

MEMORANDUM OF UNDERSTANDING

BOONE COUNTY SCHOOL DISTRICT AND LEARNING GROVE SCHOOL AGE SERVICES: Before and After- School Care for: Erpenbeck Elementary School

This Agreement entered this 2nd day of June 2026 between Boone County School District (“District”) and Learning Grove, a not for profit corporation (“LG”), whose address is 333 Madison Avenue, Covington, Kentucky 41011.

This Memorandum of Understanding memorializes the agreement between the District and LG for the operation of Before-School Programs (BSP) and After-School Programs (ASP) within the District.

GENERAL TERMS

The BSP/ASP will benefit the children eligible by geographic determination specified by the District and children of District employees.

The BSP/ASP will be staffed, operated and managed by LG, and in a manner in conformity with all laws, regulations and procedures applicable to day care and preschool facilities.

The District shall provide adequate and appropriate space for the operation of the BSP/ASP at the school.

The BSP/ASP shall provide before and/or after school care for children enrolled at the particular school location.

In essence, the BSP/ASP are LG’s programs and the District is merely providing the space in a school setting for their operation. The BSP/ASP shall be financially and programmatically independent of the District.

II. SCHEDULE

BSP/ASP shall operate during the school calendar year and be in operation on days that school is in session.

The BSP shall not operate if the school declares a morning delay. The ASP shall not operate if the school declares an early dismissal prior to the end of the regular school day.

FACILITIES AND EQUIPMENT

- A. The District shall supply a space deemed appropriate for the location of a licensed day care program as required by the Kentucky Cabinet for Families and Children, Division

of Day Care Licensing and Regulation ("Cabinet"), including an indoor space appropriate for operation for a BSP/ASP and an outdoor ground area for large motor activities and/or indoor motor area such as a gym as required by the Cabinet. All building and outdoor maintenance, utilities, and custodial service are at no cost to LG.

- B. LG will equip the space with supplies appropriate for the operation of the BSP/ASP.

PERSONNEL

- A. LG shall provide, at its sole expense, site staff as needed to maintain the staff/child ratios set forth by the Cabinet. A director and visiting District Coordinator shall provide oversight and support to the site staff. The recruitment, hiring/firing, and training and supervision of all personnel shall be the sole responsibility and expense of LG.
- B. Personnel hired for the BSP/ASP are employees of the LG and are not employees or agents of the District for any purpose.
- C. All BSP/ASP personnel shall meet the licensure requirements of their occupations and any additional requirement set forth by the Cabinet.
- D. LG shall provide, and be solely responsible for, at its expense, all employer related taxes, workers' compensation and eligible fringe benefits for its employees. In addition, LG shall be responsible for providing substitutes for absent employees.
- E. LG shall evaluate their employees to determine suitability for ongoing employment at the center.
- F. LG personnel, as a condition of their employment location being at a District school;
- I. Shall consent and be subject to a criminal background check and a child abuse and neglect (CAN) check in accordance to 922 KAR 1:470 and a background check from any previous state of residence for the last 5 years. LG is responsible to obtain and cover costs associated these checks. A copy shall remain on-site at the BSP/ASP program. Licensing prohibits the employment of any individual found to have a substantiated abuse or neglect charge or convicted of a crime pursuant to KRS 17.165 (5).
 - ii. Shall abide by directives of the school administration respecting student safety and the orderly conduct of the school building.

PROGRAM

- A. The BSP/ASP shall be managed and operated by LG in accordance to the regulations of the Cabinet for Child Care, and when eligible, participate in Kentucky's STARS voluntary quality initiative. LG shall provide supervision of its Director of the BSP/ASP programs.
- B. LG, the District and the School shall share in the recruitment of students eligible to enroll their children in the BSP/ASP.

COST REIMBURSEMENT

- A. Tuition shall be funded through available LG assistance and/or state child care subsidies to qualifying parents, and parent tuition. LG shall provide billing to the state, LG assistance and parents for this reimbursement with no involvement or responsibility of the District.

TITLE TO PROPERTY

- A. All property, equipment, materials, and supplies provided by LG shall remain the property of LG and shall be returned to LG upon termination of this Agreement.
- B. All property, equipment, materials, and supplies provided by the District shall remain the property of the District.

INSURANCE

LG shall procure and maintain comprehensive liability insurance for a minimum of one million dollars (\$1,000,000) with umbrella coverage for an additional two million dollars (\$2,000,000). The District shall be named an additional insured on the policy.

HOLD HARMLESS

- A. LG shall hold the District harmless and indemnify it from any liability, cost and expense, including any cost of defending any claims, arising from or in connection with the ELC program and/or its activities and LG's recruitment, hiring/firing, training and supervision of its staff. LG warrants that it does not discriminate on the basis of race, creed, age, gender or disability.
- B. The District shall hold harmless and indemnify LG from any liability, cost and expense, including any cost of defending any claims, arising from or in connection with the management and operation of the school, buses, or caused by any defect within the building or grounds.

TERMINATION

This Agreement may be terminated for any reason by either party upon 30 days written notice.

In the event enrollment is not sufficient to support LG's operation of the BSP/ASP, LG will notify the school and enrolled families in a timely manner.

MISCELLANEOUS

This Memorandum of Understanding may be modified if in writing and signed by both parties. This Memorandum of Understanding sets forth the entire Agreement of the parties. Each party warrants the signor has the authority to enter into this Memorandum of Understanding on behalf of the respective entity.

LEARNING GROVE

Shana Farley-Taylor 6/3/26
Authorized Representative: Date
CEO
Title

BOONE COUNTY SCHOOL DISTRICT

Authorized Representative Date

Title

MEMORANDUM OF UNDERSTANDING

BOONE COUNTY SCHOOL DISTRICT AND LEARNING GROVE SCHOOL AGE SERVICES: Before and After School Care for: Kelly Elementary School

This Agreement entered this 2nd day of June 2026 between Boone County School District ("District") and Learning Grove, a not for profit corporation ("LG"), whose address is 333 Madison Avenue, Covington, Kentucky 41011.

This Memorandum of Understanding memorializes the agreement between the District and LG for the operation of Before- School Programs (BSP) and After-School Programs (ASP) within the District.

GENERAL TERMS

The BSP/ASP will benefit the children eligible by geographic determination specified by the District and children of District employees.

The BSP/ASP will be staffed, operated and managed by LG, and in a manner in conformity with all laws, regulations and procedures applicable to day care and preschool facilities.

The District shall provide adequate and appropriate space for the operation of the BSP/ASP at the school.

The BSP/ASP shall provide before and/or after school care for children enrolled at the particular school location.

In essence, the BSP/ASP are LG's programs and the District is merely providing the space in a school setting for their operation. The BSP/ASP shall be financially and programmatically independent of the District.

II. SCHEDULE

BSP/ASP shall operate during the school calendar year and be in operation on days that school is in session.

The BSP shall not operate if the school declares a morning delay. The ASP shall not operate if the school declares an early dismissal prior to the end of the regular school day.

