

PERSONNEL

03.125 AP.22

Reimbursement of Expense Voucher

Name Justin Kaiser
Home Address _____

Date Submitted 7-1-2026
Budget Code PO # 2027

Meeting of AASA Chicago was held at Chicago, IL on 4/24-4/27/26
Travel Expenses (Attach receipts if other than mileage)

From Fort Mitchell, KY to Chicago, IL and return.

Date and time of departure: 4/24/26 @ 7 am

Date and time of return: 4/27/26 @ 8 pm

Automobile (round trip) 603.6 miles @ 0.49 per mile \$ 295.76

Other (round trip) Please circle _____ Airline _____ Train _____ Bus (attach receipts) _____

Sub-Total: \$ _____

Meals

An overnight stay is required for reimbursement for meals. While on out-of-District tips, a meal allowance shall be paid on a per diem basis for meals. The cost of meals consumed during such travel shall be reimbursed at a rate not to exceed sixty dollars (\$60) per day.

Day 1	\$ <u>60</u>
Day 2	\$ <u>60</u>
Day 3	\$ <u>60</u>
Day 4	\$ <u>60</u>
Day 5	\$ _____

Sub-Total: \$ 240.⁰⁰

Lodging (attach receipts)

_____ days @ \$ _____ per day including tax.

Sub-Total: \$ _____

Other Expenses (Attach itemized receipts)

Sub-Total: \$ _____

Total: \$ 535.76

I certify that the above expenses were incurred by me on behalf of Beechwood Board of Education and/or Beechwood Elementary School and/or Beechwood High School, and none of these expenses shall be paid for or reimbursed from any other source.

[Signature]
Signature of Person Requesting Payment

Approved for Payment

Principal/Supervisor

Date

Business Mgr.

Date

Superintendent

Date

Review/Revised: 8/12/2024

54 Beechwood Rd
to Omni Chicago Hotel

 **4 hr 40 min** (301.80 miles)

via I-65 and I-74

 **Start**
54 Beechwood Rd

 Head southeast on Beechwood Rd.
Go for 0.3 mi.

 Turn left onto Dixie Hwy (US-25/US-42/US-127).
Go for 0.3 mi.

 Take ramp onto I-71 N/I-75 N toward Cincinnati.
Go for 4.0 mi.

 Continue on I-71 N/I-75 N (Brent Spence Bridge).
Go for 0.2 mi.

 Continue on I-75 N toward Dayton/US-50 W/River Rd/Fifth St.
Go for 3.6 mi.

 Take exit 4 toward US-52 W/US-27 N/Indianapolis onto I-74 W.
Go for 13.6 mi.

 Continue on I-74 W toward US-52 W/Indianapolis.
Go for 6.6 mi.

↑ Continue on I-74 W.
Go for 77.5 mi.

↑ Take the exit onto I-69 N/I-465 N.
Go for 11.6 mi.

↑ Continue on I-465 W.
Go for 12.1 mi.

↑ Continue on I-865 W toward Chicago/I-65 N.
Go for 4.8 mi.

↑ Continue on I-65 N.
Go for 132 mi.

↑ Take exit 262 toward I-90-TOLL/Illinois/Ohio/Chicago onto I-90 W (Indiana East-West Toll Rd).
Go for 17.4 mi.

↑ Continue on I-90 W (Chicago Skwy W).
Go for 11.8 mi.

↑ Take exit 53C toward Stevenson Expy/DuSable Lake Shore Dr onto I-55 N (Stevenson Expy N).
Go for 1.3 mi.

↑ Take the left exit toward DuSable Lake Shore Dr onto US-41 N (S DuSable Lake Shore Dr).
Go for 3.8 mi.

← Turn left onto E Chicago Ave toward Northwestern Memorial Emergency Hospital/Lurie Children's
Emergency Hospital.
Go for 0.4 mi.

 Turn left onto N Michigan Ave.

Go for 0.1 mi.

 Turn right onto E Huron St.

Go for 174 ft.



End at

Omni Chicago Hotel

676 N Michigan Ave, Chicago, IL 60611