



**THOMAS STOKES, DIRECTOR**  
TRACY PARSLEY, MAINTENANCE SUPERVISOR  
BOBBIE CASTLEMAN, CUSTODIAL SUPERVISOR  
GEORGE BROCK, ENERGY MANAGER

**DEPARTMENT OF FACILITIES**

MEMORANDUM

TO: Dr. Jesse Bacon, Superintendent

FROM: Thomas Stokes, Director of Facilities

DATE: June 9, 2026

SUBJECT: BG 23-051 DPO 09 - Mills Supply Reconciliation - \$0.27 Credit

DPO Reconciliation Credit for unbilled materials including the following:

- o DPO 09 – 24901707 – Mills Supply - \$0.27

**I recommend approval of this request.**

Attached paperwork is listed below with *action items* noted for each:

FACPAC and AIA G701 Form for each DPO. – *Both forms will require board signature.*

**OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE**

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**

# FACPAC PO Change Order Supplemental Information Form (Ref# 64946)

Form Status: Saved

Tier 1 Project: Bernheim Middle School -Renovation

BG Number: 23-051

District: Bullitt County (HB678) (071)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: Calhoun Construction Services, Inc., 0001, General Construction

Type: General Contractor

Proposed

Purchase Order Number: 09

Vendor Name: Mills Supply

Change Order Number	Reconciliation
Time Extension Required	No
Date Of Change Order	5/18/2026
Change Order Amount To Date	Decrease

## Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$1,261,761.60
Net Approved COs	\$-397,819.11
Remaining After Approved COs	\$1,659,580.71
Net All COs	\$-416,628.32
Remaining After All COs	\$1,678,389.92

This Requested Change Order Amount (\$0.27)

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$1,678,389.92

Balance

Contract Change Requested By DPO Reconciliation

Contract Change Reason Code DPO Reconciliation

Change Order Description And Justification

DPO Reconciliation

Cost Benefit To Owner

Contract unit prices have been utilized No  
to support the cost associated with this

change order.

## Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

---

<b>Detail Item</b>	<b>Amount</b>	<b>Percent of Total</b>
Labor		0.00%
Materials	(\$0.27)	100.00%
Profit and Overhead		0.00%
Bond Insurance		0.00%

**Cost Breakdown Total:** \$-0.27

Cost for this Change Order supported No  
by an alternate bid or competitive price  
quote

Explain Why

# Change Order Supplemental Information Form Signature Page (Online Form Ref# 64946)

*Catherine N. Ward*

Architect

5-14-2026

Date

N/A

Construction Manager

Date

Finance Officer

Date

Local Board of Education Designee

Date

# FACPAC Purchase Order Form (Ref# 52290)

Form Status: Saved

Tier 1 Project: Bernheim Middle School -Renovation

BG Number: 23-051

District: Bullitt County (HB678)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: Calhoun Construction Services, Inc., 0001, General Construction

Type: General Contractor

Proposed

District PO Number 09  
Ky Sales Tax Exempt Number B-584  
Date of Order 8/9/2023  
Specification Section 03 30 00  
Material Description / Category Rebar  
Requested By Calhoun Construction Services  
Vendor Name Mills Supply  
Vendor Address  
1100 S. 9th Street  
Louisville, KY 40203  
Vendor Phone 502-561-0700  
Vendor Email brian@millssupply.net  
Bill To Bullitt County Public Schools Board of Education  
Bill To Address  
1040 Hwy 44 East  
Shepherdsville, KY 40165  
Ship To Bernheim Middle School Project  
Ship To Address  
To be coordinated with Calhoun Construction  
Attention Of Sarah Vanderside - Project manager

## Contacts

The following project contacts must be notified 48 hours in advance of delivery to jobsite.

Contact Name	Contact Phone
Sarah Vanderside	

## Materials

Furnish the necessary materials to complete the following bid package(s) / specification section(s) in its entirety. All materials shall be in accordance with the requirements of the Contract.

<b>Item Description</b>	<b>Item Number</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
Rebar (Concrete)	1	1	\$13,840.00	\$13,840.00
			Purchase Order Total:	\$13,840.00