FACILITIES AND EQUIPMENT

- A. The District shall supply a space deemed appropriate for the location of a licensed day care program as required by the Kentucky Cabinet for Families and Children, Division

of Day Care Licensing and Regulation ("Cabinet"), including an indoor space appropriate for operation for a BSP/ASP and an outdoor ground area for large motor activities and/or indoor motor area such as a gym as required by the Cabinet. All building and outdoor maintenance, utilities, and custodial service are at no cost to LG.

B. LG will equip the space with supplies appropriate for the operation of the BSP/ASP.

PERSONNEL

A. LG shall provide, at its sole expense, site staff as needed to maintain the staff/child ratios set forth by the Cabinet. A director and visiting District Coordinator shall provide oversight and support to the site staff. The recruitment, hiring/firing, and training and supervision of all personnel shall be the sole responsibility and expense of LG.

B. Personnel hired for the BSP/ASP are employees of the LG and are not employees or agents of the District for any purpose.

C. All BSP/ASP personnel shall meet the licensure requirements of their occupations and any additional requirement set forth by the Cabinet.

D. LG shall provide, and be solely responsible for, at its expense, all employer related taxes, workers' compensation and eligible fringe benefits for its employees. In addition, LG shall be responsible for providing substitutes for absent employees.

E. LG shall evaluate their employees to determine suitability for ongoing employment at the center.

F. LG personnel, as a condition of their employment location being at a District school;

I. Shall consent and be subject to a criminal background check and a child abuse and neglect (CAN) check in accordance to 922 KAR 1:470 and a background check from any previous state of residence for the last 5 years. LG is responsible to obtain and cover costs associated these checks. A copy shall remain on-site at the BSP/ASP program. Licensing prohibits the employment of any individual found to have a substantiated abuse or neglect charge or convicted of a crime pursuant to KRS 17.165 (5).

ii. Shall abide by directives of the school administration respecting student safety and the orderly conduct of the school building.

PROGRAM

A. The BSP/ASP shall be managed and operated by LG in accordance to the regulations of the Cabinet for Child Care, and when eligible, participate in Kentucky's STARS voluntary quality initiative. LG shall provide supervision of its Director of the BSP/ASP programs.

B. LG, the District and the School shall share in the recruitment of students eligible to enroll their children in the BSP/ASP.

COST REIMBURSEMENT

- A. Tuition shall be funded through available LG assistance and/or state child care subsidies to qualifying parents, and parent tuition. LG shall provide billing to the state, LG assistance and parents for this reimbursement with no involvement or responsibility of the District.

TITLE TO PROPERTY

- A. All property, equipment, materials, and supplies provided by LG shall remain the property of LG and shall be returned to LG upon termination of this Agreement.
- B. All property, equipment, materials, and supplies provided by the District shall remain the property of the District.

INSURANCE

LG shall procure and maintain comprehensive liability insurance for a minimum of one million dollars (\$1,000,000) with umbrella coverage for an additional two million dollars (\$2,000,000). The District shall be named an additional insured on the policy.

HOLD HARMLESS

- A. LG shall hold the District harmless and indemnify it from any liability, cost and expense, including any cost of defending any claims, arising from or in connection with the ELC program and/or its activities and LG's recruitment, hiring/firing, training and supervision of its staff. LG warrants that it does not discriminate on the basis of race, creed, age, gender or disability.
- B. The District shall hold harmless and indemnify LG from any liability, cost and expense, including any cost of defending any claims, arising from or in connection with the management and operation of the school, buses, or caused by any defect within the building or grounds.

TERMINATION

This Agreement may be terminated for any reason by either party upon 30 days written notice.

In the event enrollment is not sufficient to support LG's operation of the BSP/ASP, LG will notify the school and enrolled families in a timely manner.

MISCELLANEOUS

This Memorandum of Understanding may be modified if in writing and signed by both parties. This Memorandum of Understanding sets forth the entire Agreement of the parties. Each party warrants the signor has the authority to enter into this Memorandum of Understanding on behalf of the respective entity.

LEARNING GROVE

Shana Storky-Taylor 6/3/26
Authorized Representative: Date
CEO
Title

BOONE COUNTY SCHOOL DISTRICT

Authorized Representative Date

Title

MEMORANDUM OF UNDERSTANDING

BOONE COUNTY SCHOOL DISTRICT AND LEARNING GROVE SCHOOL AGE SERVICES: Before and After School Care for: Longbranch Elementary School

This Agreement entered this 2nd day of June 2026 between Boone County School District ("District") and Learning Grove, a not for profit corporation ("LG"), whose address is 333 Madison Avenue, Covington, Kentucky 41011.

This Memorandum of Understanding memorializes the agreement between the District and LG for the operation of Before-School Programs (BSP) and After-School Programs (ASP) within the District.

GENERAL TERMS

The BSP/ASP will benefit the children eligible by geographic determination specified by the District and children of District employees.

The BSP/ASP will be staffed, operated and managed by LG, and in a manner in conformity with all laws, regulations and procedures applicable to day care and preschool facilities.

The District shall provide adequate and appropriate space for the operation of the BSP/ASP at the school.

The BSP/ASP shall provide before and/or after school care for children enrolled at the particular school location.

In essence, the BSP/ASP are LG's programs and the District is merely providing the space in a school setting for their operation. The BSP/ASP shall be financially and programmatically independent of the District.

II. SCHEDULE

BSP/ASP shall operate during the school calendar year and be in operation on days that school is in session.

The BSP shall not operate if the school declares a morning delay. The ASP shall not operate if the school declares an early dismissal prior to the end of the regular school day.

FACILITIES AND EQUIPMENT

- A. The District shall supply a space deemed appropriate for the location of a licensed day care program as required by the Kentucky Cabinet for Families and Children, Division

of Day Care Licensing and Regulation ("Cabinet"), including an indoor space appropriate for operation for a BSP/ASP and an outdoor ground area for large motor activities and/or indoor motor area such as a gym as required by the Cabinet. All building and outdoor maintenance, utilities, and custodial service are at no cost to LG.

B. LG will equip the space with supplies appropriate for the operation of the BSP/ASP.

PERSONNEL

A. LG shall provide, at its sole expense, site staff as needed to maintain the staff/child ratios set forth by the Cabinet. A director and visiting District Coordinator shall provide oversight and support to the site staff. The recruitment, hiring/firing, and training and supervision of all personnel shall be the sole responsibility and expense of LG.

B. Personnel hired for the BSP/ASP are employees of the LG and are not employees or agents of the District for any purpose.

C. All BSP/ASP personnel shall meet the licensure requirements of their occupations and any additional requirement set forth by the Cabinet.

D. LG shall provide, and be solely responsible for, at its expense, all employer related taxes, workers' compensation and eligible fringe benefits for its employees. In addition, LG shall be responsible for providing substitutes for absent employees.

E. LG shall evaluate their employees to determine suitability for ongoing employment at the center.

F. LG personnel, as a condition of their employment location being at a District school;

I. Shall consent and be subject to a criminal background check and a child abuse and neglect (CAN) check in accordance to 922 KAR 1:470 and a background check from any previous state of residence for the last 5 years. LG is responsible to obtain and cover costs associated these checks. A copy shall remain on-site at the BSP/ASP program. Licensing prohibits the employment of any individual found to have a substantiated abuse or neglect charge or convicted of a crime pursuant to KRS 17.165 (5).

ii. Shall abide by directives of the school administration respecting student safety and the orderly conduct of the school building.

