

# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Waiver:**

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Bath County Schools

### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve Bath County's request to allow for a third issuance of an emergency certificate?

### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 2:120

### **History/Background:**

***Existing Policy:*** 16 KAR 2:120 Section 2(3)(b) provides that "The emergency certificate shall be limited to two (2) issuances. A candidate may qualify for an additional issuance if: 1. The emergency certificate was issued after February 15 of a school year; or 2. The emergency certificate was issued for less than fifty (50) percent of the person's class schedule."

***Summary:*** Bath County Schools has been unsuccessful in finding qualified teachers for its drop-out prevention/alternative programs. The applicants have either been unacceptable or unqualified. This candidate has a bachelor's degree in sociology and retired from the Kentucky Department of Corrections with twenty (20) years of service. According to the district, the candidate initially served as a substitute teacher but "the district realized the obvious potential" and, in 2024, asked her to consider applying for this position. The district is requesting that the EPSB waive the number of years an emergency certificate can be offered and issue a third emergency certificate for this candidate.

**Budget Impact:** There is no budgetary impact.

### **Contact Person:**

Sharon Salsman, Assistant Director  
Office of Educator Licensure and Effectiveness  
Division of Educator Preparation and Certification  
(502) 564-4606  
Email: [sharon.salsman@education.ky.gov](mailto:sharon.salsman@education.ky.gov)