## **Authorization**

---

Owner Authorization Date

Vendor Authorization Date

8/9/2023

## Purchase Order Signature Page (Online Form Ref# 52290)

*Brian Ackerman*

Vendor

8/9/23

Date

Owner



Date

8/23/23

### Terms and Conditions

1. Drawings, catalogs, cut sheets, or samples shall be submitted for approval.
2. All invoices shall be sent to the contractor/subcontractor designated on the purchase order for approval. No invoices shall be sent directly to the Board of Education (Owner) for payment.
3. All invoices shall reference the purchase order number.
4. No change in, modification of, or revision of this order shall be valid unless in writing and signed by the Owner.
5. Vendor agrees to observe and comply with all applicable federal, state and local laws, rules, ordinances and regulations in performance of this order.
6. Vendor shall not assign this order or any right hereunder without first having obtained the written consent of the Owner.
7. Deliveries are to be made in accordance with the Owner's schedule, as directed by the General Contractor (GC), Construction Manager (CM) or Qualified Provider (QP).
8. The Owner may cancel this purchase order in whole or in part in the event that the vendor fails or refuses to deliver any of the items purchased, within the time provided, or otherwise violates any of the conditions of this purchase order, or if it becomes evident that the vendor is not providing materials in accordance with the specifications or with such diligence as to permit delivery on or before the delivery date.
9. The vendor agrees to deliver the items to the supplier hereunder free and clear of all liens, encumbrances and claims.
10. If any of the goods covered under this purchase order are found to be defective in material or workmanship, or otherwise not in conformity with the requirements of this order, the Owner, in addition to the other rights which it may have under warranty or otherwise, shall have the right to reject the same or require that such articles or materials be corrected or replaced promptly with satisfactory materials or workmanship.
11. By acknowledging receipt of this order, by performing the designated work or any portion thereof, or by shipping the designated goods, the vendor agrees to the terms and conditions outlined.
12. This purchase order shall be governed in all respects by the laws of the Commonwealth of Kentucky.

13. In the event the quantities of materials supplied via this purchase order are insufficient to complete the work, the GC, CM or QP shall, at no expense to the Owner, provide such materials as necessary to complete the work.
14. In the event that at the completion of the work the vendor has not submitted invoices totaling the value of this purchase order, this purchase order shall be considered complete and closed.



**Bill To**

BULLITT COUNTY BOARD OF ED  
1040 HIGHWAY 44 EAST  
SHEPHERDSVILLE, KY 40165  
Phone: 502-869-8000

**PHONE**  
(502) 869-8000  
**FAX**  
(502) 869-8019

**HOURS**  
Monday - Friday  
8:00 a.m. - 4:30 p.m.  
[www.bullittschools.org](http://www.bullittschools.org)

**Purchase Order**

Fiscal Year 2024

Page: 1 of 1

**THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKAGES AND SHIPPING PAPERS.**

Purchase Order #

**24901707**

Delivery must be made within doors of specified destination.

**Vendor**

MILLS SUPPLY CO.  
P.O. BOX 19015  
LOUISVILLE, KY 40259-0015

**Ship To**

BERNHEIM MIDDLE SCHOOL  
700 AUDUBON DRIVE  
SHEPHERDSVILLE, KY 40165

VENDOR PHONE NUMBER	VENDOR FAX NUMBER	REQUISITION NUMBER	DELIVERY REFERENCE	
		2828	DANNY CLEMENS	
DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS	DEPARTMENT/LOCATION
08/17/2023	4227			920 MAINTENANCE DEPARTMENT
NOTES				

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

1. Backorders will not be processed for payment.
2. Conflicts in billing shall be directed to the location contact person and not the Office of Finance.

BMS RENOVATION  
BG1 #23-051

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	REBAR FOR BMS RENOVATION	1.0	EACH	\$13,840.00	\$13,840.00
GL SUMMARY					
0003610 - 0450 - 8121		\$13,840.00			

Receivership: x \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Amount: \$ \_\_\_\_\_  
 Partial Payment (PO remains open) \_\_\_\_  
 Final Payment (Liquidate PO) \_\_\_\_

Total Ext. Price	\$13,840.00
Total Sales Tax	\$0.00
Total Freight	\$0.00
Total Discount	\$0.00
Total Credit	\$0.00
<b>Purchase Order Total</b>	<b>\$13,840.00</b>

Receiving Copy



# AIA® Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Bernheim Middle School Renovation  
700 Audubon Drive, Shepherdsville, KY  
40165

**CONTRACT INFORMATION:**  
Contract For:  
Date: 06-19-2023

**CHANGE ORDER INFORMATION:**  
Change Order Number: 001  
Date: 05-18-2026

**OWNER:** *(Name and address)*  
Bullitt County Public Schools Board of  
Education  
1040 Hwy 44 East  
Shepherdsville, KY 40165

**ARCHITECT:** *(Name and address)*  
Studio Kremer Architecture, Inc.  
  
1231 South Shelby Street  
Louisville, KY 40203

**CONTRACTOR:** *(Name and address)*  
Mills Supply  
  
1100 S. 9th Street  
Louisville, KY 40203

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

DPO Reconciliation

The original Contract Sum was  
The net change by previously authorized Change Orders  
The Contract Sum prior to this Change Order was  
The Contract Sum will be decreased by this Change Order in the amount of  
The new Contract Sum including this Change Order will be

\$	13,840.00
\$	0.00
\$	13,840.00
\$	0.27
\$	13,839.73

The Contract Time will be unchanged by ( ) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

*Catherine N. Ward*  
ARCHITECT *(Signature)*

BY: Catherine Noble Ward, AIA  
*(Printed name, title, and license number if required)*

5-07-2026  
Date

*Brian Ackerman*  
CONTRACTOR *(Signature)*

Brian Ackerman /Sales  
*(Printed name and title)*

5/4/26  
Date

OWNER *(Signature)*

BY: Dr. Jesse Bacon, Superintendent  
*(Printed name and title)*

Date