PROGRAM

A. The BSP/ASP shall be managed and operated by LG in accordance to the regulations of the Cabinet for Child Care, and when eligible, participate in Kentucky's STARS voluntary quality initiative. LG shall provide supervision of its Director of the BSP/ASP programs.

B. LG, the District and the School shall share in the recruitment of students eligible to enroll their children in the BSP/ASP.

COST REIMBURSEMENT

- A. Tuition shall be funded through available LG assistance and/or state child care subsidies to qualifying parents, and parent tuition. LG shall provide billing to the state, LG assistance and parents for this reimbursement with no involvement or responsibility of the District.

TITLE TO PROPERTY

- A. All property, equipment, materials, and supplies provided by LG shall remain the property of LG and shall be returned to LG upon termination of this Agreement.
- B. All property, equipment, materials, and supplies provided by the District shall remain the property of the District.

INSURANCE

LG shall procure and maintain comprehensive liability insurance for a minimum of one million dollars (\$1,000,000) with umbrella coverage for an additional two million dollars (\$2,000,000). The District shall be named an additional insured on the policy.

HOLD HARMLESS

- A. LG shall hold the District harmless and indemnify it from any liability, cost and expense, including any cost of defending any claims, arising from or in connection with the ELC program and/or its activities and LG's recruitment, hiring/firing, training and supervision of its staff. LG warrants that it does not discriminate on the basis of race, creed, age, gender or disability.
- B. The District shall hold harmless and indemnify LG from any liability, cost and expense, including any cost of defending any claims, arising from or in connection with the management and operation of the school, buses, or caused by any defect within the building or grounds.

TERMINATION

This Agreement may be terminated for any reason by either party upon 30 days written notice.

In the event enrollment is not sufficient to support LG's operation of the BSP/ASP, LG will notify the school and enrolled families in a timely manner.

MISCELLANEOUS

This Memorandum of Understanding may be modified if in writing and signed by both parties. This Memorandum of Understanding sets forth the entire Agreement of the parties. Each party warrants the signor has the authority to enter into this Memorandum of Understanding on behalf of the respective entity.

LEARNING GROVE

Shana D. Storky-Taylor 6/3/26
Authorized Representative: Date
CEO
Title

BOONE COUNTY SCHOOL DISTRICT

Authorized Representative Date

Title

MEMORANDUM OF UNDERSTANDING

BOONE COUNTY SCHOOL DISTRICT AND LEARNING GROVE

**SCHOOL AGE SERVICES: Before and After School Care for:
New Haven Elementary**

This Agreement entered this 2nd day of June 2026 between Boone County School District (“District”) and Learning Grove, a not for profit corporation (“LG”), whose address is 333 Madison Avenue, Covington, Kentucky 41011.

This Memorandum of Understanding memorializes the agreement between the District and LG for the operation of Before-School Programs (BSP) and After-School Programs (ASP) within the District.

GENERAL TERMS

The BSP/ASP will benefit the children eligible by geographic determination specified by the District and children of District employees.

The BSP/ASP will be staffed, operated and managed by LG, and in a manner in conformity with all laws, regulations and procedures applicable to day care and preschool facilities.

The District shall provide adequate and appropriate space for the operation of the BSP/ASP at the school.

The BSP/ASP shall provide before and/or after school care for children enrolled at the particular school location.

In essence, the BSP/ASP are LG’s programs and the District is merely providing the space in a school setting for their operation. The BSP/ASP shall be financially and programmatically independent of the District.

II. SCHEDULE

BSP/ASP shall operate during the school calendar year and be in operation on days that school is in session.

The BSP shall not operate if the school declares a morning delay. The ASP shall not operate if the school declares an early dismissal prior to the end of the regular school day.

FACILITIES AND EQUIPMENT

- A. The District shall supply a space deemed appropriate for the location of a licensed day care program as required by the Kentucky Cabinet for Families and Children, Division

of Day Care Licensing and Regulation ("Cabinet"), including an indoor space appropriate for operation for a BSP/ASP and an outdoor ground area for large motor activities and/or indoor motor area such as a gym as required by the Cabinet. All building and outdoor maintenance, utilities, and custodial service are at no cost to LG.

B. LG will equip the space with supplies appropriate for the operation of the BSP/ASP.

PERSONNEL

- A. LG shall provide, at its sole expense, site staff as needed to maintain the staff/child ratios set forth by the Cabinet. A director and visiting District Coordinator shall provide oversight and support to the site staff. The recruitment, hiring/firing, and training and supervision of all personnel shall be the sole responsibility and expense of LG.
- B. Personnel hired for the BSP/ASP are employees of the LG and are not employees or agents of the District for any purpose.
- C. All BSP/ASP personnel shall meet the licensure requirements of their occupations and any additional requirement set forth by the Cabinet.
- D. LG shall provide, and be solely responsible for, at its expense, all employer related taxes, workers' compensation and eligible fringe benefits for its employees. In addition, LG shall be responsible for providing substitutes for absent employees.
- E. LG shall evaluate their employees to determine suitability for ongoing employment at the center.
- F. LG personnel, as a condition of their employment location being at a District school;
- I. Shall consent and be subject to a criminal background check and a child abuse and neglect (CAN) check in accordance to 922 KAR 1:470 and a background check from any previous state of residence for the last 5 years. LG is responsible to obtain and cover costs associated these checks. A copy shall remain on-site at the BSP/ASP program. Licensing prohibits the employment of any individual found to have a substantiated abuse or neglect charge or convicted of a crime pursuant to KRS 17.165 (5).
 - ii. Shall abide by directives of the school administration respecting student safety and the orderly conduct of the school building.

PROGRAM

- A. The BSP/ASP shall be managed and operated by LG in accordance to the regulations of the Cabinet for Child Care, and when eligible, participate in Kentucky's STARS voluntary quality initiative. LG shall provide supervision of its Director of the BSP/ASP programs.
- B. LG, the District and the School shall share in the recruitment of students eligible to enroll their children in the BSP/ASP.

COST REIMBURSEMENT

- A. Tuition shall be funded through available LG assistance and/or state child care subsidies to qualifying parents, and parent tuition. LG shall provide billing to the state, LG assistance and parents for this reimbursement with no involvement or responsibility of the District.

TITLE TO PROPERTY

- A. All property, equipment, materials, and supplies provided by LG shall remain the property of LG and shall be returned to LG upon termination of this Agreement.
- B. All property, equipment, materials, and supplies provided by the District shall remain the property of the District.

INSURANCE

LG shall procure and maintain comprehensive liability insurance for a minimum of one million dollars (\$1,000,000) with umbrella coverage for an additional two million dollars (\$2,000,000). The District shall be named an additional insured on the policy.

