

PERSONNEL

03.125 AP.22

Reimbursement of Expense Voucher

Name Justin Kaiser

Date Submitted 6-16-2026

Home Address _____

Budget Code PO # 20270142

Meeting of see attached was held at see attached on _____.

Travel Expenses (Attach receipts if other than mileage)

From Fort Mitchell, KY to various and return.

Date and time of departure: see attached

Date and time of return: see attached

Automobile (round trip) 957 miles @ 0.49 per mile \$ 468.93

Other (round trip) Please circle Airline Train Bus (attach receipts) _____

Sub-Total: \$ 468.93

Meals

An overnight stay is required for reimbursement for meals. While on out-of-District trips, a meal allowance shall be paid on a per diem basis for meals. The cost of meals consumed during such travel shall be reimbursed at a rate not to exceed sixty dollars (\$60) per day.

Day 1 \$ _____

Day 2 \$ _____

Day 3 \$ _____

Day 4 \$ _____

Day 5 \$ _____

Sub-Total: \$ _____

Lodging (attach receipts)

_____ days @ \$ _____ per day including tax.

Sub-Total: \$ _____

Other Expenses (Attach itemized receipts)

Sub-Total: \$ _____

Total: \$ 468.93

I certify that the above expenses were incurred by me on behalf of Beechwood Board of Education and/or Beechwood Elementary School and/or Beechwood High School, and none of these expenses shall be paid for or reimbursed from any other source.

Justin Kaiser
Signature of Person Requesting Payment

Approved for Payment

Justin Kaiser
Principal/Supervisor

Business Mgr.

Superintendent

Date

Date

Date

Review/Revised: 8/12/2024

Justin's Mileage Week of 6/8 – 6/12

****Directions with mileage attached.***

**6/9 – Fort Mitchell, KY to Marriott City Center (Lexington) to KASA
Office (Frankfort) to Fort Mitchell, KY**

KASS Summit and KASA New Superintendent Cohort

193 miles

**6/10 – Fort Mitchell, KY to KASA Office (Frankfort) to Fort Mitchell,
KY to Hotel Genevieve (Louisville) to Fort Mitchell**

KASA New Superintendent Cohort and NKCES Superintendent Retreat

369 miles

**6/11 – Fort Mitchell, KY to Hotel Genevieve (Louisville) to Union
Hall (Cincinnati, OH) to Fort Mitchell**

NKCES Superintendent Retreat and Cincy AI Week

203 miles

**6/12 – Fort Mitchell, KY to Hotel Genevieve (Louisville) to Fort
Mitchell**

NKCES Superintendent Retreat

192 miles

Total Miles: 957

54 Beechwood Rd
to 54 Beechwood Rd

6/9

to KASS Summit +
KASA Cohort

3 stops

A - B

 **1 hr 13 min** (77.73 miles)
to Lexington Marriott City Center

193.22 miles



Start

54 Beechwood Rd



Head southeast on Beechwood Rd.

Go for 0.3 mi.



Turn left onto Dixie Hwy (US-25/US-42/US-127).

Go for 0.3 mi.



Turn right onto Dixie Hwy (US-25/US-42/US-127).

Go for 0.1 mi.



Turn left and take ramp onto I-71 S/I-75 S toward Lexington/Louisville.

Go for 15.0 mi.



Continue on I-75 S toward Lexington.

Go for 57.6 mi.



Take exit 115 toward Lexington/Airport onto KY-922 S (Newtown Pike).

Go for 2.1 mi.



Keep right onto Newtown Pike (KY-922 S).

Go for 1.5 mi.

↩ Turn left onto W Main St (US-25/US-421).

Go for 0.5 mi.

↩ Turn left onto S Broadway (US-27/US-60/US-68).

Go for 0.1 mi.

↪ Turn right onto W Short St.

Go for 0.2 mi.

↪ Turn right onto N Upper St.

Go for 502 ft.

 Stop at
Lexington Marriott City Center
121 West Vine Street, Lexington, KY 40507

B → C

 **37 min** (26.77 miles)

to 87 C Michael Davenport Blvd

↑ Start

Head toward W Vine St on S Upper St.

Go for 469 ft.

↪ Turn right onto W High St (KY-1974 N).

Go for 0.2 mi.

↪ Turn right onto S Broadway (US-27/US-60/US-68).

