

Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

06/25/26

AGENDA ITEM (ACTION ITEM):

Consider/Approve awarding the Elevator Maintenance & Service contract (59-ELV-27) to TK Elevator as specified on the Elevator Maintenance & Service Bid Tabulation for the period of July 7, 2026 through June 30, 2027, with three mutually agreed upon annual renewals available.

APPLICABLE BOARD POLICY:

Fiscal Management 04.32 AP.1

HISTORY/BACKGROUND:

An advertisement to accept sealed proposals for Elevator Maintenance & Service was posted on the District website on June 6, 2026. Proposals were publicly opened on June 11, 2026 at 1:00 PM EST / 12:00 PM CST

FISCAL/BUDGETARY IMPACT:

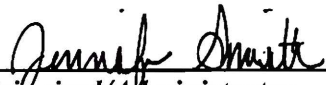
Inspection fees will see an overall decrease of 0.16% from the previous fiscal year. Unable to calculate maintenance and service fees due to the work being performed on an as needed basis.

RECOMMENDATION:

Approval to award the Elevator Maintenance & Service contract (59-ELV-27) to TK Elevator as specified on the Elevator Maintenance & Service Bid Tabulation for the period of July 7, 2026 through June 30, 2027, with three mutually agreed upon annual renewals available.

CONTACT PERSON:

Jennifer Weis-Smith



Principal/Administrator



District Administrator



Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.

**KENTON COUNTY SCHOOL DISTRICT
57-ELV-27 - ELEVATOR MAINTENANCE AND SERVICE
BID TABULATION**

	TK ELEVATOR	DC ELEVATOR	SCHINDLER	VERTICAL SYSTEMS ELEVATOR
Overall Cost <i>(60 Points Possible)</i>	60.00	59.06	51.14	28.38
Qualifications & Experience <i>(30 Points Possible)</i>	30.00	21.33	26.67	16.67
References	9.50	2.00		10.00
Total Points Awarded <i>100 Points Possible</i>	99.50	82.39	77.80	55.04

**Otis Elevator Company submitted a bid but was deemed non-compliant due to exceptions listed.*

= Best Evaluated Bidder

**KENTON COUNTY SCHOOL DISTRICT
ELEVATOR MAINTENANCE AND SERVICE
COST EVALUATION**

		TK ELEVATOR	DC ELEVATOR	SCHINDLER	VERTICAL SYSTEMS ELEVATOR
Preventative Maintenance - Quarterly Inspections					
Location	Equipment	Price Per Inspection	Price Per Inspection	Price Per Inspection	Price Per Inspection
Beechgrove Elementary	1 Elevator, 1 Handicap Lift	\$ 162.00	\$ 168.00	\$ 280.00	\$ 300.00
J.A. Caywood Elementary	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Dixie Heights High School	2 Elevators	\$ 162.00	\$ 168.00	\$ 280.00	\$ 300.00
Ft. Wright Elementary	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Kenton Elementary	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Piner Elementary	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
River Ridge Elementary	2 Elevators	\$ 162.00	\$ 168.00	\$ 280.00	\$ 300.00
Ryland Heights Elementary	2 Elevators	\$ 162.00	\$ 168.00	\$ 280.00	\$ 300.00
Scott High School	2 Elevators, 1 Handicap Lift	\$ 243.00	\$ 252.00	\$ 420.00	\$ 450.00
Simon Kenton High School	3 Elevators	\$ 243.00	\$ 252.00	\$ 420.00	\$ 450.00
Summit View Academy	2 Elevators	\$ 162.00	\$ 168.00	\$ 280.00	\$ 300.00
Taylor Mill Elementary	1 Elevator, 1 Handicap Lift	\$ 162.00	\$ 168.00	\$ 280.00	\$ 300.00
Turkey Foot Middle	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Woodland Middle	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Support Operations Center	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Central Office	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Total per inspection		\$ 2,106.00	\$ 2,184.00	\$ 3,640.00	\$ 3,900.00
Total for 2 Inspections		\$ 4,212.00	\$ 4,368.00	\$ 7,280.00	\$ 7,800.00

Preventative Maintenance - Semi-Annual Inspections					
Location	Equipment	Price Per Inspection	Price Per Inspection	Price Per Inspection	Price Per Inspection
Beechgrove Elementary	1 Elevator, 1 Handicap Lift	\$ 162.00	\$ 168.00	\$ 280.00	\$ 300.00
J.A. Caywood Elementary	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Dixie Heights High School	2 Elevators	\$ 162.00	\$ 168.00	\$ 280.00	\$ 300.00
Ft. Wright Elementary	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Kenton Elementary	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Piner Elementary	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
River Ridge Elementary	2 Elevators	\$ 162.00	\$ 168.00	\$ 280.00	\$ 300.00
Ryland Heights Elementary	2 Elevators	\$ 162.00	\$ 168.00	\$ 280.00	\$ 300.00
Scott High School	2 Elevators, 1 Handicap Lift	\$ 243.00	\$ 252.00	\$ 420.00	\$ 450.00
Simon Kenton High School	3 Elevators	\$ 243.00	\$ 252.00	\$ 420.00	\$ 450.00
Summit View Academy	2 Elevators	\$ 162.00	\$ 168.00	\$ 280.00	\$ 300.00
Taylor Mill Elementary	1 Elevator, 1 Handicap Lift	\$ 162.00	\$ 168.00	\$ 280.00	\$ 300.00
Turkey Foot Middle	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Woodland Middle	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Support Operations Center	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Central Office	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 150.00
Total (1 Inspection)		\$ 2,106.00	\$ 2,184.00	\$ 3,640.00	\$ 3,900.00

