



JOB TITLE	Athletic Assistant Coach
REPORTS TO	Supervising Coach and/or Building Principal
SALARY SCHEDULE/GRADE	Extra-Service
CONTRACTED DAYS AND/OR HOURS	Extra-Service
JOB CLASS CODE	5110/7346
POSITION CLASSIFICATION	Certified/Classified
DATE APPROVED	

QUALIFICATIONS

As established by the Kentucky High School Athletic Association and Kentucky Department of Education.

POSITION SUMMARY

To help students learn subject matter and skills that will contribute to their development as mature, responsible men and women.

PERFORMANCE RESPONSIBILITIES

Assist the coaches in daily and long range athletic activities;

Assist the coaches in planning the program;

Conduct learning experiences and demonstrate specific skills and tactics, under the direction of a coach, with small groups of athletes;

Assist the coaches in guiding participants towards a harmonious team spirit;

Alert the head coach to special needs of individual athletes;

Assist with supervision of athletes during periods of team travel;

Recommend to the head coach the purchase of equipment, supplies, and uniforms as appropriate for the health, safety, and welfare of student athletes;

Assist the head coach in the development/implementation of Board an approved fundraising program;

Attends practices and contests;

Perform other duties as assigned by the principal, athletic director, or head coach.

KNOWLEDGE AND ABILITIES

Record keeping.

Operation of computer and other technology.

Verbal and written communication skills.

Laws, rules and statutory regulations related to assigned activities.

Policies and objectives of assigned program and activities.

Prioritize and schedule work.

Determine appropriate action within clearly defined guidelines.
Meet schedules and timelines.

PHYSICAL DEMANDS				
	SELDOM/RARE	OCCASIONAL (UP TO 1/3 OF WORK DAY)	FREQUENT (1/3 TO 2/3 OF WORK DAY)	FREQUENT (2/3 OF WORK DAY)
Standing/Walking				X
Sitting		X		
Handle/Finger/Feel				X
Reach/Push/Pull				X
Bend/Stoop/Crouch				X
Kneel/Crawl				X
Climb/Balance				X
Lift/Carry (check weight and frequency)				
Up to 10 lbs.				X
Up to 20 lbs.				X
Up to 50 lbs.		X		
Up to 100 lbs.		X		
Over 100 lbs.	X			