Go for 0.1 mi.

 Turn left onto W Main St (US-25 N/US-421 N).

Go for 0.5 mi.

 Continue on W Main St (US-421).

Go for 1.0 mi.

 Continue on Leestown Rd (US-421).

Go for 10.8 mi.

 Turn right onto Georgetown Rd (KY-341).

Go for 0.2 mi.

 Turn left and take ramp onto I-64 W toward Frankfort/Louisville.

Go for 11.8 mi.

 Take exit 53B toward Frankfort/Hospital onto US-127 N (US Highway 127 S).

Go for 0.7 mi.

 Turn left onto Leonardwood Dr.

Go for 0.8 mi.

 Continue on Doctors Dr.

Go for 0.3 mi.

 Continue on C Michael Davenport Blvd.

Go for 0.3 mi.

 Stop at
87 C Michael Davenport Blvd
Frankfort, Kentucky 40601-4324

C → D

 **1 hr 27 min** (88.72 miles)

to 54 Beechwood Rd

 **Start**

Head toward Chamberlin Ave on C Michael Davenport Blvd.

Go for 0.3 mi.

 **Continue on Doctors Dr.**

Go for 0.3 mi.

 **Continue on Leonardwood Dr.**

Go for 0.8 mi.

 **Turn right onto US Highway 127 S (US-127 S).**

Go for 0.6 mi.

 **Turn left and take ramp onto I-64 E.**

Go for 15.5 mi.

 **Take exit 69 toward US-62 E/Georgetown.**

Go for 0.3 mi.

 **Turn left onto Payne's Depot Rd (US-62 N).**

Go for 3.3 mi.

 **Turn left onto McClelland Cir (US-460-BYP W).**

Go for 3.7 mi.

↑ Take the 1st exit from roundabout onto Long Lick Pike (KY-32 S) toward KY-32 W.
Go for 0.9 mi.

↑ Continue on Champion Way.
Go for 0.9 mi.

↶ Turn left onto Lexus Way (KY-3552 E).
Go for 0.5 mi.

↑ Turn slightly left and take ramp onto I-75 N toward Cincinnati.
Go for 60.7 mi.

↑ Take exit 188 toward US-25/US-42/US-127/Dixie Hwy/Fort Mitchell.
Go for 0.3 mi.

↷ Turn right onto Dixie Hwy (US-25 S/US-42 S/US-127 S).
Go for 0.3 mi.

↷ Turn right onto Beechwood Rd.
Go for 0.3 mi.

Ⓛ End at
54 Beechwood Rd
Fort Mitchell, Kentucky 41017-2716

54 Beechwood Rd
to 54 Beechwood Rd

6/10

to KASA Cohort

4 stops

+ NKCES Superintendent

Retreat

368.98 miles

A → B

 **1 hr 24 min** (88.44 miles)
to 87 C Michael Davenport Blvd



Start

54 Beechwood Rd



Head southeast on Beechwood Rd.

Go for 0.3 mi.



Turn left onto Dixie Hwy (US-25/US-42/US-127).

Go for 0.3 mi.



Turn right onto Dixie Hwy (US-25/US-42/US-127).

Go for 0.1 mi.



Turn left and take ramp onto I-71 S/I-75 S toward Lexington/Louisville.

Go for 15.0 mi.



Continue on I-75 S toward Lexington.

Go for 43.4 mi.



Take exit 129 toward KY-620/Cherry Blossom Way onto US-460-BYP (Cherry Blossom Way).

Go for 5.0 mi.



Take the 2nd exit from roundabout onto US-460-BYP W.

Go for 3.7 mi.

 Turn right onto Payne's Depot Rd (US-62 S).

Go for 3.0 mi.

 Take ramp onto I-64 W toward Frankfort.

Go for 15.5 mi.

 Take exit 53B toward Frankfort/Hospital onto US-127 N (US Highway 127 S).

Go for 0.7 mi.

 Turn left onto Leonardwood Dr.

Go for 0.8 mi.

 Continue on Doctors Dr.

Go for 0.3 mi.

 Continue on C Michael Davenport Blvd.

Go for 0.3 mi.

 Stop at
87 C Michael Davenport Blvd
Frankfort, Kentucky 40601-4324

B – C

 **1 hr 27 min** (88.72 miles)

to 54 Beechwood Rd

 Start
Head toward Chamberlin Ave on C Michael Davenport Blvd.

