mandatory religious obligation
- **Educational Enhancement Opportunities (EHO):** All EHO days must have a significant educational value and be related to the Kentucky core curriculum. EHO days do not count as an absence for the student or the school.
 - A student may be approved for up to ten (10) EHO days per year for this purpose. Approved students will be allowed to make up all schoolwork. EHO days cannot occur during the school's state assessments or district-wide assessments. Students who have three 3 or more unexcused absences or 6 or more unexcused tardies will not be approved for an EHO day. Please contact your school's attendance secretary or principal for more information about how to apply for an EHO day



ATTENDANCE

Every Day Counts Every Student Matters

STEPS TO TAKE WHEN A CHILD MISSES SCHOOL

When an absence is unavoidable, please follow these steps to ensure your child's records are accurate and they don't fall behind:

1. **Notify the School:** Call your school's Attendance Secretary on the morning of the absence. State your child's name, grade, and the reason for the absence.
2. **Submit Documentation:** Upon your child's return to school, send a written note, email, or medical excuse to the attendance office within five (5) school days. Please note: Phone calls register the absence, but written documentation is required to formally excuse it.
3. **Parent Notes:** Each student can use up to 6 Parent Notes per school year to cover 6 school days. These will be excused, but they still count against your child's Chronic Absenteeism Rate.
4. **Make Up the Work:** Ensure your child completes and submits their makeup work. Communicate with your child's teacher about what the expectation is to submit their work when they miss school. Be familiar with your school's homework policy.

UNDERSTANDING CRITICAL ATTENDANCE TERMS

To help us stay on the same page, it is important to understand how state guidelines and our district define serious attendance concerns.

Chronic Absenteeism Defined

Chronic Absenteeism is defined as missing 10% or more of the school year for any reason—including both excused and unexcused absences. Because this measure focuses on total lost instructional time, even well-documented illnesses count toward chronic absenteeism. Missing just TWO (2) days a month adds up to 10% of the year. Chronic absenteeism is a leading cause of poor grades and it can make it difficult for students to learn to read by 3rd grade, achieve in middle school, and graduate from high school. Chronic absenteeism is a strong predictor of dropping out of high school and can also impact a student's health and well-being, since school is a source of nutritious food and other services that support student success. Being absent makes it harder for students to build friendships and become active in their school community. Chronic absenteeism can also lead to issues later in life, including poverty, poor health, and involvement in the criminal justice system. Our goal is to intervene early and support families before a student hits this threshold.

Truancy Defined

Truancy is a legal term defined strictly by unexcused absences. A student is considered truant when they accumulate 3 or more unexcused absences within a school year.

Because truancy reflects a violation of compulsory legal attendance laws, extended unexcused absences may trigger formal interventions, including attendance correction plans, mandatory parent conferences, referrals to community and state support services, and possible legal proceedings for educational neglect and truancy.

We Are Here to Support You

Our primary goal is never to penalize, but to support. If you or your child is experiencing challenges that impact attendance—whether due to health, transportation, anxiety, or other life stressors—please reach out to us. We have a dedicated team of counselors, social workers, and administrators ready to listen and help create a plan that works for your family.

- To report an absence: Contact your child's attendance secretary
- To request support: Reach out to your student's counselor or principal

Thank you for partnering with us to make every school day count!

BUS EXPECTATIONS AND RESPONSIBILITIES

The district's school bus behavior rules and expectations outline a code of conduct that ensures all students are safely transported. School bus transportation is not a required service under state statute or regulations. The school bus is an extension of the school itself, and expectations regarding behavior should be clearly communicated. Families are encouraged to regularly review bus behavior rules and expectations listed below with students to limit potential discipline issues.

Violations of district rules (bus and/or school) committed as a passenger or at a district bus stop may result in loss of bus riding privileges and other more severe disciplinary measures as determined by the responsible authorities. The bus driver is responsible for the safety and discipline of students on the bus. The transportation team, building principal, and/or school security are available to assist when a situation is beyond the control of the driver. Suspension of bus riding privileges applies to all buses unless otherwise designated by the Transportation Administration. At the discretion of the bus driver and/or school administrator, student(s) may be given an assigned seat.

These bus rules have been established for all students to follow to ensure a safe ride to and from school for all students and staff. Transportation of students is a PRIVILEGE and can be revoked for failure to comply with the code of conduct.

Before Loading the Bus:

1. Parents/guardians are strongly encouraged to utilize any supportive program or app designed to assist in communication with families on the status of bus arrival/drop-off and route locations. Currently, BCPS uses the Transfinder and Stopfinder systems.
2. Students and or parents are responsible for getting to the designated bus stop 5 minutes before the posted stop time. The driver cannot be expected to wait.
3. Parents are responsible for their students' behavior before loading the bus.
4. Students should stay at least ten feet away from the roadway while waiting for the bus, at least ten feet away from the moving bus, and wait until the bus stops before approaching it.
5. Before loading/unloading, one should not push or shove to get on the bus.
6. Students will only be picked up at designated stops.

School Bus Rules/Regulations Student and Parent Responsibilities

The privilege of any student to ride a school bus is conditional upon their following the bus rules/regulations:

1. Students will be respectful and refrain from using profanity and vulgarity when talking to the bus drivers and each other.
2. Students will respectfully follow the directions of the bus driver.
3. Students shall ride assigned buses. Parents must request in WRITING to permit a change from this rule. Requests shall be made to the school administration. NOTE: Please submit these requests promptly for planning purposes.
4. Students shall ride their assigned bus both to and from home to school unless a written request asking permission to be let off the bus at some other stop is presented to the bus driver and signed by the principal.
5. Parents are responsible for the safety of students while going to and from pick-up points and for meeting the bus on schedule.
6. Students may be required to sit three to a seat, and no standing will be allowed as long as seats are available. Seats may be assigned by the driver to maintain order and for evacuation purposes.
7. Students shall wait at their assigned bus stop, off the traveled roadway, until the driver has opened the entrance door and signaled the students to enter the bus. When on schedule, there shall be no waiting for tardy students.
8. When students must cross the roadway to enter the bus or cross the roadway when leaving the bus, they shall not cross the roadway until signaled to do so by the bus driver.
9. For safety reasons, when students are required to cross the roadway when entering the school bus or leaving the school bus, the crossings shall be made in front of the bus. The students shall cross the roadway a distance of approximately ten (10) feet in front of the bus in order that the bus driver may see them.
10. When students enter the bus, they shall proceed promptly to their assigned seat and remain seated until the bus comes to a complete stop.
11. For safety reasons, students SHALL NOT:
 - Extend their arms, legs, or heads out of the bus windows at any time
 - Possess knives or other sharp objects or firearms
 - Use any tobacco products
 - Use improper behavior, including rudeness, disobedience, vulgarity, foul language, fighting, pushing, shoving, and similar offensive acts
 - Throw articles or objects in or out of the bus
 - Eat or drink on the bus
 - Obstruct the aisle in any manner
 - Cannot carry anything on the bus that cannot be held in the student's lap of the student, for example, ceremonial weapons, including ROTC rifles
 - Cut, tear, mark on, or burn the bus seats
 - Tamper with the mechanical equipment, accessories, or controls of the bus
 - Carry baseball/softball bats unless they are fully enclosed in a sports bag. The handle of the bat cannot be visible
 - Place anything on the floor of the bus, i.e. musical instruments or gym bags

12. Pets and balloons are prohibited.
13. Students shall not change from one seat to another while the bus is in motion unless permitted by the bus driver.
14. Students shall not create noise on the bus to the extent that it might interfere with the driver's ability to follow safety procedures.
15. The driver has the authority to enforce the above regulations. The students shall conduct themselves on the school bus as they would in a classroom, except that reasonable conversation is permissible. Disorderly conduct or refusal to submit to the authority of the driver shall be sufficient reason for refusing transportation service to any student.

Conduct on Bus

Each Principal has the ultimate responsibility for ensuring the good deportment of students who ride on the school bus and who walk to and from the school.

Reporting of Violations: The bus drivers shall promptly report any violation of District policy or school rules to the Principal in writing. Drivers may file a written or electronic complaint or report of student misconduct, including a recommendation to revoke transportation privileges. Drivers may be heard at any disciplinary hearing relating, at least in part, to misconduct that occurred during the operator's transportation of the student.

Discharge of Students from the Bus: Drivers are in charge of their buses, and their first responsibility shall be to ensure the safe transportation of their passengers. If one or more students are behaving in such a way as to endanger the safety of other students on the bus, the driver is authorized to return to school, where school administration will take appropriate action.

WITHHOLDING OF RIDING PRIVILEGES

The Principal or Superintendent's designee is authorized to withhold bus-riding privileges up to a maximum of ten (10) school days per occurrence in the case of habitual or serious conduct violations. The Principal shall notify the parents in cases where bus-riding privileges have been withheld. The Superintendent or the Superintendent's designee may withhold bus-riding privileges up to one full year.

When it becomes necessary to refuse student transportation due to misconduct, the school administration shall notify the parents of such refusal with a full explanation for this action. The Director of Transportation has the authority to remove a student permanently from the bus, should the student continue to misbehave.

Restitution of Damages: The parents or guardians will be held responsible for restitution of any damages, beyond normal usage, inflicted by their child. Bullitt County Schools' Department of Transportation utilizes video monitoring systems on school buses on an as-needed basis. This system has video and audio capabilities. This system will provide improved safety, security, and another means of monitoring conduct.

VIDEO CAMERAS ON SCHOOL BUSES

All buses have been equipped to videotape for the primary purpose of preventing disciplinary problems and vandalism on the bus. Access to and viewing of camera footage from buses shall be limited. Only the transportation director, bus drivers, principals, police, and District Administrators shall be authorized to view camera footage for the purpose of documenting a problem and determining which student(s) may be involved. Disciplinary action may be taken against students based on video documentation. The School Transportation Liaison will view all bus videos for investigation purposes. The Transportation Liaison may ask School administrators to view segments of a specific tape to help in identifying students.

*All In
BC
For Kids*



REFERRALS AND DUE PROCESS

Referrals may be made by school personnel to a school-level administrator. A referral shall be made: 1. Whenever there is suspected illegal activity or safety risk; 2. Whenever actions taken to address student misconduct have failed to correct the inappropriate or unacceptable behavior(s) involved, or 3. Whenever the specific behavior(s) involved require other help.

Before office referrals or disciplinary measures, students should first be supported in learning the skills necessary to function in the school environment and to avoid negative social behavior. Guiding principles that set clear expectations and the development of tiers of support (MTSS) that increase in intensity according to the needs of the student will enable staff to evaluate and address student misconduct more effectively.

In all cases, the referring person shall contact the parent/guardian and submit an office discipline referral form in accordance with school policy. Documentation of the violation and resulting administrative action, as indicated on the office discipline referral form, shall be kept by the assigned administrator, entered into the BCPS behavior database (Infinite Campus), and made available upon request to the appropriate teachers, administrators, mental health support staff, the student or the parent/guardian in accordance with provisions of FERPA.

Students are entitled to due process.

At BCPS, before a consequence at the school level, with suspension for violation of school regulations, a student shall have the right to the following due process procedures.

- Students shall be given oral or written notice of the charge(s) against them
- If the students deny the charge(s), they shall be informed of the evidence of the charge(s) against them
- Students shall be allowed to present their own version of the facts relating to the charge(s)
- Administration will investigate to obtain evidence, if necessary
- Allows the student to respond to the accusations and evidence as part of due process
- Decides what action to take and records it in Infinite Campus
- Informs the student of the action to be taken
- Personally notifies the parent/guardian of the issue, including the action taken, and may provide a discipline action form/letter
- Communicates the outcome of the discipline issue to the initiating staff as well as any other relevant staff members

In cases that involve students with disabilities, the procedures mandated by federal and state law shall be followed.

GRIEVANCES AND APPEALS

Any student who wishes to express an educational concern or grievance shall observe the following order of appeal: **1. Teacher; 2. Principal; 3. School council, where appropriate; 4. Superintendent or designee; 5. Board.**

The order of appeal shall not be construed to mean that students are not free to confer with the Superintendent or Board whenever they so wish. However, if the grievance concerns the discipline of an individual student, the Board may, on a case-by-case basis, determine if it will hear the grievance based on whether the facts presented in the written grievance fall within its discretion or authority. If there is a question as to whether the grievance is within the Board's discretion or authority, the Board will consult with legal counsel. Grievance procedures shall address, but not be limited to, the conditions for filing a grievance, time limitations for the filing and the appeal of a grievance, and a process for the orderly review and appeal of each grievance. Harassment/Discrimination allegations shall be governed by Policy 09.42811. Federal law requires the District to implement separate and specific processes for responding to complaints/grievances about Title I programs and to those alleging discrimination in the delivery of benefits or services in the District's school nutrition program.