HOLD HARMLESS

- A. LG shall hold the District harmless and indemnify it from any liability, cost and expense, including any cost of defending any claims, arising from or in connection with the ELC program and/or its activities and LG's recruitment, hiring/firing, training and supervision of its staff. LG warrants that it does not discriminate on the basis of race, creed, age, gender or disability.
- B. The District shall hold harmless and indemnify LG from any liability, cost and expense, including any cost of defending any claims, arising from or in connection with the management and operation of the school, buses, or caused by any defect within the building or grounds.

TERMINATION

This Agreement may be terminated for any reason by either party upon 30 days written notice.

In the event enrollment is not sufficient to support LG's operation of the BSP/ASP, LG will notify the school and enrolled families in a timely manner.

MISCELLANEOUS

This Memorandum of Understanding may be modified if in writing and signed by both parties. This Memorandum of Understanding sets forth the entire Agreement of the parties. Each party warrants the signor has the authority to enter into this Memorandum of Understanding on behalf of the respective entity.

LEARNING GROVE

Shana D. Farley-Taylor 6/3/26
Authorized Representative: Date
CEO
Title

BOONE COUNTY SCHOOL DISTRICT

Authorized Representative Date

Title

MEMORANDUM OF UNDERSTANDING

BOONE COUNTY SCHOOL DISTRICT AND LEARNING GROVE SCHOOL AGE SERVICES: Before and After School Care for: Steeplechase Elementary School

This Agreement entered this 2nd day of July 2026 between Boone County School District (“District”) and Learning Grove, a not for profit corporation (“LG”), whose address is 333 Madison Avenue, Covington, Kentucky 41011.

This Memorandum of Understanding memorializes the agreement between the District and LG for the operation of Before School Programs (BSP) and After School Programs (ASP) within the District.

GENERAL TERMS

The BSP/ASP will benefit the children eligible by geographic determination specified by the District and children of District employees.

The BSP/ASP will be staffed, operated and managed by LG, and in a manner in conformity with all laws, regulations and procedures applicable to day care and preschool facilities.

The District shall provide adequate and appropriate space for the operation of the BSP/ASP at the school.

The BSP/ASP shall provide before and/or after school care for children enrolled at the particular school location.

In essence, the BSP/ASP are LG’s programs and the District is merely providing the space in a school setting for their operation. The BSP/ASP shall be financially and programmatically independent of the District.

II. SCHEDULE

BSP/ASP shall operate during the school calendar year and be in operation on days that school is in session.

The BSP shall not operate if the school declares a morning delay. The ASP shall not operate if the school declares an early dismissal prior to the end of the regular school day.

FACILITIES AND EQUIPMENT

- A. The District shall supply a space deemed appropriate for the location of a licensed day care program as required by the Kentucky Cabinet for Families and Children, Division

of Day Care Licensing and Regulation ("Cabinet"), including an indoor space appropriate for operation for a BSP/ASP and an outdoor ground area for large motor activities and/or indoor motor area such as a gym as required by the Cabinet. All building and outdoor maintenance, utilities, and custodial service are at no cost to LG.

B. LG will equip the space with supplies appropriate for the operation of the BSP/ASP.

PERSONNEL

A. LG shall provide, at its sole expense, site staff as needed to maintain the staff/child ratios set forth by the Cabinet. A director and visiting District Coordinator shall provide oversight and support to the site staff. The recruitment, hiring/firing, and training and supervision of all personnel shall be the sole responsibility and expense of LG.

B. Personnel hired for the BSP/ASP are employees of the LG and are not employees or agents of the District for any purpose.

C. All BSP/ASP personnel shall meet the licensure requirements of their occupations and any additional requirement set forth by the Cabinet.

D. LG shall provide, and be solely responsible for, at its expense, all employer related taxes, workers' compensation and eligible fringe benefits for its employees. In addition, LG shall be responsible for providing substitutes for absent employees.

E. LG shall evaluate their employees to determine suitability for ongoing employment at the center.

F. LG personnel, as a condition of their employment location being at a District school;

I. Shall consent and be subject to a criminal background check and a child abuse and neglect (CAN) check in accordance to 922 KAR 1:470 and a background check from any previous state of residence for the last 5 years. LG is responsible to obtain and cover costs associated these checks. A copy shall remain on-site at the BSP/ASP program. Licensing prohibits the employment of any individual found to have a substantiated abuse or neglect charge or convicted of a crime pursuant to KRS 17.165 (5).

ii. Shall abide by directives of the school administration respecting student safety and the orderly conduct of the school building.

PROGRAM

A. The BSP/ASP shall be managed and operated by LG in accordance to the regulations of the Cabinet for Child Care, and when eligible, participate in Kentucky's STARS voluntary quality initiative. LG shall provide supervision of its Director of the BSP/ASP programs.

B. LG, the District and the School shall share in the recruitment of students eligible to enroll their children in the BSP/ASP.

COST REIMBURSEMENT

- A. Tuition shall be funded through available LG assistance and/or state child care subsidies to qualifying parents, and parent tuition. LG shall provide billing to the state, LG assistance and parents for this reimbursement with no involvement or responsibility of the District.

TITLE TO PROPERTY

- A. All property, equipment, materials, and supplies provided by LG shall remain the property of LG and shall be returned to LG upon termination of this Agreement.
- B. All property, equipment, materials, and supplies provided by the District shall remain the property of the District.

INSURANCE

LG shall procure and maintain comprehensive liability insurance for a minimum of one million dollars (\$1,000,000) with umbrella coverage for an additional two million dollars (\$2,000,000). The District shall be named an additional insured on the policy.

HOLD HARMLESS

- A. LG shall hold the District harmless and indemnify it from any liability, cost and expense, including any cost of defending any claims, arising from or in connection with the ELC program and/or its activities and LG's recruitment, hiring/firing, training and supervision of its staff. LG warrants that it does not discriminate on the basis of race, creed, age, gender or disability.
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TERMINATION

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In the event enrollment is not sufficient to support LG's operation of the BSP/ASP, LG will notify the school and enrolled families in a timely manner.

MISCELLANEOUS

This Memorandum of Understanding may be modified if in writing and signed by both parties. This Memorandum of Understanding sets forth the entire Agreement of the parties. Each party warrants the signor has the authority to enter into this Memorandum of Understanding on behalf of the respective entity.

LEARNING GROVE

Shana D. Farley-Taylor

Authorized Representative:

6/3/26

Date

CEO

Title

BOONE COUNTY SCHOOL DISTRICT

Authorized Representative

Date

Title

Use Agreement

This agreement made by and between the Boone County Board of Education, Erpenbeck Elementary as Principal authorized so to act by direction of the Board of Education and Learning Grove hereinafter referred to as "User" of the school facilities hereinafter described.