Go for 0.3 mi.

↑ Continue on Doctors Dr.
Go for 0.3 mi.

↑ Continue on Leonardwood Dr.
Go for 0.8 mi.

↗ Turn right onto US Highway 127 S (US-127 S).
Go for 0.6 mi.

↑ Turn left and take ramp onto I-64 E.
Go for 15.5 mi.

↑ Take exit 69 toward US-62 E/Georgetown.
Go for 0.3 mi.

↙ Turn left onto Payne's Depot Rd (US-62 N).
Go for 3.3 mi.

↙ Turn left onto McClelland Cir (US-460-BYP W).
Go for 3.7 mi.

↑ Take the 1st exit from roundabout onto Long Lick Pike (KY-32 S) toward KY-32 W.
Go for 0.9 mi.

↑ Continue on Champion Way.
Go for 0.9 mi.

↙ Turn left onto Lexus Way (KY-3552 E).
Go for 0.5 mi.

↑ Turn slightly left and take ramp onto I-75 N toward Cincinnati.
Go for 60.7 mi.

↑ Take exit 188 toward US-25/US-42/US-127/Dixie Hwy/Fort Mitchell.
Go for 0.3 mi.

↗ Turn right onto Dixie Hwy (US-25 S/US-42 S/US-127 S).
Go for 0.3 mi.

↗ Turn right onto Beechwood Rd.
Go for 0.3 mi.

Ⓢ Stop at
54 Beechwood Rd
Fort Mitchell, Kentucky 41017-2716

C → D

🚗 **1 hr 28 min** (95.01 miles)
to **730 E Market St**

↑ Start
Head southeast on Beechwood Rd.
Go for 0.3 mi.

↶ Turn left onto Dixie Hwy (US-25/US-42/US-127).
Go for 0.3 mi.

↗ Turn right onto Dixie Hwy (US-25/US-42/US-127).
Go for 0.1 mi.

↑ Turn left and take ramp onto I-71 S/I-75 S toward Lexington/Louisville.
Go for 15.0 mi.

↑ Take exit 173 toward Louisville onto I-71 S.
Go for 71.6 mi.

↑ Take the exit toward Louisville onto I-71 S.
Go for 5.7 mi.

↑ Take the exit toward Nashville onto I-65 S.
Go for 1.1 mi.

↑ Take exit 136C toward Jefferson St/Downtown/Brook St onto S Brook St.
Go for 0.3 mi.

↗ Turn right onto E Market St.
Go for 0.6 mi.

↗ Turn right.
Go for 121 ft.

 Stop at
730 E Market St
Louisville, Kentucky 40202-1008

D → E

 **1 hr 40 min** (96.82 miles)
to 54 Beechwood Rd

↑ Start
Head toward Nanny Goat Strut Aly.

Go for 135 ft.

➤ Turn right onto Nanny Goat Strut Aly.

Go for 312 ft.

➤ Turn left onto S Clay St.

Go for 249 ft.

➤ Turn right onto E Jefferson St.

Go for 0.3 mi.

➤ Turn left onto S Preston St (KY-61 S).

Go for 0.2 mi.

➤ Turn right onto E Muhammad Ali Blvd.

Go for 148 ft.

↑ Take ramp toward I-64/I-65 N/I-71.

Go for 0.4 mi.

↑ Take the exit toward Cincinnati onto I-71 N.

Go for 6.2 mi.

↑ Take the left exit toward Cincinnati onto I-71 N.

Go for 3.7 mi.

↑ Take exit 9A toward KY-841 S/Gene Snyder Freeway onto I-265 S (Gene Snyder Fwy).

Go for 0.7 mi.

↑ Take exit 34 toward Crestwood.

Go for 0.2 mi.

↩ Turn left onto Brownsboro Rd (KY-22 E).

Go for 0.4 mi.

↑ Continue on Ballardsville Rd (KY-22 E).

Go for 0.4 mi.

↑ Continue on Ballardsville Rd (KY-22 E).

Go for 5.2 mi.

↑ Continue on Lagrange Rd (KY-146) toward I-71.

Go for 3.5 mi.

↑ Turn left and take ramp onto I-71 N.

Go for 59.5 mi.