OFFICE DISCIPLINE *and due process*

DISCIPLINE PROCEDURES FOR SCHOOL SAFETY AND / OR MAJOR VIOLATIONS OF THE CODE OF CONDUCT

The Bullitt County Public School District is committed to providing a safe and secure learning environment for all students and staff. To achieve this environment, the District has established an approach that assures parents and community members that schools will strive to be free of alcohol and other illicit drugs, free of firearms and other deadly weapons, assaultive behavior, and free of vandalism and theft. As part of this concept, we will implement fair and progressive discipline, prevention programs, violence prevention/conflict resolution programs, ongoing programs that reinforce these principles, opportunities for staff development, crisis prevention, and early intervention and referral services. This approach helps create a safe, disciplined, and drug-free learning environment.

- Discipline that occurs toward the end of the academic year will consider any interventions or restorative approaches to be concluded by June 30th of that academic year
- Discipline for students with disabilities will be made in accordance with state and federal guidelines

District-level behavioral expectations shall always apply on school grounds. For this handbook, the term “on school grounds” means any of the following:

- While students are going to or from school or school-sponsored activities
- While students are at school, or on the school campus, when school is not in session
- While students are attending school-sponsored activities (e.g., field trips or sporting events)

District-level behavioral expectations may also apply to off-campus conduct when such conduct creates a substantial disruption to the educational process, poses a credible threat to the safety of students or safety of others (e.g., other students or school personnel), or materially interferes with the operations of the District.

For this handbook, the term “off school grounds” means any location other than those listed for “on school grounds” above.

RESPONSIBILITY OF SCHOOL AND PERSONAL PROPERTY

Students shall be held responsible for damage to school property. Any student, organization, or group of students participating in activities who destroys, defaces, damages, or removes school property shall be subject to disciplinary action and liability for the cost of restoring the property. In addition, when they have a reasonable belief that a violation has taken place, principals shall immediately report to law enforcement officials when an act has occurred on school property or at a school-sponsored function that involves damage to school property.

For the purposes of determining when to make this report, damage to school property shall refer to instances involving intentional harm and damage beyond minor loss or breakage, excluding normal wear and tear.

Any student, organization, or group of students who steals or willfully or wantonly destroys, defaces, or damages the personal property of school personnel on school property, off school property, or at school-sponsored activities shall be subject to suspension or expulsion from school. Any student, organization, or group of students participating in activities who destroys, defaces, damages or steals the property of students shall be subject to disciplinary action. Parents shall be liable for property damage caused by their minor children.



PROHIBITED

Items

WEAPONS ON SCHOOL CAMPUS

Carrying, bringing, using, or possessing any firearm or deadly weapon in any school building, on school grounds or a bus stop, in any school vehicle, or at any school-sponsored activity is prohibited. Possession of dangerous instruments such as pocket knives, tasers, hunting knives, fireworks, and pepper spray is also prohibited on school property, including buses.

A firearm is defined as “any weapon which will expel a projectile by means of explosion,” KRS 527.010(4). A deadly weapon means “any weapon from which a shot, readily capable of producing death or other serious physical injury, may be discharged”; any “knife other than an ordinary pocket knife or hunting knife”; nightstick or club; blackjack or slapjack, karate sticks; shuriken or death star or artificial knuckles made from metal, plastic, or other similar hard material KRS 500.080.

School officials may seize and destroy weapons that proper school authorities determine to be a threat.

Unlawful possession of a deadly weapon on school property is a class D felony, punishable by one to five years imprisonment and a fine of up to \$10,000. Possession of a firearm, deadly weapon, or dangerous instrument, including tasers, by any student is grounds for immediate suspension and/or an expulsion hearing. The law requires school employees to report any student who is determined to have brought a firearm or deadly weapon to a school or school grounds, under the jurisdiction of this system, to the criminal justice or juvenile delinquency system.

ILLEGAL SUBSTANCES

No student shall purchase, possess, use, be under the influence of, sell or transfer any alcoholic beverage, narcotic drug, controlled substance, mood altering substance (such as inhalants), over the counter medicines/drugs or drug paraphernalia, counterfeit, look-alike, or simulated narcotics, drugs or controlled substances and/or assist another student purchase, possess, use, be under the influence of, sell or transfer any alcoholic beverage, narcotic drug, controlled substance, mood altering substance (such as inhalants), over the counter medicines/drugs or drug paraphernalia, counterfeit, look-alike, or simulated narcotics, drugs or controlled substances on school property, in any vehicle, at any school sponsored event or school sanctioned activity or event, or en route to or between school campuses.

PROHIBITED DRUGS No student shall possess, use, be under the influence of, sell, or transfer any controlled drug substance, or any substance which “looks like” a controlled substance, on or about school property, at any location of a school-sponsored activity, or on the way to or from a school-sponsored activity.

CONTROLLED SUBSTANCES means any substance or immediate precursor listed in Chapter 218a of the Kentucky Revised Statutes or any other substance which may be added by the Kentucky Department of Human Resources under regulations pursuant to KRS 218A.020;

SALE/DISTRIBUTION OF DRUGS, ALCOHOL, NICOTINE-BASED PRODUCTS, SYNTHETIC COMPOUNDS/SUBSTANCES

Passing of drugs, alcohol, nicotine-based products, synthetic compounds/substances, and substances that “look like” controlled substances or alcohol (SEE BOARD POLICY 9.423);

TOBACCO & ELECTRONIC CIGARETTE/VAPE An electronic cigarette or vape is defined as a device containing a nicotine-based or illegal substance liquid that is vaporized and inhaled, used to simulate the experience of smoking tobacco or illegal substances. Both tobacco products, cigarettes and vapes, are prohibited on school grounds. Carrying, storing, or using nicotine products such as cigarettes, chewing tobacco, or any other processed tobacco product or other smoking paraphernalia in or on any school grounds or on buses is prohibited.

STUDENT SEARCH AND SEIZURE

STUDENT SEARCHES

Prohibited Items

No student's outer clothing, pockets, or his or her personal effects (handbags, backpacks, etc.) shall be searched by authorized school personnel **unless** there are reasonable grounds to believe the search will reveal evidence that the student has violated or is violating either a school rule or the law. A certified person directly responsible for the conduct of the student or the principal/designee of the school, which the student attends, shall conduct searches of a student's person or personal effects. When a pat-down search of the student's person is conducted, the person searching shall be the same gender as the student, and a witness of the same gender as the student shall be present. No search will be conducted in the presence of other students. No strip searches are permitted.

Any vehicle entering Bullitt County Public Schools property is subject to search by school authorities and law enforcement personnel working with them. Such a search may be conducted for any reasonable purpose, without a warrant. Search of the vehicle includes all compartments and components thereof. Once the search begins, the person in control of the vehicle will not be permitted to remove it from the premises during the reasonable duration of the search. School property, such as **lockers and desks**, is jointly held by the school and the student. School authorities have the right to conduct general inspections of all such property on a regular basis. A single desk or locker may be searched if reasonable grounds exist to believe that evidence of a violation of the law or a school rule is contained therein.

The Board of Education gives the Superintendent the authority to use trained dogs to locate controlled substances on school grounds. Illegal items (weapons, drugs, etc.) or other possessions reasonably determined by proper school authorities to be a threat to the student's safety or others' safety and security may be seized and destroyed by school officials. All criminal items that have been seized shall be turned over to the proper authorities.

A staff member may remove items that may be used to disrupt or interfere with the educational process from the pupil's possession. Contraband, including tobacco and electronic cigarette materials (including vapes & vape products), may be destroyed by school administration or designee and not returned to the guardian.

School officials may seize and destroy illegal substances determined by proper school or legal authorities to be prohibited items. To the extent permitted by law, the District shall not be responsible or liable for the loss, theft, or damage of any personal property that is brought onto school grounds or is confiscated by school personnel in connection with a search conducted pursuant to this policy.

All personal property brought onto school premises is done so at the sole risk of the student and/or parent or guardian. While reasonable efforts may be made to safeguard confiscated items, the District does not assume any duty to maintain, secure, or insure such property.



FREQUENTLY ASKED QUESTIONS WEAPONS DETECTION SYSTEMS



STUDENT SEARCH AND SEIZURE

Prohibited Items

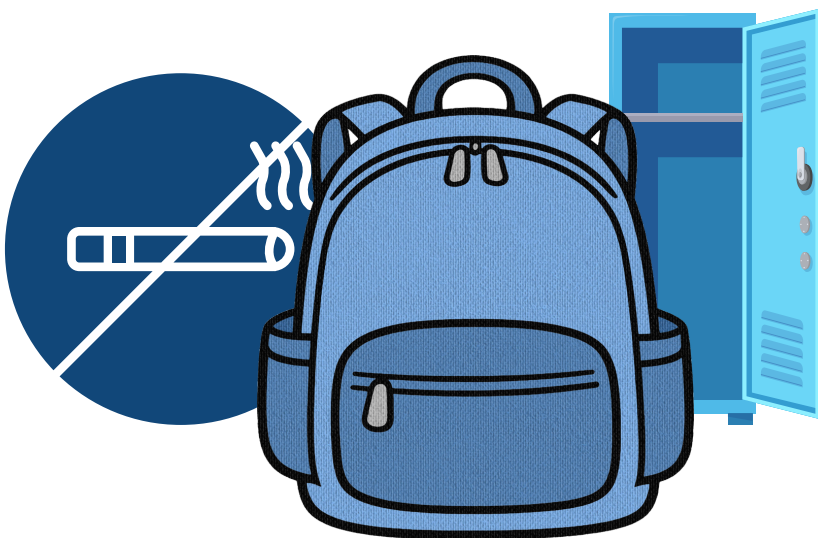
REASONABLE SUSPICION

No student's outer clothing, pockets, or his or her personal effects (e.g., handbags, backpacks, cellular phones, electronic devices, etc.) shall be searched by authorized school personnel unless there are reasonable grounds to believe the search will reveal evidence that the student has violated or is violating either a school rule or the law. Search of a student's person shall be conducted only with the express authority of the Principal/Designee. Searches of a student's person or his or her personal effects shall be conducted only by a school employee or an official of a local law enforcement agency at the direction and control of the Principal/designee. When a non-intrusive search of a student is conducted, the person searching shall be, when possible, of the same sex as the student, and a witness shall be present during the search. When possible, the witness shall be of the same sex as the student. No search of a student shall be conducted in the presence of other students. No strip searches of students shall be permitted. Students who fail to cooperate with school authorities when requested to do so shall be subject to other disciplinary action.

School property, such as lockers, desks, and network systems, technology resources, and accounts owned or supplied by the District are jointly held by the school and the student. School authorities have the right to conduct a general inspection of all such property and resources regularly. During these inspections, items that are school property, such as overdue library books, may be collected. Students should not expect privacy for items and information left in such locations. A single desk, locker, or technology resource/account may be searched if reasonable grounds exist to believe that evidence of a violation of the law or a school rule is contained therein.