WITNESSETH:

The Principal does hereby agree to permit User to utilize certain school facilities more particularly described as follows:

For before and After-School Care at Erpenbeck Elementary, Kelly Elementary, Longbranch Elementary, New Haven Elementary, and Steeplechase Elementary
at the following times and dates: School year 2026-2027

subject to the following terms and conditions:

1. The school property identified above may be utilized by the User as a permittee at will on the condition that all terms and conditions as hereinafter set out are complied with and any other terms and conditions may result in immediate termination of the Use Agreement and/or liability of the User. The utilization of the premises by the User is a privilege extended to the User by the Board of Education and said use does not constitute a property right nor shall it be deemed a lease or renewable beyond the specified period without the written consent of the Principal.
2. The use of these school facilities shall be in compliance with all laws and regulations and the terms and conditions of Boone County Board of Education policies, including but not limited to BCBE Policy No. 05.3, 05.31, 05.32 and 10.3 which are incorporated by reference herein.
3. The reserved time/date for use by User may be cancelled or preempted by Principal or District Administration and permission for use may be terminated without cause by notice from Principal or District Administration.
4. User is responsible for the conduct of its participants or guests.
5. There shall be no subletting or assignment of this agreement nor any profit making or commercial venture subject of the use.
6. User shall return the facilities or premises in the same condition as at the commencement of the use, or if User fails to do so, the User will be responsible for the cost of clean-up and be prohibited from further use of facilities.
7. The User agrees to save harmless the Boone County Board of Education, its employees and agents, for any liability, damage, loss or expense incurred respecting the utilization of the school facilities; and the User agrees to reimburse the Boone County Board of Education for any damages to or replacement of school property damaged, lost, stolen or vandalized while in User's name.
8. The User acknowledges that approval of this request does not signify District sponsorship, endorsement or approval of their organization or the activity.

SCHOOL FACILITIES

05.31 AP.21
(CONTINUED)

Use Agreement

IN WITNESS WHEREOF the Principal for and on behalf of the Board of Education and the User hereunto set their hands this 24 day of June, 2026.

Espenbeck Elementary SCHOOL

BY: [Signature]
PRINCIPAL

[Signature]
USER

333 Madison Ave
ADDRESS

Covington KY 41011
CITY STATE ZIP

859-431-2075
PHONE NUMBER

07/03/2025

Facility Use Agreement Application

This application must be completed and attached to the Facility Use Agreement along with all corresponding required documents. Incomplete applications or those submitted without all required documents will be returned without consideration.

Today's Date 6/9/2026

Requestor's Contact Information

Name: Laura Wright

Organization: Learning Grove

Does this organization have non-profit status? Yes No.
If yes, please attach documentation.

Contact number: 859-468-4623 or 859-431-2075

Email address: lwright@learning-grove.org

School / Location Requested

Erpenbeck Elementary

List all areas needed:

Cafeteria, Playground, gym

** ex. Auditorium, football field, practice field, parking lot, classrooms (list number needed) kitchen, cafeteria etc.

Date(s) of program / event: 26-27 School year - first day of school to last day of school.

Program/ event time: 3-6 pm

Actual time needed: 3-6 pm Include set up / tear down / clean up / restoration time

Expected number of attendees: 30 if program is full

Is this event part of a fundraiser? Yes No ** If yes, please attach a copy of the submitted fundraiser approval

How is this event/ program being advertised? Please attach any relevant flyers, media notices, social media postings, registration information etc.

07/03/2025

Before and After-school flyer

Do you have liability insurance? Yes No ** If yes, please attach a copy of your Certificate of Insurance.

Who is responsible for supervision of the attendees of this event / program?

Director - program supervisor and on-site staff

Purpose of the event / program:

Before and After-school program

Safety and Emergency Procedures:

We have Emergency/Disaster Preparedness plans for each program and follow all safety and emergency procedures required by KY licensed childcare

Inclement Weather Plan:

Will stay indoors and use gym if available.

Site restoration plan:

** Include the plan for trash removal, cleaning of facilities, returning of equipment etc. For programs over multiple days, there should be a plan for nightly restoration.

Program will ensure space is free of trash on tables floors and items are put away at the end of programming.

For outdoor only events:

07/03/2025

Plan for restroom facilities. Will you be using school facilities? Providing portable restrooms?

We will be using school facilities.

This section to be completed by school or district administration

Please initial each item.

KS Administration has reviewed the application in its entirety and has attached all required documents.

KS Administration has checked the Active Facility and Construction Projects document to ensure there is no conflict with scheduled work.

KS For athletic events, administration has coordinated with the Athletic Director to ensure there is no conflict with previously scheduled events.

Use Agreement

This agreement made by and between the Boone County Board of Education, Kathy Gutzwiller as Principal authorized so to act by direction of the Board of Education and Leaching Grove hereinafter referred to as "User" of the school facilities hereinafter described.

WITNESSETH:

The Principal does hereby agree to permit User to utilize certain school facilities more particularly described as follows:

For before and After-School Care at Erpenbeck Elementary, Kelly Elementary, Longbranch Elementary, New Haven Elementary, and Steeplechase Elementary
at the following times and dates: School year 2026-2027

subject to the following terms and conditions:

1. The school property identified above may be utilized by the User as a permittee at will on the condition that all terms and conditions as hereinafter set out are complied with and any other terms and conditions may result in immediate termination of the Use Agreement and/or liability of the User. The utilization of the premises by the User is a privilege extended to the User by the Board of Education and said use does not constitute a property right nor shall it be deemed a lease or renewable beyond the specified period without the written consent of the Principal.
2. The use of these school facilities shall be in compliance with all laws and regulations and the terms and conditions of Boone County Board of Education policies, including but not limited to BCBE Policy No. 05.3, 05.31, 05.32 and 10.3 which are incorporated by reference herein.
3. The reserved time/date for use by User may be cancelled or preempted by Principal or District Administration and permission for use may be terminated without cause by notice from Principal or District Administration.
4. User is responsible for the conduct of its participants or guests.
5. There shall be no subletting or assignment of this agreement nor any profit making or commercial venture subject of the use.
6. User shall return the facilities or premises in the same condition as at the commencement of the use, or if User fails to do so, the User will be responsible for the cost of clean-up and be prohibited from further use of facilities.
7. The User agrees to save harmless the Boone County Board of Education, its employees and agents, for any liability, damage, loss or expense incurred respecting the utilization of the school facilities; and the User agrees to reimburse the Boone County Board of Education for any damages to or replacement of school property damaged, lost, stolen or vandalized while in User's name.
8. The User acknowledges that approval of this request does not signify District sponsorship, endorsement or approval of their organization or the activity.

SCHOOL FACILITIES

05.31 AP.21
(CONTINUED)

Use Agreement

IN WITNESS WHEREOF the Principal for and on behalf of the Board of Education and the User hereunto set their hands this 23rd day of June, 20 26.

Kelly Elementary SCHOOL
BY: Kathy Gutwiler
PRINCIPAL

SM SUTAYLOR
USER

333 Madison Ave
ADDRESS

Covington KY 41011
CITY STATE ZIP

859-431-2075
PHONE NUMBER

07/03/2025

Facility Use Agreement Application

This application must be completed and attached to the Facility Use Agreement along with all corresponding required documents. Incomplete applications or those submitted without all required documents will be returned without consideration.

Today's Date 6/9/2026

Requestor's Contact Information

Name: Laura Wright

Organization: Learning Grove

Does this organization have non-profit status? Yes No
If yes, please attach documentation.