↑ Take the exit onto I-71 N/I-75 N.

Go for 15.0 mi.

↑ Take exit 188 toward US-25/US-42/US-127/Dixie Hwy/Fort Mitchell.

Go for 0.3 mi.

↪ Turn right onto Dixie Hwy (US-25 S/US-42 S/US-127 S).

Go for 0.3 mi.

↪ Turn right onto Beechwood Rd.

Go for 0.3 mi.

 End at

54 Beechwood Rd
Fort Mitchell, Kentucky 41017-2716

54 Beechwood Rd
to 54 Beechwood Rd

6/11

to NKCES
Superintendent Retreat
+ Cincy A1 Week
203.01 miles

3 stops

A → B

 **1 hr 26 min** (95.01 miles)
to 730 E Market St



Start
54 Beechwood Rd



Head southeast on Beechwood Rd.

Go for 0.3 mi.



Turn left onto Dixie Hwy (US-25/US-42/US-127).

Go for 0.3 mi.



Turn right onto Dixie Hwy (US-25/US-42/US-127).

Go for 0.1 mi.



Turn left and take ramp onto I-71 S/I-75 S toward Lexington/Louisville.

Go for 15.0 mi.



Take exit 173 toward Louisville onto I-71 S.

Go for 71.6 mi.



Take the exit toward Louisville onto I-71 S.

Go for 5.7 mi.



Take the exit toward Nashville onto I-65 S.

Go for 1.1 mi.

 Take exit 136C toward Jefferson St/Downtown/Brook St onto S Brook St.
Go for 0.3 mi.

 Turn right onto E Market St.
Go for 0.6 mi.

 Turn right.
Go for 121 ft.

 Stop at
730 E Market St
Louisville, Kentucky 40202-1008

B → C

 **1 hr 48 min** (101.67 miles)
to **Union Hall**

 Start
Head toward Nanny Goat Strut Aly.
Go for 135 ft.

 Turn right onto Nanny Goat Strut Aly.
Go for 312 ft.

 Turn left onto S Clay St.
Go for 249 ft.

 Turn right onto E Jefferson St.
Go for 0.3 mi.

↩ Turn left onto S Preston St (KY-61 S).

Go for 0.2 mi.

↗ Turn right onto E Muhammad Ali Blvd.

Go for 148 ft.

↑ Take ramp toward I-64/I-65 N/I-71.

Go for 0.4 mi.

↑ Take the exit toward Cincinnati onto I-71 N.

Go for 6.2 mi.

↑ Take the left exit toward Cincinnati onto I-71 N.

Go for 3.7 mi.

↑ Take exit 9A toward KY-841 S/Gene Snyder Freeway onto I-265 S (Gene Snyder Fwy).

Go for 0.7 mi.

↑ Take exit 34 toward Crestwood.

Go for 0.2 mi.

↩ Turn left onto Brownsboro Rd (KY-22 E).

Go for 0.4 mi.

↑ Continue on Ballardsville Rd (KY-22 E).

Go for 0.4 mi.

↑ Continue on Ballardsville Rd (KY-22 E).

Go for 5.2 mi.

↑ Continue on Lagrange Rd (KY-146) toward I-71.
Go for 3.5 mi.

↑ Turn left and take ramp onto I-71 N.
Go for 59.5 mi.

↑ Take the exit onto I-71 N/I-75 N.
Go for 19.2 mi.

↑ Continue on I-71 N/I-75 N (Brent Spence Bridge).
Go for 0.2 mi.

↑ Continue on I-75 N toward Dayton/US-50 W/River Rd/Fifth St.
Go for 0.2 mi.

↑ Take exit 1C toward Fifth St.
Go for 0.3 mi.

↑ Continue on 5th St W (US-27 S/US-52 E/US-127 S).
Go for 479 ft.

↑ Continue on 5th St W (OH-264 E).
Go for 0.3 mi.

↙ Turn left onto Vine St.
Go for 0.4 mi.

↑ Continue on Vine St.
Go for 0.2 mi.



Stop at

Union Hall

1311 Vine St, Cincinnati, OH 45202

C → D



13 min (6.34 miles)

to 54 Beechwood Rd



Start

Head south on Vine St.

Go for 0.2 mi.



Turn right onto W Central Pkwy (US-42 S).