SEXUALLY EXPLICIT PHOTOGRAPHS OR VIDEOS OF A MINOR

Many students own smartphones, laptops, tablets, or other electronic devices that can store and transfer photographs and videos. In the course and scope of his/her employment, an employee may become aware that a student possesses on their electronic device or in printed form, a sexually explicit or nude photograph(s) or video(s) of a student and/or minor. If the printed material or electronic device has sexually explicit or nude content that may depict a student or any other minor, the employee shall immediately take possession of the device or material, notify his/her Principal or Assistant Principal, and immediately tender the device or material to the Principal or Assistant Principal. The employee shall not display the photograph, video, or printed material to any other person. The Principal or Assistant Principal shall take possession of the device or printed material and secure it so that no other person has access to the device or printed material. The Principal or Assistant Principal shall immediately contact law enforcement. The Principal or Assistant Principal in possession of the device or printed material shall not review, display, or allow to be displayed the content to any other person except a law enforcement officer. If the sexually explicit or nude content is unquestionably of an adult-only nature, then the employee shall notify his/her Principal or Assistant Principal immediately. The Principal or Assistant Principal shall notify law enforcement as needed. Note: Distribution of child pornography could result in criminal prosecution. For more information, please go to the [online policy and procedure manual](#), Policy 09.436



WEAPONS DETECTION

XONAR TRUEPORT SYSTEMS (Search and Seizure Policy)

Systems

Consistent with the provisions in policy 09.436, school administrators may authorize the use of metal detectors and/or the Xonar TruePort weapons detection system for weapons searches as follows:

- Search all students entering the premises;
- Search students on a random basis, provided a non-discriminatory, random selection process is used; or
- Search an individual student when there is reasonable suspicion to believe the student is concealing a weapon

School administrators shall use the following procedures when conducting metal detector searches and/or Xonar TruePort weapons screening of students in school or on school property:

- School administrators shall be trained in the use of the metal detector and/or Xonar TruePort equipment to be used;
- Searches shall be reasonable in scope and duration, shall not be excessively intrusive, and shall be conducted uniformly
- Before the beginning of the search, students will be asked to remove all metal objects from their pockets when a metal detector is used, or shall proceed through the Xonar TruePort in accordance with operating procedures established for that equipment
- If the Xonar TruePort alerts during the initial screening of a student, the screening shall be repeated. If the student continues to activate the metal detector or continues to alert on the Xonar TruePort, the student shall be referred for secondary screening, and a search may be conducted in accordance with established procedures
- Any search of a student's person as a result of the activation of the metal detector or an alert from the Xonar TruePort will be conducted in private by a person of the same sex as the student and will be limited to a search for weapons or any prohibited items
- A witness, preferably of the same sex as the students, shall be present when a personal search is conducted
- All searches shall terminate after the item that activated the metal detector or caused the Xonar TruePort alert has been located; and
- Students and parents shall be notified that metal detectors and/or the Xonar TruePort weapons detection system may be used in schools and on school property, the reason for their use, and the circumstances under which they will be used

XONAR TRUEPORT AND TRUESCAN SECURITY SCREENING SYSTEM FREQUENTLY ASKED QUESTIONS

Why is the District Conducting Daily Screenings at all Bullitt County high schools?

The screenings are intended to:

- Detect and mitigate the risk of unwanted objects being brought into the school
- Deter individuals from bringing illegal items onto school property
- Reduce the potential for violent incidents

What System/Company Did BCPS Choose and Why?

The Board of Education selected the Xonar TruePort detection system because it is among the fastest at scanning individuals while being minimally invasive. The Xonar TruePort system is an advanced, AI-powered security screening solution designed for rapid, accurate detection of a wide range of threats as people walk through its gates.

Who Will Conduct the Screenings?

Screenings will be conducted by Bullitt County School System staff. All staff members operating the equipment or conducting searches will receive thorough training.

Who Will Be Subject to the Initial Screening Process?

- All students and visitors will be subject to the screening process
- Staff are not subject to screening

Will the Screeners Be Able to See Through My Clothing and See My Body?

No. The Xonar TruePort system uses a privacy-preserving, multi-sensor approach that does not generate detailed anatomical images. It focuses solely on threat detection.



IN-SCHOOL ALTERNATIVE TO SUSPENSION (ISAP)

How ISAP Functions within BCPS: ISAP serves as a dedicated alternative classroom or room inside the school building where students are assigned for disciplinary infractions instead of being given an Out-of-School Suspension (OSS). The room is staffed by a dedicated ISAP Instructor or tutor whose job is to keep students isolated from the general student population while ensuring they remain under direct supervision. While assigned to ISAP, students are expected to complete their regular classroom assignments, modules, or restorative behavior coursework so they do not fall behind academically during their disciplinary period. ISAP is used alongside the district's Multi-Tiered System of Supports (MTSS/PBIS) framework, allowing students to complete mandatory behavioral interventions (such as vaping or drug prevention modules) while completing their assigned time.

SUSPENSION

A temporary removal of a student from their community/campus for a defined number of days, except in the case of a pre-expulsion suspension. The principal/designee shall report the decision to suspend by telephone or mail to the student's parent/guardian as soon as they can be contacted following the disciplinary process.

When students are suspended OR enrolled at the Bullitt Alternative Center, they:

- may not attend school-sponsored social events, overnight field trips, or BCPS competitions as a spectator
- may not actively participate in competitions, nor attend overnight competitions, conferences, trips, events, etc.
- may ride the school bus with principal/designee approval
- may report to practices to train and/or condition and may attend competitions and be seated with their team (not in uniform), but may NOT compete
- may attend pre-arranged conferences or courses, and may attend any day or night school functions of the Bullitt County Public Schools (BCPS) that contribute to the overall educational experience of the student
- Students who are out of school suspended may not enter BCPS property or participate in any BCPS-sponsored activities or functions at any time during the suspension period, except for pre-arranged guardian/student conferences

EXPULSION

Removal or banning of a student from their school community/campus due to persistent violations of the Bullitt County Public Schools Code of Conduct, or for a single offense of marked severity. If behavior warrants the initiation of the expulsion process, the following procedures will be initiated:

- The principal/designee convenes an informal hearing to determine the validity of the charge against the student
- If the evidence indicates the student has committed an expellable offense, the student is given a pre-expulsion suspension and is not permitted to be on any Bullitt County Public Schools property
- All documentation is forwarded to the Bullitt County Public Schools Board of Education. Refer to BCPS Policy 9.435 for expulsion procedures

If you need to make an appeal of the assigned discipline, please first reach out to the school administration. If you would like to file a formal appeal/grievance, you may do so by completing the form on the district website. Action to expel, extend the expulsion, or place in an alternative program or setting, a student shall not be taken until the parent, guardian or other person having legal custody or control of the student has had an opportunity for a hearing before the Board. Recommendations for expulsion will be reviewed by the Expulsion Review Committee (ERC). The committee is generally made up of the director of student personnel, the alternative school principal or designee, the safe schools director, and a supervisor of school social services. The special education and disciplinary records of IDEA-eligible students shall be sent to the Board for review before the decision is made to expel. If applicable, a bus driver shall have the opportunity to be heard at any disciplinary hearing against a student relating, at least in part, to misconduct that occurred during the operator's transportation of the student or to misconduct by the student's parent or guardian.

The Board shall require the expulsion from school for a period of at least twelve (12) months for a student who is determined by the Board:

- Through clear and convincing evidence to have made threats that pose a danger to the well-being of students, faculty, or staff of the District;
- To have brought a weapon onto a school property under its jurisdiction or a bus stop per Board Policy 05.48; or
- Is in grade six (6) to twelve (12) and is determined by the Board to have recklessly, with a deadly weapon or dangerous instrument, or intentionally caused or attempted to cause physical injury to a District employee on school property or at a school function under the Board's jurisdiction. In considering the actions of a student a Board shall use the definitions of "dangerous instrument," "deadly weapon," and "physical injury" in KRS 500.080 and "intentionally" and "recklessly" in KRS 501.020

The Board may expel a student for longer than twelve (12) months.

Behavior that may be determined to pose a threat shall include, but not be limited to, the physical assault, battery, or abuse of school personnel or other students, others on or off school property, including bus stops and school functions (and the incident is likely to substantially disrupt the educational process); the threat of physical force; being under the influence of drugs or alcohol; the use, possession, sale, or transfer of drug or alcohol; the carrying, possessing, or transfer of weapons or dangerous instruments; and any other behavior that may endanger the safety of others. The Superintendent shall present to the Board for its approval options for providing or ensuring that educational services are provided to expelled students. Educational services provided shall not include transportation from the student's residence to, or returning from, an appropriate alternative program setting. An expelled student shall not participate in any school-sponsored extracurricular or interscholastic activity while the student is expelled.

ALTERNATIVE DISCIPLINE

in lieu of Expulsion

ALTERNATIVE PLACEMENT

Instead of expelling a student, or upon the expiration of a student's expulsion, the Superintendent may place a student into an alternative program or setting if the Superintendent determines placement of the student in his or her regular school setting is likely to substantially disrupt the educational process or constitutes a threat to the safety of other students or school staff.

VIRTUAL OPTIONS FOR ALTERNATIVE PLACEMENTS

The alternative program or setting **may** be provided virtually. Students placed in an alternative program or setting shall be subject to compulsory attendance requirements under KRS Chapter 159 and applicable Board policy.

EXPECTATIONS WHILE SUSPENDED OR ENROLLED AT BULLITT ALTERNATIVE CENTER

A student who is expelled WITH services shall NOT attend any school-sponsored activity during the expulsion period. A student who is expelled WITHOUT services shall NOT be on school property or at any school-sponsored activity during the expulsion period. (See Pr. 09.435)

COMPASS PROGRAM FOR ELEMENTARY STUDENTS

The Compass Program is a collaboration between Astra Behavioral Health and Bullitt County Public Schools (BCPS) that offers a comprehensive approach to addressing the behavioral health and rehabilitative needs of students from Kindergarten through fifth grade during the school day. Astra provides mental health treatment, while BCPS delivers academic instruction. The program involves a team of clinicians, educators, and personnel who are qualified to provide mental health, behavioral health, and educational services and interventions for students.

DISRUPTION TO THE EDUCATIONAL PROCESS

Per Board Policy, behavior that materially or substantially disrupts the educational process, whether on school property or at school-sponsored events and activities, shall not be tolerated and shall subject the offending pupil to appropriate disciplinary action. For purposes of this section, behavior which disrupts the educational process shall include, but not be limited to:

1. Conduct which threatens the health, safety, or welfare of others;
2. Conduct which may damage public or private property, including the property of students or staff;
3. Illegal activity;
4. Conduct that materially or substantially interferes with another student's access to educational opportunities or programs, including but not limited to the ability to attend, participate in, and benefit from instructional and extracurricular activities;
5. Conduct that materially or substantially disrupts the delivery of instructional services or interferes with the orderly administration of the school and school-related activities or district operations.



ALTERNATIVE DISCIPLINE

in lieu of Expulsion

ALTERNATIVE PLACEMENT AND ALTERNATIVE DISCIPLINE MEASURES

For the following violations of district policy: third offense possession or under the influence, first offense distribution or transferring of drugs, assault that results in serious bodily injury, or third offense fighting, the principal may request in writing to the superintendent that a student be recommended for expulsion or alternative placement. Following the incident, the principal will submit intervention data and supporting evidence by requesting expulsion or alternative placement. The packet must include the Student Intervention Document. It is a priority of the Bullitt County Public Schools to provide our students with a safe and orderly environment. Students are taught behavior expectations for their school and provided recognition and praise for appropriate behavior. Behavior expectations are also reinforced throughout the school year. For students who do not follow the behavior expectations and create a disruptive or unsafe environment, state statute allows for the immediate removal of disruptive students from the classroom. Placement requests submitted by the school are reviewed by the Expulsion Review Committee.

ADMINISTRATIVE PLACEMENT / CHRONIC BEHAVIOR PLACEMENT

An administrative placement of a student to the Bullitt Alternative Center may be recommended by the school principal in collaboration with the alternative program administration when multiple school interventions have not resulted in adequate improvement of disruptive behavior. These interventions must be in accordance with the Multi-Tiered System of Supports and supported with a minimum of 4-6 weeks of data. This is an option only in the middle and high schools in the district. Placement decisions are determined through collaboration and consultation with the Director of Pupil Personnel, Director of School Safety, Director of Secondary Education, and, when applicable, the Special Education Department.

SUSPENSION/ EXPULSION OF STUDENTS WITH DISABILITIES

For conduct that disrupts the educational process, a student with disabilities may be suspended for up to ten days during the school year without a consequential change in educational placement. Suspensions beyond ten days shall require compliance with KRS 158.150(4) and applicable federal and state regulations. The Principal/designee shall notify the parents by letter of their child's suspension. A manifestation determination shall be made within 10 days of a disciplinary action that resulted in a change of placement. Generally, students with disabilities will not be recommended for expulsion unless it is determined that the behavior is not a manifestation of the student's disability. A manifest determination hearing should be scheduled and held at the soonest possible opportunity. Cases involving drugs, weapons, or serious bodily injury may result in a recommendation for expulsion despite the manifestation determination.

A student who is expelled WITH services shall NOT attend any school-sponsored activity during the expulsion period.

A student who is expelled WITHOUT services shall NOT be on school property or at any school-sponsored activity during the expulsion period. (See Pr. 09.435)

COMPASS PROGRAM FOR ELEMENTARY STUDENTS

The Compass Program is a collaboration between Astra Behavioral Health and Bullitt County Public Schools (BCPS) that offers a comprehensive approach to addressing the behavioral health and rehabilitative needs of students from Kindergarten through fifth grade during the school day. Astra provides mental health treatment, while BCPS delivers academic instruction. The program involves a team of clinicians, educators, and personnel who are qualified to provide mental health, behavioral health, and educational services and interventions for students.