Contact number: 859-468-4623 or 859-431-2075

Email address: lwright@learning-grove.org

School / Location Requested

Kelly Elementary

List all areas needed:

Out building, Cafeteria, gym, Playground

** ex. Auditorium, football field, practice field, parking lot, classrooms (list number needed) kitchen, cafeteria etc.

Date(s) of program / event: 26-27 School year - first day of school to last day of school.

Program/ event time: 3-6 pm

Actual time needed: 3-6 pm Include set up / tear down / clean up / restoration time

Expected number of attendees: 30 if program is full

Is this event part of a fundraiser? Yes No ** If yes, please attach a copy of the submitted fundraiser approval

How is this event/ program being advertised? Please attach any relevant flyers, media notices, social media postings, registration information etc.

07/03/2025

Before and After-School flyer

Do you have liability insurance? Yes ___ No ** If yes, please attach a copy of your Certificate of Insurance.

Who is responsible for supervision of the attendees of this event / program?

Director - program supervisor and on-site staff

Purpose of the event / program:

Before and After-School program

Safety and Emergency Procedures:

We have Emergency / Disaster Preparedness plans for each program and follow all safety and emergency procedures required by KY licensed childcare

Inclement Weather Plan :

Will stay indoors and use gym if available.

Site restoration plan:

** Include the plan for trash removal, cleaning of facilities, returning of equipment etc.
For programs over multiple days, there should be a plan for nightly restoration.

Program will ensure space is free of trash on tables floors and items are put away at the end of programming.

For outdoor only events:

07/03/2025

Plan for restroom facilities. Will you be using school facilities? Providing portable restrooms?

We will be Using School facilities.

This section to be completed by school or district administration

Please initial each item.

Administration has reviewed the application in its entirety and has attached all required documents.

Administration has checked the Active Facility and Construction Projects document to ensure there is no conflict with scheduled work.

For athletic events, administration has coordinated with the Athletic Director to ensure there is no conflict with previously scheduled events.

Use Agreement

This agreement made by and between the Boone County Board of Education, Stephen S. Stearns as Principal authorized so to act by direction of the Board of Education and Leaning Grove hereinafter referred to as "User" of the school facilities hereinafter described.

WITNESSETH:

The Principal does hereby agree to permit User to utilize certain school facilities more particularly described as follows:

For before and After-School Care at Engenbeck Elementary, Kelly Elementary, Longbranch Elementary, New Haven Elementary, and Steepchase Elementary
at the following times and dates: School year 2026-2027

subject to the following terms and conditions:

1. The school property identified above may be utilized by the User as a permittee at will on the condition that all terms and conditions as hereinafter set out are complied with and any other terms and conditions may result in immediate termination of the Use Agreement and/or liability of the User. The utilization of the premises by the User is a privilege extended to the User by the Board of Education and said use does not constitute a property right nor shall it be deemed a lease or renewable beyond the specified period without the written consent of the Principal.
2. The use of these school facilities shall be in compliance with all laws and regulations and the terms and conditions of Boone County Board of Education policies, including but not limited to BCBE Policy No. 05.3, 05.31, 05.32 and 10.3 which are incorporated by reference herein.
3. The reserved time/date for use by User may be cancelled or preempted by Principal or District Administration and permission for use may be terminated without cause by notice from Principal or District Administration.
4. User is responsible for the conduct of its participants or guests.
5. There shall be no subletting or assignment of this agreement nor any profit making or commercial venture subject of the use.
6. User shall return the facilities or premises in the same condition as at the commencement of the use, or if User fails to do so, the User will be responsible for the cost of clean-up and be prohibited from further use of facilities.
7. The User agrees to save harmless the Boone County Board of Education, its employees and agents, for any liability, damage, loss or expense incurred respecting the utilization of the school facilities; and the User agrees to reimburse the Boone County Board of Education for any damages to or replacement of school property damaged, lost, stolen or vandalized while in User's name.
8. The User acknowledges that approval of this request does not signify District sponsorship, endorsement or approval of their organization or the activity.

SCHOOL FACILITIES

05.31 AP.21
(CONTINUED)

Use Agreement

IN WITNESS WHEREOF the Principal for and on behalf of the Board of Education and the User hereunto set their hands this 22 day of June, 2021.

Langbranch SCHOOL
BY: [Signature]
PRINCIPAL

[Signature]
USER

333 Madison Ave
ADDRESS

Covington KY 41011
CITY STATE ZIP

859-431-2075
PHONE NUMBER

07/03/2025

Facility Use Agreement Application

This application must be completed and attached to the Facility Use Agreement along with all corresponding required documents. Incomplete applications or those submitted without all required documents will be returned without consideration.

Today's Date 6/9/2026

Requestor's Contact Information

Name: Laura Wright

Organization: Learning Grove

Does this organization have non-profit status? Yes No
If yes, please attach documentation.

Contact number: 859-468-4623 or 859-431-2075

Email address: lwright@learning-grove.org

School / Location Requested

Longbranch Elementary

List all areas needed:

Cafeteria, Gym, Playground

** ex. Auditorium, football field, practice field, parking lot, classrooms (list number needed) kitchen, cafeteria etc.

Date(s) of program / event: 26-27 School year - first day of school to last day of school.

Program / event time: 3-6 pm

Actual time needed: 3-6 pm Include set up / tear down / clean up / restoration time.

Expected number of attendees: 30 if program is full

Is this event part of a fundraiser? Yes No ** If yes, please attach a copy of the submitted fundraiser approval

How is this event / program being advertised? Please attach any relevant flyers, media notices, social media postings, registration information etc.

07/03/2025

Before and After-school flyer

Do you have liability insurance? Yes No ** If yes, please attach a copy of your Certificate of Insurance.

Who is responsible for supervision of the attendees of this event / program?
Director - program supervisor and on-site staff

Purpose of the event / program:
Before and After-school program

Safety and Emergency Procedures:
We have Emergency/Disaster Preparedness plans for each program and follow all safety and emergency procedures required by KY licensed childcare.

Inclement Weather Plan:
Will stay indoors and use gym if available.

Site restoration plan:
** Include the plan for trash removal, cleaning of facilities, returning of equipment etc.
For programs over multiple days, there should be a plan for nightly restoration.
Program will ensure space is free of trash on tables floors and items are put away at the end of programming.

For outdoor only events:

07/03/2025

Plan for restroom facilities. Will you be using school facilities? Providing portable restrooms?

We will be using school facilities.

This section to be completed by school or district administration

Please Initial each item.

Administration has reviewed the application in its entirety and has attached all required documents.

Administration has checked the Active Facility and Construction Projects document to ensure there is no conflict with scheduled work.

For athletic events, administration has coordinated with the Athletic Director to ensure there is no conflict with previously scheduled events.

Use Agreement

This agreement made by and between the Boone County Board of Education, Mary Goble as Principal authorized so to act by direction of the Board of Education and Learning Goals hereinafter referred to as "User" of the school facilities hereinafter described.

