

Clinical Practice Agreement  
between  
The Georgetown College Education Department  
and  
Boone County Public Schools District Board of Education  
Beginning 2026

The partnership between the Education Department at Georgetown College and the Board of Education of the partnering P-12 school district establishes a collaborative effort to offer meaningful and specialized standards-based learning experiences for the Department's candidates.

**Section 1.** Georgetown College and the Board of Education jointly agree that:

1. There will be no discrimination against a student or faculty member because of race, creed, gender, religion, age, national origin, or disability in any aspect of this program.
2. The number of candidates, the dates and duration of clinical practice placements, and the assignment of candidates and cooperating teachers shall be determined by mutual agreement of the parties; provided, however, that the District Board of Education retains sole and exclusive discretion regarding whether to accept any candidate, the number of candidates accepted, placement locations, supervising personnel, and the continuation, modification, suspension, or termination of any placement based upon staffing considerations, operational needs, student welfare, and the best interests of the District and its educational programs.
3. There will be open communication between Georgetown College and the Board of Education to ensure understanding of the expectations and roles of both institutions in providing experiences for candidates. However, open communication shall not be construed as requiring the District to disclose confidential personnel information, student records, protected health information, attorney-client communications, or other information protected from disclosure by law

**Section 2.** Georgetown College agrees to:

1. Maintain accreditation by the Southern Association of Colleges and individual programs shall maintain approval or accreditation by appropriate program-approving bodies.
2. Be responsible for organizing and administering the program of education for candidates, standards of education, the term of instruction, course content, candidate clinical experience and training, methods and hours of instruction, assignments, and supervision and evaluation of candidates.
3. Honor all district policies, regulations, and confidentiality requirements as they relate to the execution of this agreement.
4. Designate a College representative to serve as the primary liaison with the District regarding

candidate placements, program administration, and any concerns arising during the clinical practice experience.

5. Ensure that all candidates satisfy all eligibility requirements for participation in clinical practice placements, including completion of all required criminal background checks, fingerprinting, child abuse and neglect screenings, tuberculosis testing, and any other screenings, training, certifications, or prerequisites required by law, accreditation standards, College policy, or the District as a condition of placement.
6. Provide the District, upon request, copies of background checks, screening documentation, permits, certifications, and other information necessary to confirm a candidate's eligibility for placement, subject to applicable privacy laws.
7. Ensure that all candidates receive appropriate instruction regarding professional responsibilities and compliance with applicable federal and state laws, including, but not limited to, the Family Educational Rights and Privacy Act ("FERPA"), confidentiality requirements, mandatory reporting obligations, student privacy protections, professional ethics, appropriate boundaries with students, and the proper use of technology and social media.
8. Inform all candidates that they are required to comply with all District policies, administrative procedures, rules, directives, protocols, and expectations, including those concerning health and safety, confidentiality, acceptable use of technology, cybersecurity, student supervision, professional conduct, and the use of District facilities, equipment, systems, networks, records, and information.
9. Require candidates to execute any confidentiality acknowledgments, acceptable use agreements, nondisclosure agreements, or other documentation reasonably required by the District as a condition of placement.
10. Maintain ongoing communication with the District regarding candidate placements and promptly notify the District of any issue that may affect a candidate's suitability for placement, including, but not limited to, academic deficiencies, professional misconduct, disciplinary action, criminal charges, arrests, changes in eligibility status, or physical, mental, or emotional conditions that may impair the candidate's ability to safely and appropriately participate in the placement, to the extent permitted by applicable law.
11. Immediately withdraw, or cooperate in the prompt removal of, any candidate from a District placement upon the District's request or if Georgetown College becomes aware of any conduct, condition, or circumstance that would render the candidate ineligible to participate in a program involving school-aged children under applicable law or District policy.
12. Remain solely responsible for the academic supervision, evaluation, grading, and programmatic requirements associated with the candidate's participation in Georgetown College's educator preparation program and acknowledge that participation in a District placement is a privilege and not a right and remains subject to the District's sole discretion.
13. Georgetown College acknowledges that the District may deny, suspend, modify, or terminate any candidate placement and may restrict or revoke a candidate's access to District facilities,

systems, records, equipment, or information at any time for any lawful, non-discriminatory, and non-retaliatory reason.

**Section 3.** The Board of Education agrees to:

1. Approve or delegate approval of a Mentor/Cooperating Teacher to serve in a mentor role and conduct observations for each candidate, as outlined in the program requirements. The assignment, reassignment, and removal of cooperating teachers and mentor teachers are personnel and operational decisions that rest solely and exclusively with the District Board of Education. The District may remove, replace, or reassign any mentor or cooperating teacher at any time for any lawful, non-discriminatory, and non-retaliatory reason and shall provide prompt notice to Georgetown College if such action materially affects a candidate placement.
2. Allow the Mentor/Cooperating Teacher to observe the candidate while working with students and provide requested feedback to Georgetown College regarding candidate dispositions and teaching skills.
3. Contact Georgetown College faculty or staff with concerns regarding candidates or the program.

**Section 4.** Participation in a clinical practice placement is a privilege and not a right. The District Board of Education may deny, suspend, modify, or terminate any candidate placement at any time for any lawful, non-discriminatory, and non-retaliatory reason, including, but not limited to, policy violations, misconduct, confidentiality concerns, criminal history concerns, safety considerations, performance deficiencies, staffing needs, operational concerns, or a determination that continued participation is not in the best interests of the District, its students, or its educational programs.