IN THE SCHOOL ALTERNATIVE PROGRAM, TIME-OUT AND CLASSROOM REMOVALS

In-School Alternative Program (ISAP) or Time-Out/Cross-Team Assignments (for elementary)-students will be isolated in a classroom away from other students with minimal communication with their peers. Students will be required to complete daily work as assigned by their classroom teacher. Students will be under constant supervision and will be isolated during lunch. Failure to comply with ISAP/alternate-setting rules may result in additional consequences. When classroom work is completed, students will be assigned additional work by a tutor who will assist in their transition back to the student's daily classroom, including intervention education specific to the behavior violation. ISAP is an option only in the middle and high schools in the district. School administrators, teachers, or other school personnel may immediately remove or cause to be removed threatening or violent students from a classroom setting or from the District's transportation system pending any further disciplinary action that may occur. Threatening or violent behavior shall include, but not be limited to: Disrupts the classroom environment and education process, or the student challenges the authority of a supervising adult. Verbal or written statements or gestures by students indicating intent to harm themselves, others, or property. Physical attack by students to intentionally inflict harm to themselves, others, or property.

PARENT NOTIFICATION AND RESPONSIBILITY

An attempt will be made to notify the parents each time their child is placed in ISAP. Administrators may request parent conferences upon repeated placement in ISAP or additional consequences.

EXTRA-CURRICULAR

Guidelines for Students

BCPS ATTENDANCE REQUIREMENTS

Student must be present for at least half the day on the day of a practice or competition. If a student in a club or sport misses more than half a day of school they must have an excused absence, such as a doctor's note, pre-approval from the coach/administration, or an approved absence such as a funeral in order to participate on the day of the absence. Administration and/or coaching staff will enforce this guideline as a minimum requirement.

BCPS GRADE REQUIREMENTS

High Schools: All Bullitt County Public Schools (BCPS) will adhere to KHSAA minimum high school credit eligibility requirements (beginning on page 4) as identified in the KHSAA bylaws. High school students must maintain passing grades, no grade of F, in all currently enrolled courses to be eligible to participate in competitions and/or club and athletic events. Administration and/or coaching staff will enforce this guideline as a minimum requirement.

Middle Schools: Middle school students, whether playing at the middle school level **AND/OR** the high school level must maintain passing grades, no grade of F, in the current grading eligibility period, to include grades from the previous one (1) week. At the start of any grading period, the first week of eligibility will be based on the previous report card grade for the "In Progress" grade. Ineligible students may qualify the following eligibility period if there is no longer a grade(s) of F. This requirement is also applicable to elementary students participating in middle school club/athletic competitions. Administration and/or coaching staff will enforce this guideline as a minimum requirement.

BCPS BEHAVIOR REQUIREMENTS

Any behavior unbecoming of the team/program, whether be at a school function or away, will be reviewed by administration, the student leadership team (student leadership coordinator/athletic director), and/or coach to determine accountability up to suspension from the team indefinitely. Examples of actions unbecoming of the team program include, but are not limited to vaping/smoking, drinking, bullying, and fighting.

Students serving suspensions (in school suspension and/or alternative placements at Bullitt Alternative Center) may attend pre-arranged conferences or courses and may attend any day or night school functions of the Bullitt County Public Schools (BCPS) that contribute to the overall educational experience of the student. Suspended students may not attend school-sponsored social events, overnight field trips, or BCPS competitions as a spectator for the duration of the suspension. Students serving suspensions may **not** actively participate in competitions, nor attend overnight competitions, conferences, trips, events, etc. Students serving suspensions who are part of a BCPS team/club may report to practices to train and condition and may attend competitions (must be seated with their team), but may not compete until the terms of suspension have been met. Students who are 'out of school' and suspended may not enter BCPS campuses except for pre-arranged guardian/student conferences. Out of school suspended students may not compete at any time during the suspension period.

DRUG TESTING FOR MIDDLE AND HS STUDENTS

Student drug testing is **MANDATORY** for all middle and high school student that drives to school and park on any school campus, participate in any extra-curricular program or sports program sanctioned by the KHSAA OR any parent who wishes their child to be placed in the program for accountability and prevention purposes. Permission forms are required and is included in Online Registration as well as in all extra-curricular orientation meetings/parent meetings before the season. For a full description of this policy and procedure, please see Procedure 09.423 AP.21

**The requirements listed herein are minimum requirements. School SBDM eligibility policies and athletic or club coaches may have requirements that exceed the requirements stated here.

REPORTING VIOLATIONS

Duty to Report

DUTY TO DOCUMENT & REPORT MISDEMEANOR BEHAVIORS

KRS 158.155 requires the school records of any student expelled or subject to expulsion proceedings for homicide, assault, or an offense in violation of state law or school regulations relating to weapons, alcohol, or drugs to reflect the charges and the final disposition of the expulsion proceedings.

KRS 158.155 also requires any school employee to report to the local police department, sheriff, or Kentucky State Police:

- Any felony occurring on school property or
- Any misdemeanor or violation relating to carrying, possession, or use of a deadly weapon on school property or use, possession, or sale of controlled substances on school property

REPORTING CRIMINAL VIOLATIONS

Students are accountable to their school in their role as students, as well as to the law in their capacity as citizens. The criminal laws of the Commonwealth of Kentucky and of the Federal Government apply to the conduct of all persons on school property. Violations should be addressed in accordance with these laws and local school board policy. Verified criminal misconduct may result in the immediate removal of the student from the school, pending a hearing before the board in accordance with KRS 158.150.

Schools shall report these offenses to the appropriate law enforcement agency and assist these agencies in investigating and prosecuting the offender as required by applicable law and District policy. In cases of assault and/or battery on a student or school employee, it is encouraged that the victim(s) press charges. A student charged with criminal misconduct will be given a full due process hearing before the Board of Education.

TERRORISTIC THREATENING

Terroristic Threatening in the second degree is defined in state law (KRS 508.078)

A person is guilty of terroristic threatening in the second degree when he or she intentionally makes false statements by any means, including by electronic communication, for:

1. Causing evacuation of a school building, school property, or school-sanctioned activity;
2. Causing cancellation of school classes or school-sanctioned activity; or
3. Creating fear of serious bodily harm among students, parents, or school personnel.

(For the complete text of KRS 508.078 please see linked document.)



CLICK HERE TO ACCESS
NOTIFICATION LETTER



JESSE BACON, SUPERINTENDENT
ADRIENNE USHER, DEPUTY SUPERINTENDENT
BRANDY HOWARD, CHIEF ACADEMIC OFFICER
TROY WOOD, CHIEF OPERATIONS OFFICER

In Bullitt County Public Schools, our top priority is a safe environment. Recently, Kentucky has seen a rise in student terroristic threats, causing significant disruption, fear, and financial impact. Even when no physical harm occurs, these threats often lead to school closures and decreased attendance, severely affecting our educational process. This letter serves to notify all parents and guardians that school and district officials, in coordination with law enforcement, will immediately pursue felony terroristic threatening in the second degree charges to the fullest extent of the law against anyone, including students, who makes such threats, advocating for swift and severe punishment, including possible detention in a juvenile facility.

Terroristic Threatening in the second degree is defined in state law (KRS 508.078)
(1) A person is guilty of terroristic threatening in the second degree when, other than as provided in KRS 508.075, he or she intentionally:

b) Makes false statements by any means, including by electronic communication, for the purpose of:

1. Causing evacuation of a school building, school property, or school-sanctioned activity;
2. Causing cancellation of school classes or school-sanctioned activity; or
3. Creating fear of serious bodily harm among students, parents, or school personnel

(For the complete text for KRS 508.078, please go to www.louisiana.gov)

Our approach to eliminating terroristic threats in our school and district is strong and unwavering, and as a result, it is imperative that you discuss this critically important matter with your student as soon as possible. School and law enforcement officials are determined to put a halt to these willful acts of terrorism being made toward our students. Please do your part to ensure that your student never becomes a party to such an offense by educating him/her on the seriousness of its consequences. Together, we can prevent this unnecessary, dangerous, and disruptive crime from victimizing our schools. I appreciate your partnership in keeping our school the safest place for your students to learn and grow. If you have any questions or concerns, please contact me at your convenience.

Sincerely,


Dr. Jesse Bacon, Superintendent





TECHNOLOGY

and Social Media

We expect the same meaningful and respectful communication online as we do in person. This principle applies across all digital platforms, including text, email, and social media.

Per BCPS policy 09.4261, students are prohibited from using a personal telecommunication device during instructional time, except during an emergency, if directed to do so by a teacher for an instructional purpose, or if authorized by a teacher.

If electronic/telecommunication that is harassing in nature takes place away from school property and disrupts the educational process, schools reserve the right to use disciplinary measures.

Filming, promoting, or instigating violence is prohibited in Bullitt County Public Schools. Per board policy, electronic / telecommunication devices shall not be used in a manner that disrupts the educational process including but not limited to: academic dishonesty, violating confidentiality or privacy rights of another individual including but not limited to taking photographs, video, or audio without the permission of the principal/designees and the affected individuals, obscenity, promotion of illegal activity, promoting, sending, sharing sexually explicit messages, photos, or images, or accessing social media unless authorized to do so by a teacher for an instructional purpose.

*Note: use of electronic communication to send sexually explicit photos is considered possession & distribution of Child Sexual Abuse Material (CSAM) by law and will be treated as such by authorized authorities, including reporting it to police. [KRS 158.165](#); [KRS 525.080](#). Disciplinary responses to violations of this policy shall be progressive and proportionate, taking into account the frequency and severity of violations.

Think BEFORE YOU POST, TEXT, OR SHARE

BCPS

BEFORE SENDING ELECTRONIC COMMUNICATION, POSTING, OR SHARING IT IS IMPORTANT THAT MEMBERS OF OUR BULLITT COUNTY SCHOOL COMMUNITY (STUDENTS & STAFF) ASK:

- IS THIS **T**RUE? COULD THIS BE MISINTERPRETED?
- IS THIS **H**ELPFUL?
- IS IT **I**NSPIRING? DOES THE COMMUNICATION HELP OUR COMMUNITY GROW FURTHER?
- IS IT **N**ECCESSARY? COULD SOMEONE FEEL DISRESPECTED OR HURT BY THIS COMMUNICATION?
- IS IT **K**IND? AM I SHOWING THE BEST SIDE OF MYSELF?



PLEASE CLICK THE FOLLOWING LINKS TO ACCESS OUR ACCEPTABLE USE POLICY (AUP) & THE [TECHNOLOGY RESPONSIBLE USE EXPECTATIONS \(TRUE\)](#).



Telecommunications Policy

Acceptable Use and AI

PERSONAL TELECOMMUNICATION DEVICE DEFINITION

A device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor, including but not limited to a paging device, cellular telephone, smart watch, etc.