WITNESSETH:

The Principal does hereby agree to permit User to utilize certain school facilities more particularly described as follows:

For before and After-School Care at Erpenbeck Elementary, Kelly Elementary, Longbranch Elementary, New Haven Elementary, and Steepchase Elementary
at the following times and dates: School year 2026-2027

subject to the following terms and conditions:

1. The school property identified above may be utilized by the User as a permittee at will on the condition that all terms and conditions as hereinafter set out are complied with and any other terms and conditions may result in immediate termination of the Use Agreement and/or liability of the User. The utilization of the premises by the User is a privilege extended to the User by the Board of Education and said use does not constitute a property right nor shall it be deemed a lease or renewable beyond the specified period without the written consent of the Principal.
2. The use of these school facilities shall be in compliance with all laws and regulations and the terms and conditions of Boone County Board of Education policies, including but not limited to BCBE Policy No. 05.3, 05.31, 05.32 and 10.3 which are incorporated by reference herein.
3. The reserved time/date for use by User may be cancelled or preempted by Principal or District Administration and permission for use may be terminated without cause by notice from Principal or District Administration.
4. User is responsible for the conduct of its participants or guests.
5. There shall be no subletting or assignment of this agreement nor any profit making or commercial venture subject of the use.
6. User shall return the facilities or premises in the same condition as at the commencement of the use, or if User fails to do so, the User will be responsible for the cost of clean-up and be prohibited from further use of facilities.
7. The User agrees to save harmless the Boone County Board of Education, its employees and agents, for any liability, damage, loss or expense incurred respecting the utilization of the school facilities; and the User agrees to reimburse the Boone County Board of Education for any damages to or replacement of school property damaged, lost, stolen or vandalized while in User's name.
8. The User acknowledges that approval of this request does not signify District sponsorship, endorsement or approval of their organization or the activity.

SCHOOL FACILITIES

05.31 AP.21
(CONTINUED)

Use Agreement

IN WITNESS WHEREOF the Principal for and on behalf of the Board of Education and the User hereunto set their hands this 19th day of August, 20 26.

New Haven Elementary SCHOOL

BY: Mary Goble
PRINCIPAL

Sam Quinter
USER

333 Madison Ave
ADDRESS

Covington KY 4011
CITY STATE ZIP

859-431-2075
PHONE NUMBER

07/03/2025

Facility Use Agreement Application

This application must be completed and attached to the Facility Use Agreement along with all corresponding required documents. Incomplete applications or those submitted without all required documents will be returned without consideration.

Today's Date 6/9/2026

Requestor's Contact Information

Name: Laura Wright

Organization: Learning Grove

Does this organization have non - profit status? Yes No
If yes, please attach documentation.

Contact number: 859-468-4623 or 859-431-2075

Email address: lwright@learning-grove.org

School / Location Requested

New Haven Elementary

List all areas needed:

Multi purpose room, playground,

** ex. Auditorium, football field, practice field, parking lot, classrooms (list number needed) kitchen, cafeteria etc.

Date(s) of program / event : 26-27 School year - first day of school to last day of school.

Program/ event time: 3-6 pm

Actual time needed: 3-6 pm Include set up / tear down / clean up / restoration time

Expected number of attendees: 30 if program is full

Is this event part of a fundraiser? Yes No ** If yes, please attach a copy of the submitted fundraiser approval

How is this event/ program being advertised? Please attach any relevant flyers, media notices, social media postings, registration information etc.

07/03/2025

Before and After-school flyer

Do you have liability insurance? Yes No ** If yes, please attach a copy of your Certificate of Insurance.

Who is responsible for supervision of the attendees of this event / program?

Director - program supervisor and on-site staff

Purpose of the event / program:

Before and After-school program

Safety and Emergency Procedures:

We have Emergency/Disaster Preparedness plans for each program and follow all safety and emergency procedures required by KY licensed childcare.

Inclement Weather Plan :

Will stay indoors and use gym if available.

Site restoration plan:

** Include the plan for trash removal, cleaning of facilities, returning of equipment etc. For programs over multiple days, there should be a plan for nightly restoration.

Program will ensure space is free of trash on tables floors and items are put away at the end of programming.

For outdoor only events:

07/03/2025

Plan for restroom facilities. Will you be using school facilities? Providing portable restrooms?

We will be Using School facilities.

This section to be completed by school or district administration

Please initial each item.

MG Administration has reviewed the application in its entirety and has attached all required documents.

MG Administration has checked the Active Facility and Construction Projects document to ensure there is no conflict with scheduled work.

MG For athletic events, administration has coordinated with the Athletic Director to ensure there is no conflict with previously scheduled events.

After school program will yield the MPR space (not to include LG area) to set up events scheduled for after school. Ex: set up for Mother / Son, Father / Daughter events, Holiday shop, etc. on the school's master calendar. - MG 6/23/2026

Use Agreement

This agreement made by and between the Boone County Board of Education, Lisa Resing as Principal authorized so to act by direction of the Board of Education and Learning Grove hereinafter referred to as "User" of the school facilities hereinafter described.

WITNESSETH:

The Principal does hereby agree to permit User to utilize certain school facilities more particularly described as follows:

For before and After-School Care at Erpenbeck Elementary, Kelly Elementary, Longbranch Elementary, New Haven Elementary, and Steepchase Elementary
at the following times and dates: School year 2026-2027

subject to the following terms and conditions:

1. The school property identified above may be utilized by the User as a permittee at will on the condition that all terms and conditions as hereinafter set out are complied with and any other terms and conditions may result in immediate termination of the Use Agreement and/or liability of the User. The utilization of the premises by the User is a privilege extended to the User by the Board of Education and said use does not constitute a property right nor shall it be deemed a lease or renewable beyond the specified period without the written consent of the Principal.
2. The use of these school facilities shall be in compliance with all laws and regulations and the terms and conditions of Boone County Board of Education policies, including but not limited to BCBE Policy No. 05.3, 05.31, 05.32 and 10.3 which are incorporated by reference herein.
3. The reserved time/date for use by User may be cancelled or preempted by Principal or District Administration and permission for use may be terminated without cause by notice from Principal or District Administration.
4. User is responsible for the conduct of its participants or guests.
5. There shall be no subletting or assignment of this agreement nor any profit making or commercial venture subject of the use.
6. User shall return the facilities or premises in the same condition as at the commencement of the use, or if User fails to do so, the User will be responsible for the cost of clean-up and be prohibited from further use of facilities.
7. The User agrees to save harmless the Boone County Board of Education, its employees and agents, for any liability, damage, loss or expense incurred respecting the utilization of the school facilities; and the User agrees to reimburse the Boone County Board of Education for any damages to or replacement of school property damaged, lost, stolen or vandalized while in User's name.
8. The User acknowledges that approval of this request does not signify District sponsorship, endorsement or approval of their organization or the activity.

SCHOOL FACILITIES

05.31 AP.21
(CONTINUED)

Use Agreement

IN WITNESS WHEREOF the Principal for and on behalf of the Board of Education and the User hereunto set their hands this 23 day of June, 2026.

Steeplechase SCHOOL

BY: [Signature] PRINCIPAL

[Signature] USER

333 Madison Ave
ADDRESS

Covington KY 41011
CITY STATE ZIP

859-431-2075
PHONE NUMBER

07/03/2025

Facility Use Agreement Application

This application must be completed and attached to the Facility Use Agreement along with all corresponding required documents. Incomplete applications or those submitted without all required documents will be returned without consideration.

