

JOB DESCRIPTION FOR: Student Specialist/Interventionist

REPORTS TO: Principal

QUALIFICATIONS: As established by the Board of Education

GENERAL RESPONSIBILITIES:

To help students learn behaviors needed to allow for successful instruction; to provide alternative instructional support for student learning; to provide assistance to the principal in the supervision of students, and to provide general support to office personnel.

DUTIES:

1. Provide intervention strategies to help students experiencing difficulties within the school environment.
2. Be available for crisis intervention/alternative instructional support as needed.
3. Help parents, teachers and students develop strategies for dealing with problems of student behavior and motivation, with instruction of behavior replacement.
4. Implement the use of the Functional Behavior Assessment.
5. Participate in parent-teacher conferences as appropriate.
6. Serve as a resource for the Admissions and Release Committee and 504 Program; provide information to enhance the understanding of the child's needs, and support services when appropriate.
7. Collaborate with other district and school resource people to maximize existing services to children and families.
8. Collaborate with community agencies and organizations in order to provide support services to students.
9. Keep and maintain accurate records of referrals received and services provided, and respect confidentiality of same.
10. Provide supervision to students before, during, and after school hours.
11. Provide support as requested to office personnel.

JOB DESCRIPTION FOR: Student Specialist/Interventionist (continued)

- 12. Provides emergency first-aid to students.
- 13. Assist office personnel with the coordination and supervision of transportation services.
- 14. Perform any other duties that may be assigned by the principal.

APPROVED BY: ELIZABETHTOWN BOARD OF EDUCATION

April 16, 2012

ELIZABETHTOWN INDEPENDENT SCHOOLS

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