



ROBERT EHMET HAYES & ASSOCIATES, PLLC
465 Centre View Boulevard, Building 18, Crestview Hills, Kentucky 41017
859-331-3121

June 10, 2026

VIA EMAIL

To: Mr. Matt Atkins, Acting Superintendent
Newport Independent Schools

RE: Newport Independent Schools
Newport High School – CTE Renovations
DPO #6 – Graybar
BG #23-501 / REH #149-523

Enclosures: 1. Copy of Change Order No. 1.

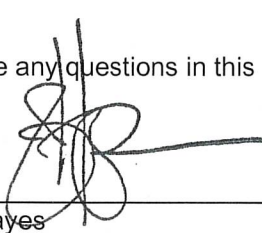
Please note KDE's Supplemental Form attached (requires additional signatures).

Action

Required:

1. Obtain Board approval.
2. Execute the Change Order and the Supplemental Form, as appropriate.
3. Retain a fully executed copy for your file
4. Return an executed copy, along with the executed Supplemental Form, to this office and we will upload to KDE's FACPAC website on your behalf.

If you have any questions in this regard, please call



Joseph Hayes

JAH:jhf



AIA

Document G701[®] – 2017

Change Order

PROJECT: *(Name and address)*
Newport High School - Renovations
900 East 6yh Street
Newport, KY 41071
#149-523 / BG #23-602

CONTRACT INFORMATION:
Contract For: Total Project
Date: February 11, 2025

CHANGE ORDER INFORMATION:
Change Order Number: 001
Date: May 08, 2026

OWNER: *(Name and address)*
Newport Independent Board of Education
30 West 8th Street
Newport, KY 41071

ARCHITECT: *(Name and address)*
Robert Ehmet Hayes & Associates, PLLC
465 Centre View Boulevard
Crestview Hills, KY 41017

CONTRACTOR: *(Name and address)*
Graybar
1022 W. 8th Street
Cincinnati, Ohio 45203

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

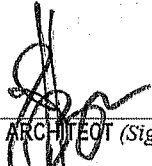

COR #1 - The original DPO was for \$72,586.00. The \$4,077.83 difference was inadvertently paid by the Electrician - Deduct (\$4,077.83).

The original Contract Sum was	\$	72,586.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	72,586.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	4,077.83
The new Contract Sum including this Change Order will be	\$	68,508.17

The Contract Time will be unchanged by () days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

		_____
ARCHITECT <i>(Signature)</i>	CONTRACTOR <i>(Signature)</i>	OWNER <i>(Signature)</i>
BY: Joseph Hayes	Justin Bass-Manager, Electrical Business	BY: Matt Atkins, Superintendent
<i>(Printed name, title, and license number if required)</i>	<i>(Printed name and title)</i>	<i>(Printed name and title)</i>
5/8/26	6/9/26	_____
Date	Date	Date

FACPAC PO Change Order Supplemental Information Form (Ref# 64903)

Form Status: Saved

Tier 3 Project: Newport High School CTE Renovations

BG Number: 23-501

District: Newport Independent (HB678) (452)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: Ashley Builders, 0001, Total Project

Type: General Contractor

Proposed

Purchase Order Number: 6

Vendor Name: Graybar

Change Order Number	1
Time Extension Required	No
Date Of Change Order	4/30/2026
Change Order Amount To Date	Decrease

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$257,304.00
Net Approved COs	\$-8,738.85
Remaining After Approved COs	\$266,042.85
Net All COs	\$19,507.59
Remaining After All COs	\$237,796.41

This Requested Change Order Amount (\$4,077.83)

+/-

Change In A/E Fee This Change Order

+/-

Change In CM Fee This Change Order

+/-

Remaining Construction Contingency \$233,718.58

Balance

Contract Change Requested By Architect/Engineer

Contract Change Reason Code Found Condition

Change Order Description And Justification

COR #1 - The original DPO was for \$72,586.00. The \$4,077.83 difference was inadvertently paid by the Electrician - Deduct - \$(4,077.83).

Cost Benefit To Owner

COR #1 - A portion of the DPO was paid by the Electrician in error so the Vendor has considered this DPO as paid in full.

Contract unit prices have been utilized No to support the cost associated with this change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor		0.00%
Materials	(\$4,077.83)	100.00%
Profit and Overhead		0.00%
Bond Insurance		0.00%
Cost Breakdown Total:	\$-4,077.83	
Cost for this Change Order supported by an alternate bid or competitive price quote	No	
Explain Why		

**Change Order Supplemental Information Form Signature
Page (Online Form Ref# 64903)**



Architect

5/8/20

Date

N/A

Construction Manager

Date

Finance Officer

Date

Local Board of Education Designee

Date