Today's Date 6/9/2026

Requestor's Contact Information

Name: Laura Wright

Organization: Learning Grove

Does this organization have non-profit status? Yes No

If yes, please attach documentation.

Contact number: 859-468-4623 or 859-431-2075

Email address: lwright@learning-grove.org

School / Location Requested:

SteepleChase Elementary

List all areas needed:

Cafeteria, gym, Playground

** ex. Auditorium, football field, practice field, parking lot, classrooms (list number needed) kitchen, cafeteria etc.

Date(s) of program / event: 26-27 School year - first day of school to last day of school.

Program/ event time: 3-6 pm

Actual time needed: 3-6 pm Include set up / tear down / clean up / restoration time

Expected number of attendees: 30 if program is full

Is this event part of a fundraiser? Yes No ** If yes, please attach a copy of the submitted fundraiser approval

How is this event/ program being advertised? Please attach any relevant flyers, media notices, social media postings, registration information etc.

07/03/2025

Before and After School flyer

Do you have liability insurance? Yes No ** If yes, please attach a copy of your Certificate of Insurance.

Who is responsible for supervision of the attendees of this event / program?
Director - program supervisor and on-site staff

Purpose of the event / program:
Before and After School Program

Safety and Emergency Procedures:
We have Emergency / Disaster Preparedness plans for each program and follow all safety and emergency procedures required by KY licensed Child Care

Inclement Weather Plan:
Will stay indoors and use gym if available.

Site restoration plan:
** Include the plan for trash removal, cleaning of facilities, returning of equipment etc.
For programs over multiple days, there should be a plan for nightly restoration.
Program will ensure space is free of trash on tables floors and items are put away at the end of programming.

For outdoor only events:

07/03/2025

Plan for restroom facilities. Will you be using school facilities? Providing portable restrooms?

We will be using School Facilities.

This section to be completed by school or district administration

Please initial each item.

LR Administration has reviewed the application in its entirety and has attached all required documents.

LR Administration has checked the Active Facility and Construction Projects document to ensure there is no conflict with scheduled work.

LR For athletic events, administration has coordinated with the Athletic Director to ensure there is no conflict with previously scheduled events.

KCB 6/23/24

Rental Application and Contract

CONDITIONS OF RENTAL

All rental of school facilities is subject to the following conditions:

1. An official application shall be made to the Superintendent or his designee.
2. Rentals will be made only to responsible and organized groups, and responsible officers of that group must sign the application and the contract.
3. Conditions of that contract shall include:
 - a. Acceptance of responsibility by officials of the renting organization for any damage or loss resulting from the rental; SST Initials
 - b. Agreement that renting organizations, and officers thereof, shall assume all liability for any personal injuries incurred during their use of the facilities and shall hold the Board harmless from any such claims against it; SST Initials
 - c. Agreement to observe all fire and safety regulations; SST Initials
 - d. Agreement that the use of any tobacco product, alternative nicotine product, or vapor product shall not occur on or in all property. The use of alcoholic beverages is prohibited in school buildings or on school grounds; SST Initials
 - e. Observance that no immoral or illegal activity shall be allowed on the premises; SST Initials
 - f. The presence of a school custodian at all times. The hourly wage of the custodian(s) must be included in the contract along with the social security and retirement payments required by law. If the custodian is employed beyond the normal 40-hour week that he works for the Board, overtime wages must be paid. SST Initials
 - g. The presence of a food-service employee when kitchen facilities are used. The hourly wage of the employee must be included in the contract along with social security and retirement payments required by law. SST Initials
 - h. Agreement that no kitchen equipment may be used outside the building; SST Initials
 - i. Agreement that no alterations to the buildings or grounds be made without prior approval; SST Initials
 - j. Agreement that the renting party shall not sublease or reassign any portion of the building or item of equipment covered by the rental contract; SST Initials
 - k. Agreement that school equipment shall not be a part of the rental contract unless specifically enumerated; SST Initials
 - l. Agreement to leave the facilities in as good a condition as before used. Groups using outdoor facilities free of charge shall do the cleaning themselves or bear the cost of necessary custodial services. SST Initials
 - m. Agreement that only the agreed upon, assigned areas / spaces of the property may be used. SST Initials

- n. Agreement that parking in designated areas will be enforced by the renter. There is no parking in grass areas or non-designated parking areas unless included as part of the original facility use agreement. SSJ Initials
- o. Agreement that there are to be no alterations to designated handicap parking spaces through the addition of or removal of signage SSJ Initials

REFERENCES:

KRS 158.149; KRS 162.055; KRS 438.050; KRS 438.305

OAG 81-295

P. L. 114-95, (Every Student Succeeds Act of 2015)

SCHOOL FACILITIES

05.31
(CONTINUED)

Rental Application and Contract

RELATED POLICIES:

03.1327; 03.2327; 05.3; 06.221; 09.4232; 10.3; 10.5

Adopted/Amended: 8/8/2019
Order #: VI.2A

SCHOOL FACILITIES

05.31 AP.21
(CONTINUED)

Fee Schedule

GYMNASIUM

Community Recreational Use	\$ 25.00 per hour
Other Uses	\$100.00 per hour
	3 hour minimum

CAFETERIA/KITCHEN FACILITIES

	\$100.00 per hour
	3 hour minimum

HIGH SCHOOL AUDITORIUM

	\$100.00 per hour
Gym with stage/Cafeteria with stage	3 hour minimum

The hourly rate plus fixed charges and overtime, when appropriate, will be charged for employees necessary to facilitate building rental.

Review/Revised:7/21/2011



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

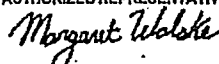
PRODUCER Hub Heartland 1600 W Lane Ave Suite 200 Columbus OH 43221-3979	CONTACT NAME: Margaret Wolske PHONE (A/C No. Ex): 614-453-4400 FAX (A/C No.): 614-453-9360 E-MAIL ADDRESS: HRT.COL.Certs@hubinternational.com
	INSURER(S) AFFORDING COVERAGE
License#: 1865212 LEARGRO-03	INSURER A: GuideOne Elite INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Learning Grove, Inc. 333 Madison Avenue Covington KY 41011	NAIC # 42803

COVERAGES **CERTIFICATE NUMBER:** 1037465833 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	010058091	1/1/2026	1/1/2027	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
						MED EXP (Any one person)	\$ 15,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 3,000,000
						PRODUCTS - COMP/OP AGG	\$ 3,000,000
							\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		010058093	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTIONS 2,500		010058103	1/1/2026	1/1/2027	EACH OCCURRENCE	\$ 3,000,000
						AGGREGATE	\$ 3,000,000
							\$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	010058102	1/1/2026	1/1/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	KY
						E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Boone County School District is Additional Insured per attached General Liability Blanket Additional Insured endorsement GCG 6510 09 24. Subject to signed written contract, policy terms, conditions, and exclusions.

CERTIFICATE HOLDER Boone County School District 8330 US Hwy 42 Florence KY 41042	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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