

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action/Consent Item:

16 KAR 2:020. Request to Waive Issuance Requirements for Provisional Occupation-Based Career and Technical Education Certificate for Kimberly Pharris

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the Office of Career and Technical Education's (OCTE) request to issue Kimberly Pharris' one-year provisional occupation-based career and technical education certificate.

Rationale:

The EPSB's Waiver Committee found exceptional circumstances to justify approval of this waiver request and, accordingly, recommends that this waiver be approved by the EPSB.

Action Question:

Should the Education Professional Standards Board (EPSB) approve the OCTE's request to issue Kimberly Pharris' one-year provisional occupation-based career and technical education certificate?

Applicable Statute or Regulation:

KRS 161.020, KRS 161.028, 16 KAR 2:020

History/Background:

Existing Policy: 16 KAR 2:020 establishes the qualifications for certification of teachers of occupation-based career and technical education and sets in, Section 2, the requirements for issuance of the one-year provisional certificate. Specifically, Section 2(2)(b) requires candidates to have "four (4) years" of experience, including "two (2) years of the occupational experience...within the last five (5) years."

Summary: OCTE has submitted this waiver on behalf of Kimberly Pharris, a health science teacher. OCTE states that the candidate has the required four (4) years of experience and also has the required one (1) year of long-term care experience. Her recent experience has been in teaching health science courses at postsecondary institutions. OCTE is requesting that the EPSB waive the recency requirement for Ms. Pharris and issue the one-year provisional certificate.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

At a Special Meeting on June 16, 2026, the EPSB's Waiver Committee met and reviewed the waiver request submitted by the OCTE and found exceptional circumstances to justify the

waiver. Therefore, the Waiver Committee recommended that this waiver be placed on the Consent Agenda for approval by the EPSB at its next meeting.

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