**Section 5.** The Parties acknowledge that, in the course of clinical practice experiences, candidates may have access to student education records and personally identifiable information protected by the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. § 1232g, and its implementing regulations, as well as other applicable federal and state confidentiality and privacy laws. Candidates may engage in discussions, assignments, reflections, presentations, or supervision activities concerning their classroom experiences; however, candidates shall not disclose education records or personally identifiable information except as expressly authorized by applicable law. Any references to students, student work, or classroom experiences used for instructional or academic purposes shall be appropriately de-identified and presented in a manner that does not permit the identification of an individual student.

Georgetown College shall be responsible for ensuring that all candidates receive appropriate instruction regarding FERPA and student privacy requirements and shall require all candidates to comply with FERPA, all applicable confidentiality laws, and all District policies, procedures, directives, and agreements governing the access, use, disclosure, storage, and protection of student information and education records. Any actual or suspected disclosure of protected student information or violation of FERPA, confidentiality requirements, or District privacy policies may

result in the immediate suspension or termination of a candidate's placement and removal from District facilities, systems, and programs, in the District's sole discretion.

**Section 6.** Any access granted to candidates to District facilities, technology resources, devices, systems, networks, software, email, internet services, records, or information shall be governed exclusively by District policies, administrative procedures, acceptable use requirements, cybersecurity protocols, and directives. Georgetown College shall be responsible for ensuring that candidates are informed of and comply with all such requirements and shall require candidates to execute any confidentiality acknowledgments, acceptable use agreements, nondisclosure agreements, cybersecurity acknowledgments, or other documentation reasonably required by the District as a condition of placement.

The District reserves the sole and exclusive right to approve, limit, suspend, revoke, or terminate a candidate's access to District facilities, systems, networks, records, equipment, devices, accounts, or information at any time and for any lawful, non-discriminatory, and non-retaliatory reason, including, but not limited to, policy violations, confidentiality concerns, cybersecurity risks, operational needs, or the best interests of the District and its students.

**Section 7.** As a condition of participation in any clinical practice experience within the District, Georgetown College shall ensure that all candidates complete all criminal history record checks, fingerprinting, child abuse and neglect screenings, sex offender registry searches, tuberculosis testing, and any other screenings, certifications, or eligibility requirements required by law, accreditation standards, Georgetown College policy, or District policy. Georgetown College shall provide documentation of such screenings and clearances to the District upon request and within timelines established by the District.

Georgetown College shall promptly notify the District if it becomes aware of any arrest, criminal charge, conviction, guilty plea, Alford plea, plea of nolo contendere, or other conduct involving a candidate that may affect the candidate's eligibility or suitability for participation in a program involving school-aged children. If Georgetown College becomes aware of any conduct or circumstance that would render a candidate ineligible to participate in a program involving school students under applicable law or District policy, Georgetown College shall immediately direct the candidate to cease participation in the placement and shall ensure the candidate's prompt removal from all District facilities, activities, and programs.

The District reserves the right to require additional screenings, information, or documentation as a condition of placement and may deny, suspend, modify, or terminate any candidate placement for any lawful, non-discriminatory, and non-retaliatory reason, including concerns relating to criminal history, student safety, candidate suitability, or compliance with District policies and procedures.

**Section 8.** Insurance and Liability. Georgetown College and District shall respectively maintain liability insurance policies insuring against liability arising from the acts and omissions of its

agents and employees. Georgetown College will further maintain liability insurance to cover its students engaged in the educational experiences under this Agreement. The limits of such policies shall not be less than one million dollars (\$1,000,000) per occurrence and three million dollars \$3,000,000 aggregate through umbrella coverage. Both District and Georgetown College shall provide proof of such coverage to the other party upon request.

**Section 9.** To the fullest extent permitted by law, Georgetown College shall indemnify, defend, and hold harmless District, its board members, officers, employees, agents, and representatives from and against any and all claims, demands, actions, liabilities, losses, damages, judgments, costs, and expenses, including reasonable attorney's fees, arising out of or related to: (a) the acts or omissions of Georgetown College, its employees, faculty, agents, or Program Students; (b) any breach of this Agreement by Georgetown College; or (c) participation in the Program by Program Students or Georgetown College personnel, except to the extent caused by the sole negligence or willful misconduct of Georgetown College.

**Section 10.** This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Kentucky, without regard to its conflict of laws principles. Any action arising out of or relating to this Agreement shall be brought exclusively in a court of competent jurisdiction located in Boone County, Kentucky.

**Section 11.** If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the remaining provisions shall remain in full force and effect and shall be construed to effectuate the intent of the Parties to the greatest extent permitted by law.

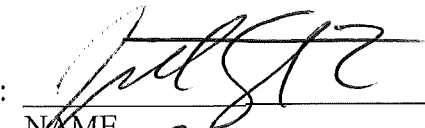
**Section 12.** This Agreement constitutes the entire understanding and agreement of the Parties concerning the subject matter hereof and supersedes all prior negotiations, representations, understandings, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by authorized representatives of both Parties.

**Section 13.** This Agreement is entered into solely for the benefit of the Parties and shall not be construed to create any rights, remedies, claims, or causes of action in favor of any candidate, employee, cooperating teacher, student, or other third party.

**Section 14.** This agreement shall be effective July 1 - June 30 of the specified year, and automatically renewed annually unless either party chooses to end the agreement, no later than June 1 of the current agreement year.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their respective authorized officers on the date below.

**GEORGETOWN COLLEGE**

By:   
NAME \_\_\_\_\_  
TITLE Provost

6/29/26  
Date \_\_\_\_\_

**BOONE COUNTY SCHOOL DISTRICT**

By: \_\_\_\_\_  
NAME \_\_\_\_\_  
TITLE \_\_\_\_\_

\_\_\_\_\_  
Date \_\_\_\_\_