

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:020. Request to Waive Renewal Requirements for Provisional Occupation-Based Career and Technical Education Certificate for Matthew Handy.

Action Question:

Should the Education Professional Standards Board (EPSB) approve the Office of Career and Technical Education's (OCTE) request to renew Matthew Handy's one-year provisional occupation-based career and technical education certificate based on zero hours of college credit?

Applicable Statute or Regulation:

KRS 161.020, KRS 161.028, 16 KAR 2:020

History/Background:

Existing Policy: 16 KAR 2:020 establishes the qualifications for certification of teachers of occupation-based career and technical education. Section 3 of that regulation sets the requirements for subsequent renewals of the one-year provisional certificate, which requires a recommendation from the Kentucky Department of Education (KDE). Specifically, the relevant language states that KDE may only "recommend renewal...after the teacher candidate completes a minimum of six (6) semester hours of college credit...for each renewal."

Summary: OCTE has submitted this waiver on behalf of Matthew Handy, a business and marketing teacher. Mr. Handy states that, during the 2024-2025 school year, he had to take care of an ill family member, battled financial hardships, had to pick up a second job, and dealt with his own health issues. Mr. Handy was non-renewed following that school year and did not teach in 2025-2026. He states that his certificate lapsed on June 30, 2025, and before he completed the degree requirement. However, he states that he currently has a potential job offer and, if this waiver is approved, intends to enroll in a content-related degree program as soon as possible. OCTE is requesting that the EPSB waive the requirement of six (6) credit hours for Mr. Handy and issue the one-year provisional certificate.

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