Preventative Maintenance - Annual Inspections					
Location	Equipment	Price Per Inspection	Price Per Inspection	Price Per Inspection	Price Per Inspection
Beechgrove Elementary	1 Elevator, 1 Handicap Lift	\$ 162.00	\$ 168.00	\$ 280.00	\$ 756.00
J.A. Caywood Elementary	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 378.00
Dixie Heights High School	2 Elevators	\$ 162.00	\$ 168.00	\$ 280.00	\$ 756.00
Ft. Wright Elementary	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 378.00
Kenton Elementary	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 378.00
Piner Elementary	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 378.00
River Ridge Elementary	2 Elevators	\$ 162.00	\$ 168.00	\$ 280.00	\$ 756.00
Ryland Heights Elementary	2 Elevators	\$ 162.00	\$ 168.00	\$ 280.00	\$ 756.00
Scott High School	2 Elevators, 1 Handicap Lift	\$ 243.00	\$ 252.00	\$ 420.00	\$ 1,134.00
Simon Kenton High School	3 Elevators	\$ 243.00	\$ 252.00	\$ 420.00	\$ 1,134.00
Summit View Academy	2 Elevators	\$ 162.00	\$ 168.00	\$ 280.00	\$ 756.00
Taylor Mill Elementary	1 Elevator, 1 Handicap Lift	\$ 162.00	\$ 168.00	\$ 280.00	\$ 756.00
Turkey Foot Middle	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 378.00
Woodland Middle	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 378.00
Support Operations Center	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 278.00
Central Office	1 Elevator	\$ 81.00	\$ 84.00	\$ 140.00	\$ 1,357.64
Total (1 Inspection)		\$ 2,106.00	\$ 2,184.00	\$ 3,640.00	\$ 10,707.64
Annual Total for Preventative Maintenance		\$ 8,424.00	\$ 8,736.00	\$ 14,560.00	\$ 22,407.64

Labor Rates					
Standard Hourly Rate					
Licensed Elevator Mechanic	\$ 290.88	\$ 315.00	\$ 200.00	\$ 187.74	
Apprentice Helper	\$ 232.71	\$ 235.00	\$ 160.00	\$ 151.67	
<i>Assume 15 hours for both classifications</i>	\$ 7,853.85	\$ 8,250.00	\$ 5,400.00	\$ 5,091.15	
Standard Overtime Rate					
Licensed Elevator Mechanic	\$ 494.50	\$ 472.50	\$ 340.00	\$ 319.16	
Apprentice Helper	\$ 395.60	\$ 352.50	\$ 272.00	\$ 257.84	
<i>Assume 4 hours for both classifications</i>	\$ 3,560.40	\$ 3,300.00	\$ 2,448.00	\$ 2,308.00	
Material and Parts Pricing					
Material/Parts Markup %	15%	10%	50%	100%	
<i>Assume \$2,000 for the contractor's invoice cost</i>	\$ 2,300.00	\$ 2,200.00	\$ 3,000.00	\$ 4,000.00	

TOTAL EVALUATION COST \$ 22,138.25 \$ 22,486.00 \$ 25,408.00 \$ 33,806.79

Points Awarded	60.00	59.06	51.14	28.38
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**KENTON COUNTY SCHOOL DISTRICT
ELEVATOR MAINTENANCE AND SERVICE
EVALUATION & REFERENCES**

EXPERIENCE & QUALIFICATIONS (10 Points Possible)				
	TK ELEVATOR	DC ELEVATOR	SCHINDLER	VERTICAL SYSTEMS ELEVATOR
Evaluator 1	10.00	10.00	10.00	6.00
Evaluator 2	10.00	8.00	8.00	4.00
Evaluator 3	10.00	10.00	10.00	4.00
Average Score	10.00	9.33	9.33	4.67
QUALITY OF SERVICE (20 Points Possible)				
	TK ELEVATOR	DC ELEVATOR	SCHINDLER	VERTICAL SYSTEMS ELEVATOR
Evaluator 1	20.00	20.00	20.00	20.00
Evaluator 2	20.00	4.00	12.00	4.00
Evaluator 3	20.00	12.00	20.00	12.00
Average Score	20.00	12.00	17.33	12.00
References (10 Points Possible)				
	TK ELEVATOR	DC ELEVATOR	SCHINDLER	VERTICAL SYSTEMS ELEVATOR
Reference 1	9.00	2.00		10.00
Reference 2	10.00			10.00
Reference 3				
Total Points	9.50	2.00		10.00

*The Board reserves the right to provide the sole references score for DC Elevator since they have been a vendor for the District within the past five years

**Schindler references were contacted but did not respond