Go for 0.2 mi.



Keep left toward US-42 S.

Go for 52 ft.



Turn left onto Plum St (US-27 S/US-42 S/US-52 E/US-127 S).

Go for 0.1 mi.



Turn right onto 9th St W (US-22 W).

Go for 0.2 mi.



Continue on 8th St Viad.

Go for 394 ft.



Take left ramp onto I-75 S toward Louisville/I-71/I-75/Lexington.

Go for 0.9 mi.

↑ Continue on I-71 S/I-75 S (Brent Spence Bridge).

Go for 3.5 mi.

↑ Take exit 188 toward Dixie Hwy/Fort Mitchell.

Go for 0.3 mi.

↶ Turn left onto Dixie Hwy (US-25/US-42/US-127) toward Dixie Hwy/Fort Mitchell.

Go for 0.5 mi.

↷ Turn right onto Beechwood Rd.

Go for 0.3 mi.



End at

54 Beechwood Rd

Fort Mitchell, Kentucky 41017-2716

54 Beechwood Rd
to 54 Beechwood Rd

4/12

to NKCES

2 stops

Superintendent Retreat

191.82 miles

A → B

 **1 hr 26 min** (95.01 miles)
to 730 E Market St

 **Start**
54 Beechwood Rd

 Head southeast on Beechwood Rd.
Go for 0.3 mi.

 Turn left onto Dixie Hwy (US-25/US-42/US-127).
Go for 0.3 mi.

 Turn right onto Dixie Hwy (US-25/US-42/US-127).
Go for 0.1 mi.

 Turn left and take ramp onto I-71 S/I-75 S toward Lexington/Louisville.
Go for 15.0 mi.

 Take exit 173 toward Louisville onto I-71 S.
Go for 71.6 mi.

 Take the exit toward Louisville onto I-71 S.
Go for 5.7 mi.

 Take the exit toward Nashville onto I-65 S.
Go for 1.1 mi.

 Take exit 136C toward Jefferson St/Downtown/Brook St onto S Brook St.
Go for 0.3 mi.

 Turn right onto E Market St.
Go for 0.6 mi.

 Turn right.
Go for 121 ft.

 Stop at
730 E Market St
Louisville, Kentucky 40202-1008

B → C

 **1 hr 39 min** (96.82 miles)
to **54 Beechwood Rd**

 Start
Head toward Nanny Goat Strut Aly.
Go for 135 ft.

 Turn right onto Nanny Goat Strut Aly.
Go for 312 ft.

 Turn left onto S Clay St.
Go for 249 ft.

 Turn right onto E Jefferson St.
Go for 0.3 mi.

↩ Turn left onto S Preston St (KY-61 S).
Go for 0.2 mi.

↗ Turn right onto E Muhammad Ali Blvd.
Go for 148 ft.

↑ Take ramp toward I-64/I-65 N/I-71.
Go for 0.4 mi.

↑ Take the exit toward Cincinnati onto I-71 N.
Go for 6.2 mi.

↑ Take the left exit toward Cincinnati onto I-71 N.
Go for 3.7 mi.

↑ Take exit 9A toward KY-841 S/Gene Snyder Freeway onto I-265 S (Gene Snyder Fwy).
Go for 0.7 mi.

↑ Take exit 34 toward Crestwood.
Go for 0.2 mi.

↩ Turn left onto Brownsboro Rd (KY-22 E).
Go for 0.4 mi.

↑ Continue on Ballardsville Rd (KY-22 E).
Go for 0.4 mi.

↑ Continue on Ballardsville Rd (KY-22 E).
Go for 5.2 mi.

↑ Continue on Lagrange Rd (KY-146) toward I-71.

Go for 3.5 mi.

↑ Turn left and take ramp onto I-71 N.

Go for 59.5 mi.

↑ Take the exit onto I-71 N/I-75 N.

Go for 15.0 mi.

↑ Take exit 188 toward US-25/US-42/US-127/Dixie Hwy/Fort Mitchell.

Go for 0.3 mi.

↗ Turn right onto Dixie Hwy (US-25 S/US-42 S/US-127 S).

Go for 0.3 mi.

↗ Turn right onto Beechwood Rd.

Go for 0.3 mi.



End at

54 Beechwood Rd

Fort Mitchell, Kentucky 41017-2716