- A telecommunication device does not include any device a student is authorized to use pursuant to the Individuals with Disabilities Education Act, the Americans with Disabilities Act, or the Rehabilitation Act of 1973
- Instructional Time: Any time during the school day when students are engaged in learning activities under the supervision of school staff, including but not limited to classroom instruction, labs, field trips, outdoor learning, etc.
- Non-Instructional Time: Time outside of classroom instruction, including but not limited to lunch breaks, passing periods, and before/after school, unless otherwise specified by school staff

PURPOSE

The purpose of this policy is to establish clear and consistent guidelines for telecommunications device use within the school district to:

- Foster a focused learning environment
- Promote student well-being
- Minimize distractions during instructional time
- Teach and model responsible technology use

POSSESSION AND USE

- Personal telecommunication devices may be brought to school, but must be turned off and stored in a secured personal bag (backpack, purse, computer bag, etc)
- Instructional Time Use: Students are not permitted to use their telecommunication device(s) during instructional time

NON-INSTRUCTIONAL TIME USE:

- Elementary and Middle Schools: Telecommunication devices are not permitted at any time
- High Schools: Telecommunication devices are permitted during lunch, provided it does not disrupt the educational environment

RESPONSIBLE USE

During times when students shall be permitted to possess and use personal telecommunications devices as defined by law, board policy, and the Code of Student Behavior and Discipline, and other related electronic devices, they shall observe the following conditions:

Devices shall not be used in a manner that disrupts the educational process, including, but not limited to, use that:

- Poses a threat to academic integrity, such as cheating
- Accesses social media unless authorized to do so by a teacher for an instructional purpose
- Violates the confidentiality or privacy rights of another individual. This includes, but is not limited to, taking photographs, video, or audio recordings of others without the permission of the Principal/designee and the affected individual(s). An exception may be made for events considered to be in the public arena (e.g., sporting events, academic competitions, or performances to which the general public is admitted) where the activity does not materially disrupt the event, prevent others from observing the event, or otherwise violate legal rights. School social events for students, activities sponsored by student clubs, and activities during the school day that are not open to the public are not considered to be in the public arena.
- Is profane, indecent, or obscene;
- Constitutes or promotes illegal activity or activity in violation of school rules; or
- Constitutes or promotes sending, sharing, or possessing sexually explicit messages, photographs, or images using any electronic device
- These restrictions shall not be interpreted to prohibit material protected under the state or federal constitutions where such material does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others



Telecommunications Policy

Acceptable Use and AI

Behavior	Description	1st Offense	2nd Offense	3rd Offense
ELEMENTARY SCHOOLS	ALL TELECOMMUNICATION DEVICES ARE PROHIBITED FOR USE DURING INSTRUCTIONAL AND NON-INSTRUCTIONAL TIME	School Warning; confiscation of the device until the end of the school day, released to guardian.	Confiscation of device for one full school day, and a school-level consequence (detention, ISAP, etc.) The guardian can pick up at the end of the school day.	Confiscation of the device for 3 school days. Student shall drop off phone in the front office at the beginning of day and guardian pick up at the end of the day. Appropriate school-level consequence
MIDDLE SCHOOLS				
HIGH SCHOOLS	ALL TELECOMMUNICATION DEVICES ARE PROHIBITED FOR USE DURING INSTRUCTIONAL TIME (TRANSITION TIME BETWEEN CLASSES AND LUNCH IS NON-INSTRUCTIONAL TIME)			
SUBSEQUENT OFFENSES AFTER THIRD VIOLATION: For any student who repeatedly violates the district’s telecommunications policy, more serious disciplinary actions will be taken.		- Extended device confiscation: Your device could be confiscated for multiple days or even weeks - Out-of-school suspension: You may be suspended from school - Daily device turn-in: You might be required to turn in your phone to school staff every day upon arrival - Referral to district authorities: Your case could be escalated to district-level authorities for further action - Random searches: Students may be subject to random searches when arriving at school during the time of phone confiscation to ensure students do not have a device on their person		

- For instances where students refuse to comply with the confiscation of their device, insubordination, and/or defiance behavior violations will be reported and documented as separate behavior violations, **which may include, but are not limited to, out-of-school suspension or loss of privileges**
- As stated in the telecommunications policy, the school does not assume responsibility for theft or damage to any telecommunication device that is brought to school



BULLYING

And Harassment

BULLYING

Bullying, per KRS 158.148, is defined as any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated: That occurs on school premises, on school-sponsored transportation, or at a school-sponsored event, or that disrupts the education process.

This definition shall not be interpreted to prohibit civil exchange of opinions or debate or cultural practices protected under the state or federal Constitution, where the opinion expressed does not otherwise materially or substantially disrupt the education process.

Bullying is **prohibited at all times** on school property and off school grounds during school-sponsored activities or those that disrupt the educational process. This prohibition also applies to visitors to the school who may come into contact with employees and students.

CYBERBULLYING

Cyberbullying is a component of bullying. Cyberbullying occurs over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, text, and apps, or online in social media, forums, or gaming, where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing harmful, false, or mean content about someone else. It can include sharing personal or private information about someone else, causing embarrassment or humiliation. Some cyberbullying crosses the line into unlawful or criminal behavior.

BULLYING TIPLINE

Students, parents, and community members can utilize the tip line (<https://safeschools.ky.gov/>) or email a trusted staff member at the school to report. More information and resources on bullying can be found at <https://kycss.org/handouts>.



REPORTING, INVESTIGATION AND RESPONSE

It is the responsibility of the staff to communicate to students the various methods of reporting inappropriate behavior, including bullying or any behavior that violates the code of conduct.

- Any school personnel who observe or gain information that causes them to believe bullying has occurred shall report it to the principal/designee without undue delay. Staff members will ensure that the students are safe and supported; they will investigate to determine details of the incident and report if necessary to an administrator
- The school principal/designee shall interview the victim, potential witnesses, and offender upon receiving the report of bullying
- For each report of bullying, the school principal/designee shall take steps to document measures reasonably intended to protect the victim from retaliation related to a bullying report, such as separation of the bully or bullies and the victim when possible, take applicable disciplinary action, refer students for education or counseling services, advise staff as needed of the report of bullying and results of the investigation, or other appropriate measures. A conference (via phone or in person) will be scheduled to discuss the bullying incident with parents, legal guardians, or other persons exercising custodial control or supervision of the students involved

Administrators follow the Code of Student Behavior and Discipline protocols for bullying and document any instances of bullying through the state reporting system and filling out the Bullying Reporting Form (09.422 AP.21). In certain cases, the administrator or advocate for the student may notify Central Office Personnel (Safe Schools, Social Worker, and Director of Elementary/Secondary Education) or the County Court Designated Worker. In extreme cases of bullying and after other interventions have failed, the student may be recommended for alternative placement or expulsion.

BULLYING

And Harassment

HARASSMENT

Harassment/Discrimination is defined as unlawful behavior based on race, color, national origin, age, religion, sex, disability, or genetic information that is sufficiently severe, pervasive, or objectively offensive that it adversely affects a student's education or creates a hostile or abusive educational environment. Harassment/Discrimination is prohibited at all times on school property and off school grounds during school-sponsored activities.

BCPS recognizes that bullying, harassment, and intimidation hurt the learning climate of the school and, therefore, as a learning community, prefers to address problematic behavior rather than label a child as a 'bully' or a 'victim'. Our students are actively taught problem-solving skills and appropriate responses to bullying from an early age. They need to know that BCPS takes bullying seriously and needs to know when it occurs. All reports and investigations shall be conducted in accordance with applicable federal and state law, including Title IX and related regulations.

REPORTING HARASSMENT

Students who believe they, or any other student, employee, or visitor is being or has been subjected to harassment or discrimination shall, as soon as reasonably practicable, report it. In each school building, the principal is the person responsible for receiving reports of harassment or discrimination at the building level. Otherwise, reports of harassment or discrimination may be made directly to the superintendent. Additionally, if sexual discrimination or harassment is being alleged, reports may be made directly to the District Title IX Coordinator. Complaints of harassment or discrimination, whether verbal or written, shall lead to a documented investigation and a written report. Please use the Compliance Section on the BCPS website, www.bullittschools.org. Click on Reporting and Accountability.

Without a report being made to the principal, Superintendent, or Title IX coordinator, the district shall not be deemed to have received a complaint of harassment or discrimination.

Employees who believe prohibited behavior is occurring or has occurred shall notify the victim's principal, who shall immediately forward the information to the superintendent.

In applicable cases, employees must report harassment or discrimination to appropriate law enforcement authorities in accordance with the law.

Depending on the circumstances and facts of the situation, and within the definition of harassment/discrimination contained in this policy, examples of conduct and/or actions that could be considered a violation of this policy include, but are not limited to:

- Any nicknames, slurs, stories, jokes, written materials, or pictures that are lewd, vulgar, or profane and relate to any of the protected categories listed in the definition of harassment/discrimination contained in this policy;
- Unwanted touching, sexual advances, requests for sexual favors, and spreading sexual rumors;
- Instances involving sexual violence;
- Causing a student to believe that he or she must submit to unwelcome sexual conduct to participate in a school program or activity, or that an educational decision will be based on whether or not the student submits to unwelcome sexual conduct;
- Implied or overt threats of physical violence or acts of aggression or assault based on any of the protected categories;
- Seeking to involve students with disabilities in antisocial, dangerous, or criminal activity where the students, because of their disability, are unable to comprehend fully or consent to the activity; and
- Destroying or damaging an individual's property based on any of the protected categories

District employees shall respect, as much as possible, the privacy and anonymity of victims and persons accused of violations. No one shall retaliate against an employee or student because she submits a grievance or participates in the complaint process. Deliberately false or malicious complaints of harassment/discrimination may result in disciplinary action taken against the complainant.

HATE LANGUAGE

Public speech that expresses hate or encourages violence toward a person or group based on characteristics that include, but are not limited to, race, creed, color, national origin, gender, sexual orientation, disability, age, marital status, or religion.

SEXTORTION

And Dating Violence

SEXTORTION (SEXUAL EXTORTION)

A person is guilty of sexual extortion when he or she communicates, through any means, a threat to: Injure the property or reputation of another person or commit violence against another person with the intent to coerce that person to:

- engage in sexual conduct; or
- produce, provide, or distribute any matter depicting that person engaging in sexual conduct or in a state of nudity or semi-nudity; or
- distribute any matter depicting another person engaged in sexual conduct or in a state of nudity or semi-nudity with the intent to coerce that person to:
- engage in sexual conduct;
- produce, provide, or distribute any matter depicting that person engaging in sexual conduct or in a state of nudity or semi-nudity;
- provide the payment of money, property, services, or any other thing of value to the perpetrator; or
- do any act or refrain from doing any act against his or her will.

Student and Parent Notification

The Superintendent shall require the Principal of each school to provide written notice of the “Definition” section of this policy to students in grades four (4) and above in an age-appropriate manner and to parents or guardians of all students within ten (10) days of the first instructional day of each school year.

REPORTING

Students, parents, and community members can utilize the tip line (<https://safeschools.ky.gov/>) or email a trusted staff member at the school to report. More information and resources on bullying: please refer to <https://kycss.org/handouts>.



DOMESTIC/ DATING VIOLENCE REPORTING AND EDUCATION

Upon the request of a victim, school personnel shall report an act of domestic violence and abuse or dating violence and abuse to a law enforcement officer. School personnel shall discuss the report with the victim prior to contacting a law enforcement officer. School personnel shall report to a law enforcement officer when s/he has a belief that the death of a victim with whom s/he has had a professional interaction is related to domestic violence and abuse or dating violence and abuse.



PREVENTION

for students

MENTAL HEALTH WELLNESS / SUICIDE PREVENTION NOTIFICATION AND PROGRAMMING

The Bullitt County Public School System recognizes the importance of protecting the health, safety, and emotional well-being of students. The state of Kentucky has enacted legislative mandates that require actions on a specific timetable directed at combating the problem of teen suicides. Students in 6th-12th grade receive prevention-related materials before September 15th of every school year. We provide the required training in suicide prevention and awareness for 4th through 12th-grade staff and students. We also provide counseling personnel and counseling opportunities to support students. Principals, counselors, and teachers, as well as staff who have direct contact with students, will complete suicide prevention professional development each year, including the recognition of signs and symptoms of possible mental illness. References SB 65, KRS 158.070, KRS 161.011, HB 51, KRS 156.095

VAPING AND DRUG PREVENTION EDUCATION

Catch My Breath is an evidence-informed youth vaping prevention program designed to educate students about the dangers of e-cigarettes and nicotine addiction. Its primary goal is to equip students with the skills and knowledge necessary to resist peer pressure and make healthy, tobacco-free choices.

In alignment with state student wellness and substance use guidelines, this prevention program is taught in elementary schools specifically to 4th and 5th-grade students. Introducing the curriculum at this level provides early intervention, helping students develop critical decision-making skills before they transition into middle school where exposure to vaping and peer influence typically increases.

VAPING AND DRUG PREVENTION EDUCATION IN MIDDLE AND HIGH SCHOOLS

Rather than relying strictly on punitive measures, middle and high schools utilize a mix of environmental controls, data collection, and proactive education:

- **Stricter Codes of Conduct & Substance Policies:** High schools and middle schools enforce clear disciplinary consequences for drug and vaping violations. For instance, an automatic sanction frequently includes immediate suspension or blocking of a student from participating in extracurricular sports, clubs, and on-campus parking
- **Environmental Tech Controls (Vape Detectors):** To curb widespread use, schools install automated digital visitor and environmental management hardware, such as vape detectors, in private areas like restrooms
- **Data Tracking & Required Resources:** When a vaping incident occurs, administrators log the event into student information databases (such as Infinite Campus). Under strict administrative guidelines, every entry for a vaping infraction requires a verified notation certifying that "cessation materials were provided" to the student and their family

The "Education Lifeskills" Intervention Program

When a student commits a violation, many districts require them to complete Education Lifeskills as a mandatory, structured alternative to long-term suspension or as a condition for reinstating their campus privileges.

What is Education Lifeskills?

Education Lifeskills is an evidence-based intervention curriculum developed to help at-risk youth correct self-defeating behaviors. Unlike standard lecture-based disciplinary assignments, it uses specialized workbooks and digital courses focused on targeted infractions (such as Vaping Awareness, Substance Abuse Prevention, Marijuana Prevention, and Positive Thinking Skills).

