

Woodland Elementary School

August SBDM Agenda

August 14, 2025 4:00 pm

Members Present: Brandon Thompson, Eric Bristol, Deidra Winburn, Moriah Hourigan, and Andrea Green. *Recording Secretary:* Beth Burks.

1. Opening Business

- a. Agenda Approval - A motion was made to approve the August agenda by *Eric Bristol* and seconded by *Andrea Green*. The council members agreed unanimously with the motion to approve the August agenda.
 - i. Link to [July Minutes](#)
 1. A motion was made by *Andrea Green* to approve the July Regular Meeting Minutes and seconded by *Deidra Winburn*. The council members agreed unanimously with the motion to approve the July Regular Meeting Minutes.
 - ii. Good News Report
The school year is off to a great start! Enrollment is currently 533 students. Staff and students are working on putting procedures and routine into place.
- b. Public Comment
- c. [SBDM Bylaws](#)
- d. [Meeting Norms](#)

2. School Improvement Planning

- a. Monthly Review
 - i. **July** - Open Enrollment takes place on July 24 & 25th. Class rosters should be ready on the 28th. Professional Development for staff at Woodland will take place from July 29th-August 1st.. Bulldog Fest occurs on July 22nd from 5-7pm. Trojan Fest occurs on July 23rd from 5-7 pm. Emerging Eagles Day will be held on July 24th from 8-2 to welcome any new Eagles into the building, currently we have 28 students signed up.
 - ii. **August** - Staff PLD & Open House will take place on August 4th. Open House is scheduled from 5:30-7. Opening Day for staff is August 5th. 1st day for students for the 25-26 school year is on August 7th. This will also be an early release day. iReady diagnostic testing will take place starting on August 12th and will conclude by August 29th. The school will have an assembly on the 22nd to help highlight our school and all the great things happening at Woodland. Our 1st PBIS Club Day is scheduled for the 29th.
 - iii. **September** - Dot Day scheduled for September 25th an assembly and lessons will take place.

3. Budget Report

a. [July Balance Report](#)

- i. A motion was made by *Eric Bristol* to approve the July Balance Report and seconded by *Andrea Green*. The council members agreed unanimously with the motion to approve the July Balance Report.

b. [ESS budget](#) (funds not released at this time)

- i. Brandon Thompson stated that we have four applicants for the ESS daytime waiver position. Woodland is hoping to conduct interviews next week.
- ii. A motion was made by *Andrea Green* to approve the ESS Budget and seconded by *Deidra Winburn*. The council members agreed unanimously with the motion to approve the ESS Budget.

c. [Title I Budget](#) (tentative, no funds released at this time)

4. Committee Reports

Discuss possible committees for 25-26 school year that will be impactful

Current [Committee policy](#)

Proposed [Committee Policy](#)

- PBIS, Math, Reading, MTSS, Culture and Climate
- A motion was made by *Eric Bristol* to approve the New Woodland Committee Policy and seconded by *Andrea Green*. The council members agreed unanimously with the motion to approve the New Woodland Committee Policy.

a. [Accident Report](#)

b. PBIS Meeting Minutes (none reported)

5. Student Achievement Report/Data

- a. We are currently taking our iReady diagnostic and will have results to share at next month's meetings.
- b. Brandon Thompson shared he will look into when KSA data can be shared.

6. Bylaw Review/Readings/Adoption

- a. Review Wellness Policy from 2018. Make adjustments where the council deems necessary.

[Wellness Policy](#)

7. Old Business

8. New Business

- a. Set Meeting Dates/Time for the 25-26 school year
- b. Members were given copies of the 3 documents listed below. Signed documents will be kept on file at Woodland Elementary.
 - i. Special Meeting Written Notice
 - ii. SBDM Member Requirements
 - iii. Open Records Open Meetings Guide

9. Upcoming deadlines

a. SBDM Council Member Training

i. 25-26 SBDM Training Options (1).pdf

10. Adjournment - A motion was made by *Eric Bristol* to adjourn the meeting and seconded by *Andrea Green*. The meeting was adjourned at 4:54 p.m.