

**THOMAS STOKES, DIRECTOR**  
TRACY PARSLEY, MAINTENANCE SUPERVISOR  
BOBBIE CASTLEMAN, CUSTODIAL SUPERVISOR  
GEORGE BROCK, ENERGY MANAGER

**DEPARTMENT OF FACILITIES**

MEMORANDUM

TO: Dr. Jesse Bacon, Superintendent

FROM: Thomas Stokes, Director of Facilities *TAS*

DATE: June 10, 2026

SUBJECT: BG 23-051 - BG-4 and Substantial Completion

BG-4's and Substantial Completion Certificates for three bid packages associated with the Bernheim Middle School project are attached for Board Review and Signature.

**I recommend approval of this request.**

Attached paperwork is listed below with *action items* noted for each:

- BG 23-051 - Bernheim - BP1 - Calhoun - BG-4 - *for Board Signature*
- BG 23-051 - Bernheim - BP1 - Calhoun - Substantial Completion - *for Board Signature*
- BG 23-051 - Bernheim - BP2 - Trane - BG-4 - *for Board Signature*
- BG 23-051 - Bernheim - BP2 - Trane - Substantial Completion - *for Board Signature*
- BG 23-051 - Bernheim - BP3 - Business Cabling - BG-4 - *for Board Signature*
- BG 23-051 - Bernheim - BP3 - Business Cabling - Substantial Completion - *for Board Signature*

**OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE**

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**



# AIA® Document G704® – 2017

## Certificate of Substantial Completion

<b>PROJECT:</b> <i>(name and address)</i> Bernheim Middle School Renovation  700 Audubon Drive, Shepherdsville, KY 40165	<b>CONTRACT INFORMATION:</b> Contract For: Bid Package No. 1 - General Construction Date: 06-19-2023	<b>CERTIFICATE INFORMATION:</b> Certificate Number: BP1 - 001  Date: 06-15-2026
<b>OWNER:</b> <i>(name and address)</i> Bullitt County Public Schools Board of Education 1040 Hwy 44 East Shepherdsville, KY 40165	<b>ARCHITECT:</b> <i>(name and address)</i> Studio Kremer Architecture, Inc.  1231 South Shelby Street Louisville, KY 40203	<b>CONTRACTOR:</b> <i>(name and address)</i> Calhoun Construction Services, Inc.  7707 National Turnpike Louisville, KY 40218

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. *(Identify the Work, or portion thereof, that is substantially complete.)*

  
\_\_\_\_\_  
**ARCHITECT** *(Signature)*

BY: Catherine Noble Ward, AIA | Partner  
*(Printed name, title, and license number if required)*

12-01-2024  
\_\_\_\_\_  
*Date Of Substantial Completion*

### WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below: *(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

### WORK TO BE COMPLETED OR CORRECTED

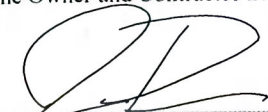
A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows: *(Identify the list of Work to be completed or corrected.)*

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within ( ) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows: *(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)*

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

  
\_\_\_\_\_  
**CONTRACTOR** *(Signature)*

BY: Joel Pittard, Project Manager  
*(Printed name and title)*

6/10/2026  
\_\_\_\_\_  
*Date*

**JUN 15 2026**

\_\_\_\_\_  
**OWNER** *(Signature)*

BY: Dr. Jesse Bacon, Superintendent  
*(Printed name and title)*

\_\_\_\_\_  
*Date*



# FACPAC BG4 Form (Ref# 32102)

Form Status: Saved

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## Tier 1 Project: Bernheim Middle School -Renovation

BG Number: 23-051

District: Bullitt County (HB678) (071)

Status: Active

Phase: Project Initiation ([View Checklist](#))

## Contract: Calhoun Construction Services, Inc., 0001, General Construction

Type: General Contractor

Proposed

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## Project Construction Cost

Original Contract Amount	\$20,787,544.59
Net Total of Change Orders to Contract (\$277,235.26)	
Original Purchase Order Total	\$4,051,801.62
Net Total of Change Orders to Purchase(\$138,376.11)	
Orders	
Total Cost of Construction	\$24,423,734.84

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## Verification of Required Approvals by Other Regulatory Agencies

### Office of Housing, Buildings, and Construction

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Certificate Of Occupancy Date	11/8/2024
Plumbing Certificate Date	10/25/2024
Electrical Certificate Date	11/7/2024
Fire Alarm Certificate Date	11/5/2024
Sprinkler Certificate Date	3/13/2024
Boiler Certificate Date	
Range Hood Suppression Date	
Verification of Approval - Other	
Verification of Approval - Other Date	

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### Natural Resources and Environmental Protection Cabinet

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Sewage Disposal Certificate Date	
Natural Resources & Environmental Protection Cabinet - Other	
Natural Resources & Environmental Protection Cabinet - Other Date	

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### Close Out

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Punch List Completed Date	2/6/2026
Record Drawings Completed Date	1/6/2026
Warranty & Guarantees Information Provided Date	12/18/2024
Owner Training on Systems Date	2/5/2025

Verification of Payment of Debts and Claims to Date	12/10/2025
Close Out - Other	
Close Out - Other Date	
BG4 Date	6/9/2026
BG4 Board Order Date	6/15/2026

# BG4 Signature Page (Online Form Ref# 32102)

The work performed under this contract has been reviewed and found to be substantially complete, according to the plans and specifications approved by the Kentucky Department of Education.



Architect


6-11-2026

Date

Engineer

Date

Calhoun Construction Services



Contractor / Construction Manager

6/10/2026

Date

Local Board of Education Designee

JUN 15 2026

Date