DRUG TESTING (MS & HS)

for students

STUDENT DRUG TESTING

The administration and staff recognize that the unlawful use of alcohol and other drugs seriously impairs the health, safety, education, and future success of all students.

Students engaged in interscholastic athletics, competitive extracurricular activities, or those who drive to school and park on campus often hold positions of leadership and school representation. Because they are confronted by unique pressures and are looked up to by peers, their choices potentially influence the entire student body. To effectively manage these health risks and drug pressures, a mandatory random student drug testing policy is imperative for these student groups.

This policy applies evenly to mandatory and volunteer participants, which includes: All middle and high school students competing on an athletic or competitive extracurricular team, Any high school student who chooses to drive to school and park on campus, The Volunteer Pool: Any middle or high school student who wishes to join the drug-free program and has parent/guardian consent to be randomly tested. All covered student participants and their parents/guardians must read this policy, understand its terms, and provide written acknowledgment and consent to be bound by its conditions.

The Student Drug Testing Program is not disciplinary in nature with respect to academic consequences or school suspension and is not intended to be punitive. However, participation in this program may affect eligibility for extracurricular activities and parking privileges. Administrators shall not use test results for school disciplinary actions outside of the athletic/activity/parking restrictions outlined in this policy. Results shall not voluntarily be shared with law enforcement agencies or used for student prosecution. The program establishes procedures to deter substance use through the suspension or termination of activity participation and school parking privileges when deterrence fails.

Core Policy Objectives

- Protect students from impairing their health, safety, education, and future success
- Protect district students and opponents from potential injuries during competition
- Safeguard students from the potential stigma of unsubstantiated drug allegations
- Assure parents, teachers, and the community that student health and safety remain the district's primary concerns

Testing Program Mechanics

- Absolute randomness of student selection procedures
- Proper student and specimen identification
- Maintenance of unadulterated specimen integrity
- Strict confidentiality of all testing records

Substances MAY be Tested: Student urine specimens may be tested for any combination of the following substances: Amphetamines, Benzodiazepines, Marijuana (THC), Propoxyphene, Cocaine and its derivatives, Anabolic steroids, Opiates, Phencyclidine (PCP), Alcohol and other abused or controlled substances determined by the Committee.

Consequences

Student athletes, campus drivers, and competitive extracurricular participants who test positive will be subject to designated program sanctions, up to and including the temporary suspension or complete termination of their activity participation and campus parking privileges.



DRUG TESTING (MS & HS)

for students

STUDENT DRUG TESTING - SANCTIONS

Violation Type / Occurrence	First Positive Drug Test	Second Positive Drug Test	Third Positive Drug Test	Volunteer Participants
Immediate Admin Actions	Notify parent/guardian, Principal/designee affords student due process	Notify parent/guardian, Principal/designee affords student due process	Notify parent/guardian, Principal/designee affords student due process	Notify parent/guardian, Principal/designee affords student due process
Required Counseling / Programs	Participate in a restorative approach program centered on improved decision-making	Participate in a certified intervention/ assistance/counseling program (family expense; 1st appointment scheduled within 1 week), OR participate in assigned Saturday School	Participate in Saturday School with guardian, Participate in a certified intervention/ assistance program (family expense)	Participate in a certified intervention/ assistance/counseling program (family expense)
Athletic & Extracurricular Suspension	Suspended immediately for 20% of the season (includes tournaments and post-season), May return to practice if medically cleared	Suspended immediately for 1 calendar year from offense date, Must be medically cleared to return	Suspended for the remainder of high school eligibility	N/A (Applies if they choose to transition to an extracurricular sport/activity later)
Parking Privileges Suspension	Suspended for a minimum of 30 days, No parking fees reimbursed	Suspended for 1 calendar year, No parking fees reimbursed	Suspended for the remainder of high school eligibility, No parking fees reimbursed	If they later decide to join an extracurricular sport/activity, they must first present 1 negative drug test (student expense; chain of custody)
Drug Testing Requirements	Must have 1 negative drug test before returning to competition and/or reinstating parking, Paid by student; must follow chain of custody	Must complete 12 consecutive monthly negative drug tests, Paid by student; must follow chain of custody	No additional testing specified for reinstatement (eligibility is permanently revoked)	If they later decide to join an extracurricular sport/activity, they must first present 1 negative drug test (student expense; chain of custody)





Drug and Other Substances

Educating Students and Families

STUDENT DRIVERS AND PROBITED ITEMS VIOLATIONS

Student drivers must pass a drug test to continue to drive if they are found to be:

- in possession of drugs and/or alcohol;
- In possession of drugs and/or alcohol paraphernalia;
- and/or using/suspected of using drugs and/or alcohol on BCPS Campus or at any BCPS event (on or off BCPS campus)

Failure to complete the test or pass the test will result in the revocation of driving privileges for at least 30 days, during which the student driver will have the opportunity to request a new drug screening through BCPS. Upon passing the new drug screen, driving privileges may be reinstated.

MISUSE OF MEDICATION AND OVER THE COUNTER DRUGS

Authorized medication is not considered a prohibited item. For a medication to be considered authorized, it is defined as a drug authorized by and administered in accordance with a prescription from an authorized medical provider. Authorized medication shall not be considered in violation of the code of acceptable behavior and discipline unless distributed to others or is possessed by someone other than the person to whom it is prescribed. Any requests for students to self-carry medication(s) must be approved by both a licensed practitioner and have the appropriate paperwork on file. Over-the-counter medication that is not appropriately used or shared is a violation of the Code of Conduct.

SATURDAY SCHOOL AND PREVENTION INTERVENTION COURSES FOR STUDENTS

What is Saturday School?

We understand that weekends are valuable for families, but we believe a strong partnership between home and school is essential for student success. Saturday school is designed to provide additional support and guidance to our students and families struggling behaviorally. Saturday School is a program for students who benefit from extra support and who need positive behavior strategies. It is a time for students and parents to receive individualized attention on prevention and cessation that will engage families to focus on reinforcing classroom learning. It will equip students with the knowledge and skills to make informed decisions about vaping and drug use. Students will know about the effects of drugs and harmful chemicals on the body and mind, the risks associated with drug use, and effective strategies for resisting peer pressure.

Key Topics

Drugs, nicotine, and their effects on the body, the brain, and addiction, peer pressure and decision making, communication and self-worth, healthy alternatives, and much more.

Prevention Education Courses

These courses have a cognitive behavioral health approach that allows students to think and process their choices that they have made and set goals for future behavior choices. These courses are designed to work alongside parents and mentors to help students make better decisions moving forward.



Tobacco, Drug and Alcohol

Educating Students and Families

Smoke, Vape (Nicotine), Tobacco

1ST OFFENSE:

- **Confiscation and Disposal of Item**
- **Appropriate Level Consequence, which may include Saturday Learning Course** (Only the student is required to attend)
- Required to complete the tobacco and vaping prevention education program as assigned by the administration
- Parent Contact and Share Cessation Info (document in IC)

2ND OFFENSE:

- Confiscation and Disposal of Item
- 1-3 Day ISAP, required to complete the tobacco and vaping prevention education program as assigned by the administration while in ISAP
- Saturday School WITH Parent/Guardian Parent Contact and Share Cessation Info (document in IC), Probationary Hearing / Status

3RD AND SUBSEQUENT OFFENSES:

- 1-3 Days OSS, Same interventions as 2nd Offense, plus possible BAC placement

****Failure to attend Saturday School without a doctor's note/excused absence or principal approval may result in a 45-day placement at BAC. Any missed sessions due to a doctor's note, excused absence, or principal approval must be made up at the next available session.**

THC/Marijuana and/or Other Drugs

1ST OFFENSE:

- **1 Day OSS, 1 Day ISAP** (with Tier 2 course /online education program)
- Parent/Guardian Conference & Required Saturday School (with guardian)
- Report to SRO/possible Citation
- Report to Safe Schools Director
- Suspended immediately from extracurricular programs and/or sports competitions equal to 20% of the season. A negative drug screen must be presented to the school upon re-entry for competitions.

2ND OFFENSE:

- **3 Day OSS, 1 Day ISAP** with Assigned Tier 3 Education Online Program
- Parent / Guardian Conference, notification to Dir. Safe Schools, report to SRO / Possible citation
- Required Drug/Alcohol Evaluation before return to School
- District Probationary Hearing required
- Suspended immediately from any Extra-Curricular or Sports Program for a minimum of one calendar year. Must provide a negative Drug Screen upon re-entry for competitions

3RD OFFENSE:

- 10 Day OSS
- All Interventions from 2nd Offense
- Request to Superintendent for Expulsion
- Parking Privileges revoked for 1 calendar year
- All extracurricular programs are suspended indefinitely

*****Consequences do not reset annually for THC/Marijuana and/or Other Drugs. Student offenses will carry over for consecutive years.**

Saturday School Dates and Information

Located at Bullitt Central High School, 1030 Hwy 44 East, Shepherdsville, KY 40165

****Failure to attend the Saturday Learning Course MAY result in a possible 45-day placement at BAC**

September 19, 2026
October 17, 2026
November 21, 2026

December 12, 2026
January 23, 2027
February 20, 2027

March 20, 2027
April 17, 2027
May 22, 2027

Behavior Matrix

for Elementary

MAJOR MISCONDUCT (ELEMENTARY)

Behavior	Description	1st Offense	2nd Offense	3rd Offense
Alcohol/Substances/ Prohibited Items, e.g. paraphernalia (Possession, Use or Under the Influence)	Possession of alcohol or a banned substance & including but not limited to alcohol/drug paraphernalia - offenses carry from year to year	1 Day OSS, Parent Guardian Conference, Report to SRO and/or Social Services, Report to Safe Schools Dir., Drug/Alcohol Evaluation for Services, Immediate suspension from any interscholastic competition equal to 20% regular season. A negative drug test is required before return to competition	3 Day OSS, Parent Guardian Conference, Report to SRO and/or Social Services, Report to Safe Schools Dir., Drug/Alcohol Evaluation for Services, Immediate suspension from any interscholastic competition for 1 calendar year. A negative drug test is required before return to competition	5 Day OSS, Parent Guardian Conference, Report to SRO and/or Social Services, Report to Safe Schools Dir., Drug/Alcohol Evaluation for Services, Immediate suspension from any interscholastic competition for remainder of elementary school years or 1 calendar year
*Conduct Unbecoming a BCPS Student	When a student's behavior does not align with the overall expectation of an BCPS student, and does not directly align to specific behaviors on this behavior matrix	A range of consequences, up to expulsion, may fall in this category, however, administrators will use previously established precedence, and/or guidance similar to other behaviors on the matrix to support consequence decision. *The principal reserves the right to modify any behavior consequences for behaviors not identified on the matrix or when the severity of the situation warrants additional consequences		
Fighting - Aggressor &/or active/willing participant on school property, at BCPS events, & including buses. (this is different from Physical Aggression)	Pursuing, attacking, and/or instigating a physical altercation	1-10 Days OSS	3-10 Days OSS, Probationary Hearing/ Status (documented in IC)	10 Days OSS, possible request for Compass Academy
Vandalism and Theft	Damage / theft amounting to more than \$500	1-3 days OSS, Parent Conference, Report to SRO (if necessary), Refer to Counseling	3-5 Days OSS, Parent Conf., Report to SRO (if necessary), Counseling will continue	5 day OSS, Report to local authorities/SRO, possible assessment to Compass Academy
Threats/ Terroristic Threatening	Threat to School or Others	Threat Assessment Conducted 1-3 Days OSS, Report to SRO, Parent Conference, Referral for Counseling	3-5 Days OSS, all interventions from 1 st Violation	2 - 3 Days ISAP, all intervention from 1 st Violation plus possible recommendation to Compass Academy
Tobacco/Vaping Violation on school property, at BCPS event, & including buses	Using or having tobacco or non- drug related vaping pens On BCPS Provided Bus	Confiscation and Disposal of Product, After School Detention OR if on bus, 1- 5 Day Bus Suspension, Cessation Materials Provided	After School Detention or 1 Day OSS, or 5 Day Bus Suspension, Cessation Materials Provided	2-3 days OSS, 5-10 Day Bus Suspension up to removal for year, Cessation Materials Provided, possible recommendation for Compass Academy
Weapons Violation	Any weapons violation that includes the definition of a deadly weapons or a look- alike weapon (carrying, bringing, using, possessing, etc.) to school (Principal verifies INTENT vs possession)	1-5 Day OSS, report to SRO, Guardian Conference, Consult with Dir. Safe Schools, Incident Report sent to Supt. Office	2 nd and further violations include 5-10 Days OSS, all interventions from the 1 st offense, including a possible recommendation to the Superintendent for Expulsion/Alternate Placement	

LEGEND/KEY: OSS - OUT OF SCHOOL SUSPENSION, ISAP- IN-SCHOOL ALTERNATIVE TO SUSPENSION

The principal or designee may adjust disciplinary consequences consistent with District policy, the severity of the conduct, and applicable law.

Behavior Matrix

for MS and HS

BEHAVIORAL MISCONDUCT - Student offense is **more** than a classroom-managed behavior, and deals with a student not completing a task and/or procedure

Behavior	Description	1st Offense	2nd Offense	3rd Offense
Academic Dishonesty	Copying of work or using unauthorized materials; cheating, plagiarism	Detention or Equivalent/Reflection MAKE-UP ASSIGNMENT	Detention or ISAP- MAKE UP ASSIGNMENT	ISAP or Equivalent Consequence MAKE UP ASSIGNMENT
Bus Infraction	Not following bus procedures or expectations	Referral/ admin conf. AND parent/guardian phone call	ISAP	1-5 day bus removal up to removal for the semester/year
Bus Disturbance w/Safety Implications	Body or other items outside bus windows, crawling under seats, etc., causing unsafe conditions for driver, passengers, and/or other drivers on the road	Detention or Lunch Detention	Extended Detention OR 1-5 Days ISAP OR 1-10 Day Bus Suspension	5-10 Days ISAP & + up to bus removal for year
Conduct Unbecoming a BCPS Student	When a student's behavior does not align with the overall expectation of an BCPS student, and does not directly align to specific behaviors on this behavior matrix.	A range of consequences, up to expulsion, may fall in this category, however, administrators will use previously established precedence, and/or guidance similar to other behaviors on the matrix to support consequence decision. *The principal reserves the right to modify any behavior consequences for behaviors not identified on the matrix or when the severity of the situation warrants additional consequences		
Dress Code Violation	Not following school's dress code	Documentation/Reflection Change/Correct clothing to meet dress code expectations / communicate with parent, principal discretion for consequence		
Electronic Media / Acceptable Use Policy (AUP) Violation	Violating BCPS Responsible Use Policy See P. 28-30	1-2 Days ISAP	3-5 Days ISAP	5-10 Days ISAP
Failure to Serve Detention	Failure to serve after school detention on assigned date/time	Friday School or Equivalent	2 Days ISAP	3-5 Days ISAP
Parking Lot Violation	Vehicle safety issue, failure to display parking permit, or disruption to the functioning of lot	Loss of parking privilege 5 days	Loss of parking privilege 10 days	Loss of parking privilege For a semester
Skipping/ Unauthorized Area	Missing Class/ Being in an unauthorized area of school/school grounds *unauthorized restroom/locker room may = 2nd offense level consequence on 1st offense	Detention or Equivalent	2 Days ISAP	5 Days ISAP
	Leaving school grounds w/o permission	1-3 Days ISAP	5-10 Days ISAP	10 Days ISAP
Unexcused Tardiness to Class	A student in the hallway when the bell rings	Admin Conference/ Documentation/Reflection / Principal discretion for consequence		
Technology / Telecommunications Policy / Device Violation	Using a cell phone or other device when unauthorized. See p. 30 for more information	School Warning; confiscation of the device until the end of the school day, released to guardian	Confiscation of device for one full school day, and a school-level consequence (detention, ISAP, etc.) The guardian can pick up at the end of the school day	Confiscation of the device for 3 school days. Student shall drop off phone in the front office at the beginning of day and guardian pick up at the end of the day. Appropriate school-level consequence

Disclaimers

- The principal or designee may adjust disciplinary consequences consistent with District policy, the severity of the conduct, and applicable law.
- Parents will always be notified of any disciplinary consequences that are on this matrix
- Students with an Individualized Education Plan will be considered, and consequences are determined as outlined in Federal Law and Guidelines

MAJOR MISCONDUCT (Middle and High School)

Behavior	Description	1st Offense	2nd Offense	3rd Offense
Assault	Causing serious physical injury to another person by means of a deadly weapon, dangerous instrument, or physical abuse (Big 3 Event)	10 Days OSS + Potential Expulsion Hearing +Police Report & Citation		
Bullying	A pattern of verbal or physical abuse that is intentional and has a real or perceived power imbalance. Meets the definition of Bullying. See p. 31-32	1-3 Days ISAP (or appropriate period/hour)	3-5 Days ISAP (or appropriate period/hour)	5-8 Days ISAP or Possible Request for BAC placement
Conduct Unbecoming a BCPS Student / Disruption of the Educational Process	When a student's behavior does not align with the overall expectation of an BCPS student, and does not directly align to specific behaviors on this behavior matrix	A range of consequences, up to expulsion, may fall in this category; however, administrators will use previously established precedents and/or guidance similar to other behaviors on the matrix to support consequence decisions. *The principal reserves the right to modify any behavioral consequences for behaviors not identified on the matrix or when the severity of the situation warrants additional consequences		
Disrespect - Teacher / Staff	Derogatory words or expressions to a teacher or staff member	ISAP 1-3 Days (possibly for specific periods)/ Restorative Conversation with Staff	ISAP 3-4 Days / Restorative Conversation with Staff	ISAP 5 Days / Restorative Conversation with Staff
Defiance / Disrespect (Major)	Defiance to the point that class cannot continue, Excessive disruptions or severely rude or offensive, Failure to follow administrative directives. Principal deems it necessary to remove the student	1-3 Days ISAP/OSS	3-5 Days ISAP/OSS	5-10 Days ISAP/OSS (possible Chronic Behavior Placement)
Drug/Alcohol/Substances/ Prohibited Items, e.g. paraphernalia (Possession, Use, Under the Influence) (see next page)	Possession of alcohol or a banned substance & including but not limited to alcohol/drug paraphernalia (includes possession, use or being under the influence)- offenses carry from year to year. See p. 38 for more information	1 Day OSS, 1 Day ISAP (with Tier 2 Education Lifeskills Parent/Guardian Conference & Required Saturday School (with guardian) Report to SRO/possible Citation Report to Safe Schools Director Suspended immediately from extracurricular programs and/or sports competitions equal to 20% of the season. A negative drug screen must be presented to the school upon re-entry for competitions	3 Day OSS, 1 Day ISAP with Assigned Tier 3 Education Lifeskills Course, Parent / Guardian Conference, notification to Dir. Safe Schools, report to SRO / Possible citation Required Drug/Alcohol Evaluation before return to School, District Probationary Hearing required, Suspended immediately from any Extra-Curricular or Sports Program for a minimum of one calendar year. Must provide a negative Drug Screen upon re-entry for competitions	10 Day OSS All Interventions from 2nd Offense Request to Superintendent for Expulsion Parking Privileges revoked for 1 calendar year All extracurricular programs suspended indefinitely
Drug/ Alcohol/Substance (Distribution)	The distribution or intent to distribute - offenses carry from year to year	10 Days OSS, notify Director Safe Schools and a Recommendation for Expulsion Drugs = police report & citation		
Possession Drug Paraphernalia	possessing any equipment, product, or material that is intended to be used to produce, conceal, or consume illicit substances	One (1) Day ISAP	3 Days ISAP	5-7 Days ISAP, possible request for placement
False Rep. of Emergency or False Accusation of Another	Bomb threats, pulling a fire alarm, reporting a false emergency, making reports of abuse or inappropriate behavior, etc.	1-10 Days OSS, possible citation/charges		
Fighting - Aggressor &/OR active/willing participant on school property, at BCPS events, & including buses	Pursuing, attacking, and/or instigating a physical altercation	1-10 Days OSS	3-10 Days OSS, Probationary Hearing/ and Documented in IC	10 Days OSS, Request for BAC placement
Fighting - Participant on school property, at BCPS events, & including buses	Participating in a physical altercation	1-10 Days ISAP	5-10 Days ISAP/ probationary hearing / Documented in IC	10 Days OSS, Request for BAC placement
Forgery	Falsifying documents or signatures	Detention/Alternative Consequence	1 Day ISAP	2 - 3 Days ISAP

LEGEND/KEY: OSS - OUT OF SCHOOL SUSPENSION, ISAP- IN-SCHOOL ALTERNATIVE TO SUSPENSION

The principal or designee may adjust disciplinary consequences consistent with District policy, the severity of the conduct, and applicable law.

MAJOR MISCONDUCT Middle and High School

Behavior	Description	1st Offense	2nd Offense	3rd Offense
Inappropriate Sexual Behavior	Participation in sexual behavior exceeding PDA	1-5 Days ISAP, report to Title IX Coordinator	5-10 Days ISAP, report to Title IX Coordinator	Possible Request for BAC placement, report to Title IX coordinator
Theft/Vandalism	Theft or destruction of property (less than \$500)	1-3 Days ISAP or OSS+Restitution, parent conference	3-5 Days ISAP or OSS+Restitution, parent conference	5-10 Days OSS +Restitution, possible alternative placement
	Theft or destruction of property (more than \$500) consult with Safe Schools Director	SRO Notified, Principal Discretion (may) OSS 10 Days, recommendation for alternative placement		
Tobacco/Vaping Violation on school property, at BCPS event, & including buses	Using or having tobacco or non-drug-related vaping pens. See p. 38 for more information.	Confiscation & Disposal, Appropriate Consequence, which may include Saturday School (student required to attend) Tier 1 Course in Education Lifeskills, Parent Contact and Share Cessation Info (document in IC)	Confiscation and Disposal, 1-3 Day ISAP, Tier 2 Course Education Lifeskills while in ISAP, Saturday School WITH Parent/Guardian Parent Contact and Share Cessation Info (document in IC), Probationary Hearing / Status	3rd Violation AND/OR Subsequent Offenses: 1-3 Days OSS, Same interventions as 2nd Offense plus possible BAC placement, documented in IC.
Prohibited items	To include items listed in Code of Discipline that are not drugs and/or alcohol related	Office Discipline Referral, 1-10 Days OSS and possible request for alternative placement or expulsion		
Possession of Weapon	Guns, knives, and/or other dangerous instruments with intent to cause harm or injure	10-Day OSS and Request for Expulsion + Citation/ Charges		
Recording, Instigation, &/ or Distributing/ Re-sharing	Unauthorized recording/photographing, recording of altercations, recording without permission, instigation of altercations/social conflicts, or resharing recordings of altercations/authorized photographs.	1-3 Days OSS or ISAP, depending on severity	3-5 days OSS or ISAP	Possible Request for BAC placement
Threat, Harassment, Intimidation	Unwanted, unwelcomed and uninvited behavior that demeans, threatens or offends the victim and results in a hostile environment for the victim (pg 31-32 Discipline Code)	3-5 Days ISAP	10-15 Days ISAP	Possible Request for BAC placement
Terroristic Threat	As defined on pg 27 of Discipline Code Determination made by threat assessment team	10 Days OSS/ Potential Expulsion Hearing + Citation / Charges		
Telecommunications Policy Violation	Students are not permitted to utilize their devices/phones during instructional times. Elementary and Middle School- Not permitted at ANY time during the school day. High School students are permitted during lunch ONLY. All confiscated phones are to be picked up by the guardian. See p. 30 for more information regarding consequences for violations			
Weapons Violation	Any weapons violation that includes the definition of a deadly weapon or a look-alike weapon (carrying, bringing, using, possessing, etc.) to school. (must establish INTENT)	Report to SRO, Guardian Conference, Consult with Dir. Safe Schools, Incident Report sent to Supt. Office 10 Days OSS, including a possible recommendation to the Superintendent for Expulsion/Alternate Placement		

LEGEND/KEY: OSS - OUT OF SCHOOL SUSPENSION, ISAP- IN-SCHOOL ALTERNATIVE TO SUSPENSION

Disclaimers

- The principal reserves the right to modify any behavioral consequences for behaviors not identified on the matrix or when the severity of the situation warrants additional consequences
- Parents will always be notified of any disciplinary consequences that are on this matrix
- Students with an Individualized Education Plan will be considered, and consequences are determined as outlined in Federal Law and Guidelines

All behavior that is documented in the student data system is derived from the Kentucky Department of Education. A full listing of the data standards can be found here: <https://www.education.ky.gov/districts/tech/sis/Pages/KSIS-Data-Standards.aspx>

Definitions of behavior (Ky Dept of Education behavior standards)

ASSAULT OR VIOLENCE CATEGORY:

1st Degree Assault: intentionally causes serious physical injury (reference KRS 500.080 for complete definition of “serious physical injury,” particularly for children ages 12 and under) to another person by means of a deadly weapon or a dangerous instrument, or wantonly engages in conduct which creates a grave risk of death to another and thereby causes serious physical injury to another person; complete definition found in KRS 508.010. Consult with law enforcement (such as a School Resource Officer) or a board attorney before choosing 1st Degree Assault. This behavior event is reported singularly on the School Report Card.

2nd Degree Assault: same as 1st Degree Assault, although it includes causing serious physical injury without a weapon or instrument; complete definition found in KRS 508.020 (reference KRS 500.080 for complete definition of “serious physical injury,” particularly for children ages 12 and under”)

3rd Degree Assault: recklessly, with a deadly weapon or dangerous instrument, OR intentionally causes or attempts to cause physical injury to all first responders, social workers, and all school employees and volunteers; complete definition found in KRS 508.025 (reference KRS 500.080 for complete definition of “physical injury”)

4th Degree Assault: intentionally or wantonly causes physical injury to another person, OR with recklessness, causes physical injury to another person by means of a deadly weapon or a dangerous instrument; complete definition found in KRS 508.030 (reference KRS 500.080 for the complete definition of “physical injury”)

Abuse of a Teacher: intentional verbal, mental or physical abuse of a teacher or administrator

Arson: intentional burning or attempt to burn a house, public building, vehicle, or aircraft

Criminal Abuse: intentionally abusing another person, causing physical injury

Hazing: a direct action that substantially endangers the physical health of a minor or student for the purpose of recruitment, initiation into, affiliation with, or enhancing or maintaining membership or status within any organization

Homicide: a person causes the death of another human being under circumstances which constitute murder, manslaughter in the first degree, manslaughter in the second degree, or reckless homicide

Kidnapping: unlawfully restraining another person with intent to hold for ransom, inflict bodily injury or terrorize a person, to shield or hostage

Menacing: intentionally places another person in apprehension or imminent physical injury

Rape: includes forcible rape and statutory rape

Robbery/Theft includes robbery, larceny, motor vehicle theft

Sexual Assault: unwanted touching in a sexual manner

Sexual Offense (non-touch): includes all non-touch sexual offenses, not limited to lewd behavior, obscene behavior, and indecent exposure

Terroristic – Bomb: bomb threat or threat of explosive device

Terroristic Threat: 1) Intentionally making false statements about placing a weapon of mass destruction on school property; 2) Intentionally placing a counterfeit weapon of mass destruction on school property; 3) Intentionally threatening to commit any act likely to result in death or serious physical injury to any student group, teacher, volunteer worker, or school staff; 4) Threatening to commit any crime likely to result in death or serious physical injury to another person or likely to result in substantial property damage to another person; or 5) Intentionally making false statements for the purpose of causing evacuation of a building, place of assembly, or facility of public transportation

Terroristic-Chem/Bio/Nuc: chemical, biological, or nuclear threats

Wanton Endangerment: wantonly engaging in conduct which creates a substantial danger of physical injury

ALCOHOL CATEGORY (REQUIRES A DRUG TYPE SELECTION ON PARTICIPANT DETAILS):

Alcohol Distribution: distribution of alcohol as defined as liquor, brew or mixture containing alcohol

Alcohol Possession: possession of alcohol as defined as liquor, brew or mixture containing alcohol

Alcohol Use: under the influence of or use of alcohol as defined as liquor, brew or mixture containing alcohol

DRUG CATEGORY (REQUIRES A DRUG TYPE SELECTION ON PARTICIPANT DETAILS)

Drug Distribution: distribution of a controlled substance, such as, amphetamines, barbiturate, cocaine, hallucinogens, heroin (opioids), inhalant, marijuana/hashish (including vaping THC (tetrahydrocannabinol) oil), methamphetamine, prescription drugs, steroids (anabolic), synthetic drug, over the counter drug or look alike drugs

Drug Possession: possession of a controlled substance, such as, amphetamines, barbiturate, cocaine, hallucinogens, heroin (opioids), inhalant, marijuana/hashish (including vaping THC (tetrahydrocannabinol) oil), methamphetamine, prescription drugs, steroids (anabolic), synthetic drug, over the counter drug or look alike drugs

Drug Use: under the influence of or use of a controlled substance, such as, amphetamines, barbiturate, cocaine, hallucinogens, heroin (opioids), inhalant, marijuana/ hashish (including vaping THC (tetrahydrocannabinol) oil), methamphetamine, prescription drugs, steroids (anabolic), synthetic drug, over the counter drug or look alike drugs

Drug Paraphernalia Violation: A drug paraphernalia violation is the knowing possession or use of any equipment, product, or material that is intended to be used with a controlled substance.

HARASSMENT CATEGORY (REQUIRES A HARASSMENT TYPE SELECTION ON PARTICIPANT DETAILS):

Bullying: unwanted, aggressive behavior that involves power imbalance toward other persons; the behavior is repeated or has the potential to be repeated (reference KRS 158.148 for complete definition)

Harassing Communications: intent to intimidate, harass, annoy or alarm another person through a communication or social media mechanism (reference KRS 525.080 for complete definition)

Harassment: intent to intimidate, harass, annoy or alarm another person

Stalking: intent to stalk another person or make explicit or implicit threat to place a person in reasonable fear of sexual contact, physical injury or death

Threatening another Student: to cause reasonable apprehension or threat of physical harm to another student through statement, communication conduct or gesture

Threatening Staff: to cause reasonable apprehension or threat of physical harm to a staff person or school representative through statement, communication conduct or gesture

Verbal Abuse: using abusive or demeaning language to attack or injure an individual, this could include but not limited to talking back, name calling, creating socially rude interactions toward another person.

TOBACCO CATEGORY (REQUIRES A DRUG TYPE SELECTION ON PARTICIPANT DETAILS)

Tobacco Distribution: distribution of a nicotine or tobacco product, including but not limited to smoking, chewing, vapor products or other alternative nicotine products

Tobacco Possession: possession of a nicotine or tobacco product, including but not limited to smoking, chewing, vapor products or other alternative nicotine products

Tobacco Use: under the influence of or use of a nicotine or tobacco product, including but not limited to smoking, chewing, vapor products or other alternative nicotine products

WEAPON CATEGORY (REQUIRES A WEAPON TYPE SELECTION ON PARTICIPANT DETAILS):

All incidents involving the possession of guns or other deadly weapons on school property or at school functions must be reported as a behavior incident in the student information system.

Weapon Possession: possession of any item used, designed to be used or intended for use in causing death or injury to any person, or for the purpose of threatening or intimidating any person

Weapon Distribution: distribution of any item used, designed to be used or intended for use in causing death or injury to any person, or for the purpose of threatening or intimidating any person

Weapon Use: use of any item used, designed to be used or intended for use in causing death or injury to any person, or for the purpose of threatening or intimidating any person

OTHER BEHAVIOR EVENTS

Academic Cheating/Plagiarism: Academic cheating or plagiarism is the act of using another person's work, ideas, or intellectual property without proper attribution. This includes, but is not limited to, using verbatim text without quotation marks, paraphrasing without citing the source, and collaborating on an assignment without authorization.

Burglary: The unlawful entry into a building or other structure with the intent to commit a felony or theft. The use of force is not a requirement for this offense to be considered burglary.

Bus Rule Violation: This occurs when a student does not follow the rules of conduct while on a school bus.

Dangerous Instrument Possession: Having an object or substance that, by its use or intended use, is capable of causing death or serious physical injury. This may include items that have a legitimate purpose but have been adapted for use as a weapon for assault or defense.

Destruction of Property: The act of intentionally causing damage to or destroying tangible property.

Disorderly Conduct: Behavior that is considered inappropriate or unacceptable within a controlled setting, such as a school.

Disrespectful Behavior: defined as acting in an insulting, rude, or impolite manner toward another person.

Disruptive Behavior is any action that impedes a faculty member's ability to teach or prevents other students from learning. This includes, but is not limited to, using profanity, verbally abusing others, or speaking while another person is talking.

Dress Code Incident: A violation of the school's regulations regarding student attire. While less restrictive than a uniform, a dress code outlines specific guidelines for what is considered acceptable clothing.

Electronic/Telecommunication Device Policy: The Electronic/Telecommunication Device Policy outlines the rules and regulations for the use of personal electronic devices, such as cell phones, on school grounds.

Failure to Attend Detention: the non-compliance of a student with a scheduled disciplinary consequence.

Fighting (Student to Other) is a physical altercation between two or more individuals that requires physical intervention or results in injuries requiring medical treatment.

Fighting - Student to Staff is a physical altercation between a student and a staff member that requires physical intervention or results in injuries requiring medical treatment.

Fighting – Student to Student - is a physical altercation between two or more students that requires physical intervention or results in injuries requiring medical treatment.

Forgery is the criminal act of creating or altering a legal document with the intent to deceive or defraud. Fraud is a deliberate act of deception with the intent of obtaining an unauthorized benefit.

Gambling is the act of placing something of value at risk on an uncertain outcome with the intent of winning something of value.

Inappropriate Sexual Behavior includes a range of actions such as obscene gestures, public exposure, or touching others in a sexual manner.

Insubordination is a student's open and intentional refusal to follow a reasonable and direct instruction from a school staff member. It shows a clear defiance of authority.

Leaving Campus refers to a student exiting the school grounds without permission during the school day.

Loitering is lingering or remaining in an area on school property without a legitimate purpose or permission.

Motor Vehicle Theft is the unauthorized taking of a car, motorcycle, or other vehicle from school property or a school-sponsored event.

A **Violation of District Acceptable Use Policy** happens when a student misuses school technology, such as computers or the internet, by engaging in unapproved activities like visiting inappropriate websites, unauthorized access to systems, or violating copyright laws.

Out of Area Violation is when a student is in a location on school grounds where they are not permitted to be, such as a restricted hallway or off-limits area during a specific time.

Possession of Stolen Property means a student has an item that was taken from another person without their permission.

Skipping Class is when a student intentionally misses a specific class without permission or a valid excuse.

Skipping School is when a student is absent from school for the entire day without permission or a valid excuse. This is often used interchangeably with Truancy, though truancy usually refers to a pattern of repeated absences.

Tardy to Class is a student arriving to a class after the scheduled start time without a valid excuse.

Theft/Stealing is the unauthorized taking of personal or school property belonging to someone else.

Trespassing is entering or remaining on school property or another's private property without permission.

Profanity or Vulgarity is the use of language that is considered socially offensive, obscene, or disrespectful. This includes swearing, using cuss words, or making offensive statements that violate the school's code of conduct.

Self-endangerment refers to any behavior that puts a student's own health, safety, or well-being at risk. This can include self-harm, such as cutting or burning, or other high-risk behaviors that are not intended to be a suicide attempt but are a harmful way of coping with emotional distress.

Truancy is a pattern of intentional, unexcused, and unauthorized absences from school. While a single missed day is considered "skipping school," truancy is a legal term that refers to a student's recurring absence from compulsory education without a valid reason, which can lead to legal consequences for the student and/or their parents.

Vandalism is the intentional destruction, defacement, or damaging of school property or another's property.

Violation of Personal Electronic/Telecommunication Device Policy This refers to a student's non-compliance with the established rules for using their personal electronic devices while on school grounds.

Professional Qualifications

If a school receives Title I funds, the District shall notify parents of students attending the school annually that they may request the District to provide information regarding the professional qualifications of their child's classroom teachers. In complying with such requests, the District shall provide the information designated by federal law.

Schools receiving Title I funds shall notify parents when their child has been assigned to, or has been taught for four (4) or more consecutive weeks by, a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned. Any further information, please contact Althea Hurt by phone at 502-869-8000 or by email at althea.hurt@bullitt.kyschools.us. Please include the child's name, the name of the school the student attends, the names of the student's teacher(s) and an address or email address where the information may be sent.

Bullitt County Public Schools

STUDENT SUPPORT



**BULLYING, VIOLENCE,
THREAT, OR RISKY
BEHAVIOR**



**MENTAL HEALTH
HOTLINE / TIPLINE**



**CRISIS BULLETIN BOARD
(CHILD ABUSE, HUMAN
TRAFFICKING)**



**CARE SOLACE / CARE
COORDINATION/ SERVICE
FOR STUDENTS AND
FAMILIES**

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE



1040 HIGHWAY 44 EAST, SHEPHERDSVILLE, KY 40165



(502)869-8000



bullittschools.org/page/school-safety-and-mental-health

(502)543-3608